

# 2025-2026 ACADEMIC CATALOG



## VERITAS

BAPTIST COLLEGE

Veritas Baptist College currently operates under the Board of Directors and is recognized by the State of Indiana as a religiously exempt degree-granting institution.

Veritas Baptist College is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Road, Forest, VA 24551; Telephone: (434) 525-9539; e-mail: [info@tracs.org](mailto:info@tracs.org)], having been awarded Reaffirmation I of its Accredited Status as a Category IV institution by the TRACS Accreditation Commission on April 19, 2016. This status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (ED), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

Veritas Baptist College – 208 Walnut Street, Suite 115, Lawrenceburg, Indiana 47025 – 812.221.1714 – [vbc.edu](http://vbc.edu)

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## *From the President*



Hello, Students!

Welcome to Veritas Baptist College. We are grateful that the Lord has brought you here. We exist to train Christian leaders online for local church ministry. We are excited to see you follow your calling and we are equally excited to be able to partner with you in equipping you for that calling!

As our name, Veritas, indicates - we are passionate about the truth. We stand upon the inerrant truth of God's Word as our final authority for what we believe and what we practice. You'll find that the professors placed into your path are proven leaders in their fields. We are blessed with a high-caliber faculty who have not only the academic credentials expected, but also the practical ministry experience that is needed.

Whether you are pursuing a certificate, an undergraduate, a graduate, or a postgraduate degree, we welcome you to the Veritas family. You'll notice quickly a passion for spiritual discipleship, Spirit-filled evangelism, life-changing ministry, and a devotion to the truth of Scriptures. As you look through our programs of study, whether as a current or a prospective student, I pray you sense our commitment to training today's Christian leaders to stand for truth.

Truth Matters!

Mike Lester, DMin

President, Veritas Baptist College

Veritas Baptist College does not discriminate on the basis of race, color, gender, or national origin in administration of its educational policies, admission policies, hiring practices, or other college-administered programs.

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# Veritas Baptist College

## 2025-2026 Calendar

<b>Summer 2025</b>	
April 1	Summer Registration Begins
April 28	<b>Modules A and C Begin*</b>
May 4	Drop/Add Ends (last day to withdraw without penalty)
June 23	<b>Module B Begins*</b>
June 29	Drop/Add Ends (last day to withdraw without penalty)
August 15	Final Exams End (Term End Date)
<b>Fall 2025</b>	
May 5	Fall Registration Begins
August 18	<b>Modules A and C Begin*</b>
August 24	Drop/Add Ends (last day to withdraw without penalty)
October 13	<b>Module B Begins*</b>
October 19	Drop/Add Ends (last day to withdraw without penalty)
November 24-28	Thanksgiving Holiday
December 1-5	Final Exams (Term End Date)
<b>Spring 2026</b>	
November 1	Spring Registration Begins
January 12	<b>Modules A and C Begin*</b>
January 18	Drop/Add Ends (last day to withdraw without penalty)
March 9	<b>Module B Begins*</b>
March 15	Drop/Add Ends (last day to withdraw without penalty)
March 9-13	Spring Break (UG Module C Only)
April 27-May1	Final Exams (Term End Date)
May 8 (Friday)	Graduation Ceremony
May 9 (Saturday)	Graduation Breakfast
May 11	Fall Registration Begins
<b>Summer 2026</b>	
April 1	Summer Registration Begins
May 4	<b>Modules A and C Begin*</b>
May 10	Drop/Add Ends (last day to withdraw without penalty)
June 29	<b>Module B Begins*</b>
July 5	Drop/Add Ends (last day to withdraw without penalty)
August 21	Final Exams End (Term End Date)

\*Scholarship applications are due one week before the module begins.

## **GENERAL INFORMATION**

### **Distance Learning**

Veritas Baptist College offers 100% distance learning for every degree program we offer. Students access the weekly lessons through the college's learning management system.

### **Facility**

The administrative offices and library of Veritas Baptist College are located in the historic section of Lawrenceburg, Indiana.

### **Mission Statement**

Veritas Baptist College exists to equip men and women for dynamic Christian service and leadership in Bible-believing churches by providing online higher education that emphasizes academic excellence, spiritual development, and preparation for ministry, both lay and professional.

### **Purpose**

Veritas Baptist College exists to aid local churches in their task of equipping Christians to fulfill the Great Commission. God has graciously gathered a dedicated and qualified faculty to equip believers to do the work of the ministry in order to build the body of Christ. The goal is more than imparting academic knowledge; it is leading each student to spiritual maturity and Christlikeness. The college curriculum is organized to pursue this objective in a fourfold manner:

1. To train leaders and workers to serve in local churches and Christian schools.
2. To train pastors and missionaries to plant and lead local churches.
3. To provide continuing education for pastors and church staff members who are serving in local churches.
4. To provide Christians the opportunity for spiritual growth and spiritual enrichment.

### **Educational Philosophy**

Observing the random and often contradictory philosophies governing the institutions of this present world, the leadership of VBC believes a truly biblical and genuinely Christian educational philosophy is foundational to the pursuit and achievement of its goals. Indeed, the very formulation of these goals and outcomes must be predicated on such a philosophy. For this reason, we have chosen to set forth clearly the basic principles, which will serve as the philosophical underpinnings for all our efforts, including organizational structure, educational curricula, and instructional methodology.

