

Virginia Baptist College offers a dual-enrollment program to juniors and seniors who have a current GPA of 2.5 or higher and whose department reflects a level of maturity conducive to a post-secondary environment. These same classes will also be made available to other students who are enrolled in VBC.

These courses will qualify for meeting credit requirements for a high school diploma in many schools and will also provide opportunity for acquiring college credit. There will be four 3-credit courses offered each semester. Qualifying juniors and seniors are eligible to acquire 24 credits toward a college degree by the time they graduate from high school. Qualifying students may choose to enroll in one or all courses each semester.

Dual enrollment courses will be measured on a 5 pt. GPA scale in most high schools and will provide students with credit toward a college degree.

All courses meet two days per week.

Course Offerings (all dual –enrollment courses are 3 credits)

First Semester

Composition I: Monday/Wednesday 8:00-9:30

Old Testament: Tuesday/Thursday 8:00 - 9:30

English Literature: Tuesday/Thursday 8:00 - 9:30

US History I: Tuesday/Thursday 9:35-11:05

Second Semester

Composition II: Monday/Wednesday 8:00-9:30

New Testament Survey: Tuesday/Thursday 8:00 - 9:30

American Literature: Tuesday/Thursday 8:00 - 9:30

US History II: Tuesday/Thursday 9:35-11:05

Online Option: All courses will be offered in an online format as well. For this option, students will not physically attend class. All communication and assessment will take place via our online learning management system. Recordings, for classes that require them, will be available to students immediately following the live session via Adobe Connect. ***Please check with institution granting your high school diploma as to whether the online option can be used as dual enrollment credit. Some institutions may require physical attendance to the class for high school credit.***

Schedule

Classes meet for approximately 90 minutes. Additional minutes toward credit hours come in the use of our online learning management system (LMS).

Our schedule takes into consideration major holidays. However, it is impossible for us to work completely around school calendars and personal calendars. Students who must miss class are responsible to complete all assignments according to the

Virginia Baptist College is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Road, Forest, VA 24551; Telephone: 434.525.9539; e-mail: info@tracs.org] having been awarded Accredited status as a Category III institution by TRACS' Accreditation Commission on April 19, 2016; this status is effective for a period of 10 years. TRACS is recognized by the [United States Department of Education \(USDE\)](#), the [Council for Higher Education Accreditation \(CHEA\)](#) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

syllabus. Participation points will be deducted for each day that a student is absent. Participation counts as no less than 10% and no more than 15% of the final grade.

Internet Access and E-mail

All students enrolled in courses at VBC are expected to have regular access to the internet. Students enrolled in online courses will need a high-speed internet connection in order to be able to stream session recordings. All quizzes and tests are taken online outside of class time. All document transfer and grade reporting are completed through the LMS as well. Most communication from the college office and instructors takes place via e-mail. Students will be given a vbc.edu address that they will be required to set up and access. It is expected that students check their e-mail and LMS for announcements daily.

Grades/Grade Reporting

Students have access to their grades and semester averages on a daily basis. There is no reporting to the school until the end of the semester when final grades are sent to the school in the form of an official transcript.

Transfer of Credit to Other Post-Secondary Institutions

Transfer of credit differs among post-secondary institutions. It is the responsibility of the student to research the possibility of credit transfer. However, all post-secondary institutions will require, at a minimum, an official copy of the student's VBC college transcript. A student must make a request through the college office to have an official college transcript sent to the institution to which he is applying. A \$7 fee is assessed for each official transcript request. *Please note: A high school transcript listing dual enrollment courses is not sufficient evidence for transfer of credit to a post-secondary institution.*

Applying College Credits to High School Courses

Six college credits satisfy one year of high school for a particular course. Therefore, in order for VBC's US History course to take the place of the high school US History course, a student must successfully complete *both* semesters (US History I, US History II). Most high schools will require that students receive both the composition and literature component to satisfy one year of high school English, but some may accept two semesters of composition or two semesters of literature instead. We recommend the combined Composition/Literature semester approach (6 credits). Students who wish to deviate from this, taking just one or the other for two semesters, are strongly encouraged to check with the school granting their high school diplomas before making this decision.²

Tuition/Fees/Books

Tuition is \$483.75 for a 3-credit class. Tuition can be paid over the course of the semester. Registration fees, technology fees, and application fees are waived for dual enrollment students. Federal financial aid is not available to high school students.

A textbook list for each course will be made available to the students through the LMS course page prior to the beginning of the school year. Students will most likely want to order their books through an online distributor such as Amazon to receive the best price. Do not delay in purchasing/ordering textbooks. Students are expected to have their textbooks on the day classes begin. *It will be the responsibility of the student, not the instructor, to find a way to access reading materials if the student begins the semester unprepared. The student will be expected to keep up with all aspects of the class, including reading, quizzing, and writing, regardless of the student's access to the material.* A copier is available in the college if a student needs to make copies of material until the textbook arrives.

Application and Registration

The application and registration process is handled via the internet. No hand-written applications are accepted. To apply, visit our website, www.vbc.edu and click on the **Apply Now** button on the home page. Under "Application," choose "Dual Enrollment." Once your application has been accepted, you will be assigned to an advisor to help you through the remainder of the process, and you will be given access to the LMS to register for your classes. You will also be able to view your bill on this site.

Cancellation of Courses

Courses with fewer than four students enrolled *may* be canceled at the discretion of the college.