It is our conviction that philosophy must first and foremost be based on theology. Our understanding of the existence and nature of God and His relationship with and purpose for mankind will necessarily affect every area of human knowledge and endeavor. Our deeply held view at VBC is that the universe in which we live is the direct product of divine creation. We believe that the God of creation is the Triune God who has revealed Himself to us through the Scriptures of the Old and New Testaments. We believe that the Bible is the inerrant product of divine inspiration and is to be interpreted literally and accepted as God's Word and, therefore, absolute truth. The Scriptures describe mankind

as having been morally and spiritually corrupted through the Fall and as being incapable in himself of reformation. Redemption has been made possible only through the initiative of God through His Son, Jesus Christ. Salvation and fellowship with God can be attained only through faith in the person and work of Jesus Christ.

These precepts cause us to reject utterly the humanistic educational philosophies. These philosophies are generally characterized by a concentration on the satisfaction of human needs through the pursuit of knowledge derived from human observation by means of the scientific method. The institutions and programs under such a philosophy are guided by the prevailing tenets and mores of human society.

A thoroughly scriptural philosophy of education begins with the centrality of Christ. All things exist by Him and for Him. From start to finish, the primary goal of the educational process is to glorify God. The Christian considers God to be the source of all wisdom and knowledge. Not only do the Scriptures, as inspired divine revelation, provide the most important body of knowledge available to men, but they also become the filter and the illuminator which allows the Christian to properly evaluate and interpret knowledge stemming from natural revelation or any other source. The Word of God, therefore, must be in fact the foundation stone upon which Christian education is built. Its truths must be the basis of all spiritual training and must also be integrated into every academic discipline. Rather than reflecting the traditions of society, the values taught in Scriptures provide the spiritual compass that guides the Christian educational process. The culmination of the process should be spiritually mature graduates who apply the precepts of God's Word to the problems of the real world. In doing so, the Christian brings glory to his Heavenly Father and compassionate help to society.

We are not so presumptuous to believe that these lofty goals can be achieved through mere human effort. It is essential for everyone involved in the process of Christian education—administration, faculty, and student—to seek and surrender to the empowering Holy Spirit. It is only through His enabling that a truly Christian education can be accomplished.



## **Outcomes**

### ***Spiritual Outcomes***

1. Each student will display spiritual and emotional maturity and evangelistic zeal.
2. Each student will be able to lead others to a saving knowledge of the Lord Jesus Christ.
3. Each student will be involved in local church ministry, reflecting not only personal convictions regarding the truth, but also a servant's attitude in serving a flock through conscientious, dedicated, and sacrificial labor.
4. Each student will demonstrate a good working knowledge of the inspired, inerrant Word of God and will be able to formulate a Bible-based theology, discern doctrinal truth from error, and support his faith with Scripture.
5. Each student will be able to communicate the practical implications of the Christian faith and to apply them to the ethical issues of the day.
6. Each student will be able to personalize the Word of God through careful research and study.

### ***Educational Outcomes***

1. Each student will communicate effectively in speaking and writing the English language.
2. Each student will understand and articulate a biblical worldview, providing a foundation for understanding truth, guiding to a proper understanding of self, others, institutions, and cultures, leading to right conduct and relationships.
3. Each student will be able to counsel individuals, discern their needs, and help them to grow personally and spiritually.
4. Each student will demonstrate skills and understanding adequate for the work he is to do in lay or professional ministry.
5. Each student will be able to demonstrate analytical thinking and problem solving.
6. Each student will evidence knowledge common to higher education.
7. Each student will demonstrate competence in the use of tools and methods appropriate to the pursuit of higher education and lifelong learning.



# VERITAS

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## Doctrinal Essentials

### *Our Students Affirm...*

1. Both the Old and New Testaments were written by men, verbally inspired by God, inerrant in their recordings, and authoritative in faith and practice. We believe in the full historicity of the Scriptures.
2. God eternally exists as one in nature and three in Person: the Father, the Son, and the Holy Spirit. Each Person, though distinct, shares in the divine nature, possessing the same attributes and perfections.
3. Jesus is the incarnate Son of God, born of a virgin; true God and true man, having two distinct natures co-joined in one Person. He died for our sins, was buried, and bodily arose on the third day, now sitting at the Father's right hand in Heaven.
4. The Holy Spirit convicts the world of sin, of righteousness, and judgment. He regenerates, seals, baptizes, and gifts every believer in the body of Christ.
5. All humans were created as image-bearers of God. Adam, the first man, sinned, bringing about the curse of sin upon all creation.
6. Salvation is by grace through faith in Christ alone. It is based upon Christ's finished work and not human works. It is eternally secure for all those who trust in Him.
7. The return of Jesus Christ will be literal, visible, and personal. We believe in a final judgment for the unsaved, and a final justification for the saved.
8. The local New Testament church is a body of baptized believers with Christ as the Head, the Holy Spirit as its Guide, and the Scriptures as its authority. We celebrate two ordinances (Baptism and Communion), believe in the priesthood of each believer, and work together to obey the Great Commission in making disciples.
9. Human sexuality is a gift from God. Any form of sexual immorality, such as adultery, fornication, homosexuality, bisexual conduct, bestiality, incest, and pornography. Attempts to alter one's natural-born sex, or to portray one's self in opposition to one's natural sex, are forbidden. These actions violate God's biblical instruction and natural order.
10. The term *marriage* has only one meaning. It is sanctioned by God, joining one man and one woman in a single, exclusive union, as delineated in Scripture. Sexual intimacy is intended by God to occur only within the boundaries of a biblical marriage.

*The preceding doctrinal statement and positions do not exhaust the extent of our beliefs. The Bible itself – our authority concerning faith and practice – is the source for our beliefs. For the purpose of Veritas Baptist College, the Board of Directors is the institution's final interpretative authority on the Bible's application.*



At VBC, we believe in the plenary, verbal inspiration of the Bible, and it is our practice to use only the King James Version in the pulpit and in classroom instruction.

The position of Veritas Baptist College is that the Holy Spirit bestows gifts upon all believers for ministry and service, but that tongues and other sign gifts associated with the Apostolic Era are not appropriate gifts for this age.

VBC holds to the biblical teaching that the office of pastor is solely held by men. Therefore, our pastoral studies program and our preaching classes are open only to male students (1 Timothy 2:12; 3:1-7; Titus 1:5-9).

## **Standard of Conduct**

In this day of disappearing moral absolutes, it is imperative that all Christians be reminded that the Bible, as the revelation of God's truth, must determine not only our doctrinal beliefs, but also our lifestyles. In a changing world, the Christian has an unchanging standard, the Word of God. VBC's Standard of Conduct is based on the teachings and principles of Scripture. Its purpose is to aid in the development of personal holiness and discipline exemplified in a lifestyle that glorifies God.

Involvement in, or preparation for, Christian work requires personal commitment to the Lord Jesus Christ and separation from sin. All students and employees of VBC represent the Lord Jesus Christ and the local church as well as the College. Scripture denounces specific sins and attitudes that must be avoided entirely. Certain activities have been determined by the College to be questionable and should be avoided for testimony's sake. Each member of the VBC family must purpose, by God's grace, to follow scriptural principles in order to protect against destructive influences, false philosophies, and satanic temptations.

All students are required to sign and abide by the following Standard of Conduct:

1. I believe that the ultimate priority in life is to know and love the Sovereign God. I purpose to glorify Him in all that I do and to seek to build my goals around His priorities as they are taught and revealed in His Word.
2. I consider my body to be the living temple of God and acknowledge His demand that my body be kept clean from sin and that it be set apart daily for His use.
3. I regard marriage to be a biblical and holy institution between a man and a woman, and I will endeavor to conduct myself in such a manner so as to continually strengthen my home and marriage (if applicable) and the marriages of those around me.
4. I purpose to guard my tongue and keep my words in harmony with the Word of God. I will not take God's name in vain or use profanity. I further intend to avoid gossip and unkind speech which is neither helpful nor necessary.
5. I commit to be faithful to my local church in the areas of prayer, attendance, service, and scriptural giving.
6. I aspire to use my life as a positive, godly testimony before those who do not know Christ as Savior.
7. I respect God-ordained authority and pledge to submit to and pray for those in authority that they might function according to the principles, standards, and doctrines of God's Word.
8. I purpose that my conduct will foster encouragement and growth in other believers and will in no way weaken their biblical convictions and/or hinder their spiritual progress.

9. I acknowledge that, even under the best of conditions, differences of opinion and misunderstandings occur. I therefore purpose to communicate openly, honestly, and lovingly with those whom I have offended or those who have offended me. I commit to follow the principles given in the Scriptures regarding such situations.
10. I understand the importance of maintaining a godly testimony for Jesus Christ regarding one's appearance. I will abide by the dress code as described in the faculty or student handbook.
11. I refuse to defile my mind with sinful or questionable media. I will abstain from pornography in any form. I further promise to refrain from the use, possession, or distribution of harmful substances and illegal drugs. I promise to refrain from gambling, inappropriate dancing, and all forms of sexual immorality.
12. I believe the Bible is God's inspired, infallible Word and is, therefore, the ultimate guide and the final authority for my life.

I understand that the Standard of Conduct is the guide to my behavior for the time I am enrolled in VBC. Although personal preferences may differ and every member of the College community may not agree with every detail of these standards, I agree to honorably adhere to them. Such an attitude develops Christian discipline, exhibits Christian maturity, demonstrates Christ's love in its consideration for others, and upholds the integrity of the College. I understand that failure to cooperate in maintaining these standards will lead to appropriate disciplinary action and/or possible dismissal.

### ***Legal Responsibility***

Since most students are legal adults and ultimately responsible for their own conduct, they must agree to comply with all federal, state, and local laws.

# STUDENT INFORMATION

## Entrance Requirements

All correspondence concerning admission should be addressed to the Admissions Office. The Admissions Office can be contacted at [office@vbc.edu](mailto:office@vbc.edu). Exceptions to the admissions' policies must be requested in writing to the Admissions Office. (Admission deadlines are listed on the calendar at the beginning of the catalog.)

### ***Non-Program Admission***

A student who wishes to take selected courses for personal, spiritual, and/or professional improvement may apply as a non-program student.

Non-program students may apply later for degree status according to the degree program. Credits earned by non-program students may be applied toward a degree and are subject to the academic policies governing degree programs effective at the time they are accepted into a degree program. Admissions decisions are made by the Admissions Committee.

### ***Degree Program Admission***

When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time. The program student who does not re-enroll for a period of one year will have their student status changed to inactive and may need to reapply to VBC and will fall under the degree program requirements specified in the catalog valid at the time of his re-enrollment.

The basic requirement for admission to an undergraduate degree program is a personal testimony of salvation and a high school diploma or its equivalent. A bachelor's degree is required for admission to a graduate program. A master's degree is required for admission to a postgraduate program.

Undergraduate students who transfer to Veritas Baptist College from another postsecondary institution with a GPA below 2.0 will be placed on academic probation and will be required to abide by the same probation policies as returning students.

Students applying to the degree programs are required to submit the following to the college office:

1. Completed application (including personal testimony of faith, references, and official transcripts)
2. Non-refundable application fee
3. Agreement to a background check
4. Certification of high school graduation or high school equivalency (acceptable certification includes an official high school transcript, a copy of your high school diploma, G.E.D., or an official transcript from coursework or degree completion at a higher education institution).
5. Agreement with the Personal Faith Statement and respect for the VBC Doctrinal Statement
6. Evidence of faithful attendance to a local church

The application and all supporting documents must be received at least two weeks before the start of the semester that the student wishes to begin classes.

### ***Dual Enrollment Admission***

Veritas Baptist College offers courses in dual enrollment for high school students ages 15-20, who have a GPA of 2.5 or higher and whose department reflects a level of maturity conducive to a post-secondary environment. Dual enrollment courses will be offered at a reduced rate of tuition.

Dual Enrollment students are permitted to take any 100-level or 200-level courses for credit. A student may not register for more than four consecutive semesters, excluding summers, as a Dual Enrollment student. Dual Enrollment students can enroll in the Associate of Ministry with a specialization in Bible, Church Ministries, or Church Business or can enroll in the Associate of Christian Education program with a specialization in Early Childhood Education. Students enrolled in the Associate program will be permitted to take 300-level courses required for that degree.

### ***International Student Admission***

Veritas Baptist College does not currently issue I 20s; however, international students may complete any program through distance education from their homeland. The regular application process should be followed.

### **Transcripts**

Transcripts sent from any educational institution recorded in a language other than English must be accompanied by a certified translation. All documents must be original or a certified copy.

All transcripts from non-US institutions must be evaluated through [Educational Credential Evaluators](#) (ECE). Applicants just wishing to show proof of finishing high school or college-level work, should choose "General with Grade Average" for the needed evaluation. Those wishing to possibly transfer some of their college credits into VBC will need to have a "Course by Course" evaluation completed.

It is the prospective student's responsibility to take this step and to pay for the evaluation. The official evaluated document should be sent either by mail to Veritas Baptist College or by email ([office@vbc.edu](mailto:office@vbc.edu)).

### **TOEFL**

Prospective international students may obtain evidence of their English proficiency by taking the Test of English as a Foreign Language (TOEFL). Those students whose native language is not English must provide evidence that they are able to use the English language with sufficient ability to do college-level work in an English-speaking institution by scoring as indicated below:

iBT TOEFL - 85 minimum

Paper-Based TOEFL taken after July 2017 - 65 minimum

## Paper-Based TOEFL taken before July 2017 - 580 minimum

Students who have scored below the minimum TOEFL requirement and/or those who score below 60% on the VBC English placement exam must take EN 099: Conversational English during their first term, before moving on to other courses. Once that course has been successfully completed, with a grade of C- or higher, they may register as full-time students.

### ***Payment***

Payment must be made using a US credit card platform.

### ***Undergraduate Students in Graduate Programs***

Students in their final semester of undergraduate work at Veritas Baptist College may make a request to the Academic Dean to take a graduate course; however, final admission to a graduate program cannot be granted until the college receives an official transcript indicating that a bachelor's program has been completed successfully. Financial aid cannot be awarded for graduate-level courses before officially completing an undergraduate program.

### ***Background Checks***

All students and faculty are required to receive background checks prior to acceptance. Flags on a background check do not necessarily preclude a student from attending. The admissions department will submit any flagged background checks to the Admissions Committee for review and approval.

### ***New Student Orientation***

Once a student is accepted, he is enrolled in a new student orientation and instructions to access the orientation are sent to the student's VBC email. The orientation will include an introduction to Canvas, Populi, and some additional, important information.

All first-time VBC students are required to complete the orientation by passing a quiz, which shows they have a good grasp of the knowledge covered in the orientation. Failure to do so may result in the student waiting until the following term to begin classes. All resources provided during the orientation may be used for the quiz.

The financial check-in is a requirement in orientation. Students cannot register until orientation is complete and they have been cleared by the financial office. Students must be completely through the Orientation process by 4 p.m. EST the Friday before classes to begin. Failure to do so may result in the student waiting until the following term to begin classes.

The orientation course is open continuously. Students will be automatically added to the orientation course (no fee) once they are accepted. If a student does not engage in the course within 90 days, he will be removed and his student status made inactive until he requests to be placed back in the course. Students who remain inactive for a period of one year are required to resubmit the application before entering Orientation.



## Student Rights

### ***Identity***

Online student identification is based on student affirmation on every assignment and examination, discussion board participation, telephone interviews, institutional email addresses, and password-protected access to student accounts. Students will be asked for identifying information when they call the VBC offices.

At this time there are no additional student fees associated with student verification. In the event any verification fee is needed, it will be posted on the course registration site to provide an advance alert to students.

### ***Confidentiality***

Under the federal Family Educational Rights and Privacy Act (FERPA), on-campus and distance education students have the right to inspect and review their educational records at VBC and the right to request amendment of those records if they are inaccurate, misleading, or otherwise in violation of their privacy rights. See the Financial Information section on the website for the applicable fees. Educational records are considered confidential personal information. Students wishing to extend rights to others for accessing their personal information need to complete and submit a signed authorization form. This form is available on the [college website](#). A paper copy can be provided at your request. Information concerning FERPA and the most recent amendments can be found [here](#).

### ***Harassment***

It is the policy of Veritas Baptist College to maintain an educational environment free of harassment of any kind. Furthermore, students have a right to be educated in an environment free of harassment, whether it is sexual, racial, or otherwise. Such harassment, verbal or physical, is against the law and will not be tolerated by this institution.

Students should immediately report any acts of mistreatment, hazing, or harassment to the administration by using the VBC form available online. All reports will be handled in a prompt, appropriate, and confidential manner. Discrimination and harassment will result in appropriate disciplinary action, which may include dismissal.

## **Attendance**

### ***Verifying Attendance***

To comply with U.S. Department of Education policies, attendance is measured by **any** submission of an assignment that can receive a grade within the enrollment dates of the course or by initiating contact with the professor regarding a question related to the course-specific content studied in the course.

To simplify the process of verifying attendance for our students, the submission of a graded Syllabus Quiz is required. **Please make sure to complete the Syllabus Quiz by midnight Sunday of Week One for this course. This verifies your attendance and secures your enrollment.**

### ***Nonattendance***

On Monday of Week Two, attendance in this course will be reviewed. If you have not made a submission of an assignment that can receive a grade or have not initiated communication with your professor regarding an academic subject by midnight Sunday of the first session, you will be dropped from the class roster. Your advisor must receive an email from you by midnight Wednesday of Week 2 if you wish to be reinstated in the course. You will not be permitted to take the Syllabus Quiz but rather will receive a grade of zero on that assignment. **Submissions made and communication initiated prior to Monday of the first session do not qualify as attendance.**

### ***Unofficial Withdrawal for Nonattendance***

**Students who initially attend the course but eventually cease submitting assignments or communication with their instructor regarding course-specific content for a period of 21 consecutive days or longer — and who do not officially request a withdrawal — will be removed from the course and assigned a Withdraw Fail for Nonattendance (WF) grade.** If you receive all WF grades in a term, you may be subject to a reduction and/or return of all financial aid. Students are fully responsible for all resulting charges on the account. If you are initially pulled for failure to complete the Syllabus Quiz in Week One and are then reinstated, be aware that those initial 7-10 days of non-attendance do count toward the period of 21 consecutive days that can lead to an unofficial withdrawal for nonattendance.

### ***Official Withdrawal***

If you wish to officially withdraw from a course, you must complete the [withdrawal form](#), where you will also find the policy for tuition reimbursement. Students will need to contact [FinAid@vbc.edu](mailto:FinAid@vbc.edu) for financial check-out before officially withdrawing. Nonattendance or communication with your instructor or any other college official regarding your intent to withdraw from the course is not an official withdrawal. The official date of withdrawal will be the date that your completed form is received.

### ***Dismissal***

Attendance at VBC is a privilege and not a right. Students choosing not to conform to the spirit or standard of conduct of the College forfeit their privilege of attending classes. It is the policy of the College to ensure equal treatment without discrimination or harassment on the basis of race, color, national origin, sex, age, disability, marital status, or any other characteristic in accordance with the VBC Doctrinal Statement and the Holy Scriptures.

### ***Dress Code***

Professional dress and demeanor are considered an important part of the training at Veritas Baptist College. These standards should be observed when the students are video recording themselves for course work, participating in formal video conferences, or attending VBC functions.

***Men***

Men are expected to be presentable and appropriately dressed. Hair must be above the ears and off the collar. A collared shirt is required with professional business-casual or dress slacks.

***Women***

Ladies are expected to wear professional business or business-casual attire. Women must avoid low necklines and tight clothing.

**Student Services*****Academic Advisors***

An academic advisor will be assigned to all students upon entering a degree program. Prior to registering for each new semester, contact will be initiated by the student's academic advisor assisting in course registration. Students are encouraged to meet with their advisor as needed. Appointments may be scheduled by contacting them directly.

***Student Conduct Appeals Committee***

The Student Conduct Committee will also provide a student appeal process for the College. The committee is available to meet weekly to hear cases of appeal. This committee will include one or more student representatives and one or more faculty/staff representatives. A student with a disciplinary grievance may request a meeting with the Student Conduct Committee by contacting the Director of Student Services within one week of the offense. The student will have the opportunity to present his grievance(s) to the committee and will be notified in a timely fashion as to the committee's decision. If the student is not satisfied with the committee's decision, he may appeal to the Administrative Cabinet, then to the President, then to the Board of Directors.

If the student still has a complaint after following the college's appeal procedures, he may contact the college's accrediting agency: Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Rd., Forest, VA 24551; Telephone: 434.525.9539; e-mail: [info@tracs.org](mailto:info@tracs.org)].

If the student still has a complaint after contacting TRACS, he may file a complaint through the State of Indiana [here](#).

***Students with Disabilities***

VBC will endeavor to make every reasonable accommodation for students with disabilities. Students who require academic accommodations due to any physical, psychological, or learning disability should request assistance from the instructor by the end of the drop/add period for the relevant term. Official documentation must be provided to keep in the student's file for accommodations to be implemented. Likewise, students who potentially require emergency medical attention due to any chronic health condition are encouraged to disclose this information to the instructor by the end of the drop/add period for the relevant term. Declarations of disabilities made after the drop/add period will not impact previous coursework.

For further treatment of this subject as well as the process for requesting accommodations, please refer to the current Student Handbook.



## FINANCIAL INFORMATION

### Veritas Baptist College

#### Tuition and Fees

2025-2026

<b>Undergraduate: Full-Time (12-16 credits per semester)</b> Tuition \$4,548.00 Registration Fee \$129.00 Technology Fee \$179.00 Total \$4,856.00	<b>Undergraduate: Part-Time (1-11 credits)</b> Tuition (per credit hour) \$379.00 Registration Fee (per semester) \$79.00 Technology Fee (per semester) \$104.00
<b>Graduate: Full-Time (9 credits per semester)</b> Tuition \$3,591.00 Registration Fee \$153.00 Technology Fee \$234.00 Total \$3,978.00	<b>Graduate: Part-Time (1-8 credits)</b> Tuition (per credit hour) \$399.00 Registration Fee (per credit hour) \$17.00 Technology Fee (per credit hour) \$26.00
<b>Postgraduate: Full-Time (6 credits per semester)</b> Tuition \$2,574.00 Registration Fee \$102.00 Technology Fee \$156.00 Total \$2,832.00	<b>Postgraduate: Part-Time (1-5 credits)</b> Tuition (per credit hour) \$429.00 Registration Fee (per credit hour) \$17.00 Technology Fee (per credit hour) \$26.00
<b>Dual Enrollment (Jr/Sr High School)</b> Tuition (per credit hour) \$100.00 Application Fee Waived Registration Fee (per semester) Waived Technology Fee (per semester) Waived	<b>Fees</b> Application Fee (non-refundable) \$40.00 Program Change Fee \$25.00 Graduation Fee \$150.00 Course Add/Drop Fee* \$10.00 Late Registration Fee** \$100.00 Returned Check Fee \$100.00 Phone Payment Fee \$5.00

\*Course Add/Drop Fee: during add/drop week only

\*\*Late Registration Fee: for returning students who have not registered by the term start date

<b>Cost of a 4-year undergraduate degree at the current rate*</b> \$38,848	<b>Cost of a 30-credit graduate degree at the current rate*</b> \$13,260	<b>Cost of a 30-credit doctoral degree at the current rate*</b> \$14,160
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\*Tuition and fees subject to change each year.

**Payment of Bill**

After the drop/add period, the student is responsible for that semester's tuition. For exceptions, refer to the section on refund policies. *All tuition and fees must be paid in full before final grades can be accessed. Students may access their financial information including balance, method of payment, and scholarship information on the LMS.*

Students should view their account on the LMS or contact the College Office for information or assistance on their tuition accounts. It is the student's responsibility to give the invoices/statements to those paying the bills; it is not the College's responsibility. The student is responsible to pay his account on time. The account may be paid in full at registration or according to the payment plan listed on the website.

**Late Payment Fees**

Any payment not made in full by the due date will result in a \$25 late charge being added to the account.

**Delinquent Accounts**

Students may be required to pay their balance in full before accessing grades or transcripts. Delinquent accounts must be paid in full before a student registers for additional courses. Students who do not make their first payment of the term will be automatically removed from their courses. Students who do not make their final payment of the term will receive a course lock applied to their profile. They will not be able to access their coursework until their balance has been brought to \$0.

**Textbooks**

The cost of books and supplies varies depending upon course of study, the subject, and the number of courses attempted per semester.

## Payment Plan

Students choosing to use a payment plan will follow the payment schedule listed below:

### Summer 2025

May 13  
June 20  
July 20

### Fall 2025

August 18  
September 20  
October 20  
November 20

### Spring 2026

January 12  
February 20  
March 20  
April 20

### Summer 2026

May 13  
June 20  
July 20

### Summer 2025 Module B

June 23  
July 20

### Fall 2025 Module B

October 13  
November 20

### Spring 2026 Module B

March 9  
April 20

### Summer 2026 Module B

June 29  
July 20

## Refund Policies

Students will receive refunds according to the following policy and are responsible for any remaining balance:

15-week courses		8-week courses	
Week 1	100% refund	Week 1	100%
Week 2	75% refund	Week 2	50%
Week 3	50% refund	Thereafter	0%
Week 4	25% refund		
Thereafter	0% refund		

Once the credit adjustment has been calculated and applied to the student's account upon withdrawal, the College will determine whether any scholarships or financial aid must be returned to the appropriate organization. In addition, all college-funded awards for the semester are rescinded, and the student assumes financial responsibility for any remaining charges due the College. Any remaining balance will be returned to the student.

## Financial Aid

As a student at Veritas Baptist College, you will have a wide range of financial aid opportunities available. Explore the categories of aid and learn more detailed information about aid and scholarships [here](#). For more information, please read about the [financial aid process](#) on our website.

### Grants

The Federal Pell Grant is available to undergraduates and does not have to be repaid. It can be used for tuition, fees, books, and living expenses. Awards are based on FAFSA results.

***Loans - Awards are based on FAFSA results.***



Federal loans are awarded to students who have completed the FAFSA and who qualify based on financial need and are enrolled at least half-time (6 credit hours per semester for undergraduate/4.5 credit hours per semester for graduate and 3 credit hours per semester for postgraduate). The primary loans available are the direct Stafford subsidized loan (The government pays the interest while you are in school.) and the direct Stafford unsubsidized loan (You pay all the interest, although you can have the payments deferred until after graduation.).

### ***Scholarships***

VBC offers a variety of scholarships at the undergraduate, graduate, and postgraduate levels. Scholarships provide funding that does not have to be repaid. For undergraduate students, awards are based on FAFSA and scholarship application results. For a current list of scholarships, visit our [website](#).

### ***Prepaid Education Program***

Students participating in a 529 prePAID should contact their 529 College Savings Plan office to notify them of their enrollment at VBC.

### ***Military Tuition Assistance***

This is a benefit paid to eligible members of the National Guard, Army, Navy, Marines, Air Force, and Coast Guard. Each service has its own criteria for eligibility, obligated service, application process, and restrictions. This money is usually paid directly to the institution by the individual services. Click [here](#) for more information.

## **Military Policies**

### ***Veterans' Benefits***

Veterans should apply for benefits [here](#), then submit their DD-214 and Certificate of Eligibility to the financial aid office by either emailing the documentation to [finaid@vbc.edu](mailto:finaid@vbc.edu) or submitting a Military Benefit Form (<https://vbc.edu/military-benefit-form/>) with the documents attached. Courses are certified following the drop/add week of each term.

### ***Cooperative Training Policy***

VBC does not offer cooperative training at this time.

### ***Practical Training/Internship/Externship Policy***

All VBC internships will include a subject description, instructor, activities controlled by VBC, weekly interaction, syllabus instructions, a grading system as according to the current catalog, and a schedule detailing course workload. See catalog for internship course descriptions.

### ***Leave of Absence Policy***

As a credit hour institution, students are not offered a leave of absence option. Per Military Policy Requirement, students in the Armed Forces, including reserve components and National Guard can be readmitted if such members are temporarily unavailable or must suspend enrollment by reason of serving in the Armed Forces. VBC will accommodate short absences for such services in the Armed Forces.

***Student to Teacher Ratio***

Veritas is committed to maintaining a maximum student-to-teacher ratio of 15-1 in each section of a course.

***Study Abroad Policy***

VBC does not offer a study abroad program at this time.

***TA Funds Return Policies***

Veritas Baptist College (VBC) will utilize the Change 3, DoDI 1322.25 (July 07, 2014) (Appendix to Enclosure 3, 4. f. (2) (d) (page 42)), for those students who have received TA and have withdrawn or have been terminated. For a student who receives TA, the College must determine the amount of TA a student has earned at the time of withdrawal/termination using the prorated refund policy. This amount of TA earned is based upon the amount of time the student attended and has no relationship to the institutional charges the student has incurred. Up through the 60% point of the payment period, a pro-rata schedule is used to determine the amount of TA funds the student has earned at the time of his or her withdrawal/termination. After the 60% point, the student has earned 100% of the Title IV funds for the payment period.

Funds will be returned to the TA programs within forty-five (45) days after the date the School determines that the student withdrew, and may result in the student owing the School for institutional charges previously covered by TA. A typical semester is 110 days. Students withdrawing before the 66th day (60%) will have a pro-rated return of unearned TA funds using the following schedule:

### 15-week course (110 days)

Day 1-7	100% return	Day 8	88% return	Day 9	86% return	Day 10	85% return
Day 11	83% return	Day 12	82% return	Day 13	80% return	Day 14	79% return
Day 15	77% return	Day 16	76% return	Day 17	74% return	Day 18	73% return
Day 19	71% return	Day 20	70% return	Day 21	68% return	Day 22	67% return
Day 23	65% return	Day 24	64% return	Day 25	62% return	Day 26	61% return
Day 27	59% return	Day 28	58% return	Day 29	56% return	Day 30	55% return
Day 31	53% return	Day 32	52% return	Day 33	50% return	Day 34	48% return
Day 35	47% return	Day 36	45% return	Day 37	44% return	Day 38	42% return
Day 39	41% return	Day 40	39% return	Day 41	38% return	Day 42	36% return
Day 43	35% return	Day 44	33% return	Day 45	32% return	Day 46	30% return
Day 47	29% return	Day 48	27% return	Day 49	26% return	Day 50	24% return
Day 51	23% return	Day 52	21% return	Day 53	20% return	Day 54	18% return
Day 55	17% return	Day 56	15% return	Day 57	14% return	Day 58	12% return
Day 59	11% return	Day 60	09% return	Day 61	08% return	Day 62	06% return
Day 63	05% return	Day 64	03% return	Day 65	02% return	Day 66	01% return (60% completion)
Day 67	0% return						

## Financial Aid and Satisfactory Academic Progress

### ***Undergraduate SAP Standards***

Veritas Baptist College's Standards of Satisfactory Academic Progress (SAP) measures a student's academic performance in the following three areas: completion rate, cumulative grade point average (GPA), and maximum time frame (Pace). The Financial Aid Office is responsible for ensuring that all students who receive federal financial aid are meeting these standards. The Standards of SAP apply to all federal, state, and institutional financial assistance programs. Progress will be measured at the end of each payment period (semester, summer, or module) that a student is taking classes.

1. **Completion Rate:** At the end of each payment period, a student's academic progress will be measured by comparing the number of attempted credit hours with the earned credit hours (i.e., received a grade of A, B, C, D, or P). This includes any course for which the student has remained enrolled past the Drop/Add period. A student must earn 70% of credits attempted to maintain SAP.
2. **Cumulative GPA (Qualitative):** All students must meet the following standards of academic achievement. The qualitative standard requires the student to achieve a minimum grade point average of 2.0 and to maintain a cumulative grade point average of at least 2.0 for the remainder of the program. Federal regulations require that a student attain a 2.0 GPA by the end of the second academic year.
3. **Max Time Frame (Quantitative):** The student is not eligible to receive financial aid once 150% of the normal credits required for a degree or certificate program have been attempted or it becomes academically impossible for the student to complete the degree or certificate within pace. For example, a student in a program requiring 120 credit hours for graduation will be eligible for financial aid during the first 180 attempted hours as an undergraduate. All attempted hours are counted, including accepted transfer hours, repeated courses, and remedial courses whether financial aid was received, or the course work was successfully completed. Students are

permitted to change their major one time if using financial aid. The Program Change Form can be found [here](#).

### ***Graduate and Postgraduate SAP Standards***

1. Cumulative GPA (Qualitative): All students must meet the following standards of academic achievement. The qualitative standard requires the student to achieve a minimum grade point average of 3.0 and to maintain a cumulative grade point average of at least 3.0 for the remainder of the program.
2. Max Time Frame (Quantitative): Students are not eligible to receive financial aid after the max time frame of each program.

MMin (30 credits) — 5 years	MDiv (90 credits) — 10 years
MCEd (30 credits) — 5 years	DMin (30 credits) — 7 years
MBS (60 credits) — 7 years	EdD (48 credits) — 7 years

### ***SAP Assessments***

Academic progress will be reviewed at the end of each payment period. Those students not meeting the standards stated above will be placed on Financial Aid Warning during the next payment period and will receive notification from the Financial Aid Office.

### ***Financial Aid Warning***

1. The student is placed on Financial Aid Warning for the payment period following the payment period in which SAP standards were not met.
2. The student is eligible to receive financial aid funds during this payment period but must meet the SAP standards by the end of the payment period.
3. At the end of the warning period, a student not meeting the SAP standards will be notified of ineligibility (unable to receive financial aid for the next payment period).

### ***Financial Aid Probation***

1. The student will be placed on Financial Aid Probation and will be eligible to receive financial aid for the next payment period IF
  - The student appeals the determination of ineligibility AND
  - It is determined that the student should be able to meet the SAP standards by the end of the probation period
2. The student will not receive financial aid funds for the subsequent payment period unless the SAP standards are met by the end of the probation period or a new appeal is submitted and approved.
3. A denied appeal indicates that students will be ineligible to receive federal financial aid.
4. Ineligible status may not be appealed more than two times.

### ***Financial Aid Ineligible***

1. A student will be considered Ineligible IF
  - At the end of the warning period the student does not meet SAP standards and does not appeal the ineligible status
  - The appeal for probation is denied
  - At the end of the probation period the SAP standards were not met and the student does not submit a new appeal to remain on probation status

2. If SAP standards are met at the end of the period of ineligibility, financial aid eligibility will be reinstated.
3. A student in ineligible status may not receive federal financial aid.

### ***Appeals***

To appeal an Ineligible status, the student must, within 15 calendar days of notification of the status, submit a signed and dated letter of appeal to the Financial Aid Director. The appeal must include the reason the student failed to meet the SAP standards and an explanation of what has changed that will allow the student to meet the standards by the next evaluation. Reasons for an appeal may include, but are not limited to, the following: health, family, catastrophe, etc. Documentation verifying the situation may be requested. After all requested information is received, the Appeals Committee will make a determination on the appeal. The student will then be notified of the approval or disapproval of the appeal and of his financial aid status for the next payment period. This notification will be sent by the Director of Financial Aid within a reasonable time frame.

### ***Reinstatement***

A student may be reinstated to a “qualified for financial aid” status after meeting the SAP standards.

### ***Academic Plan***

Students who fail to meet SAP standards are placed on financial aid probation. During that period of financial aid probation, a student may be eligible to receive aid by using an Academic Plan created in consultation with an academic advisor. A student who chooses not to work with an advisor to create an Academic Plan, does not meet SAP standards, and is enrolled at VBC, will not be eligible for Financial Aid. The Academic Plan illustrates what a student must do to meet Satisfactory Academic Progress in four or less semesters. A student and an advisor will create an Academic Plan, which must be followed in order to receive financial aid. The student will be on Financial Aid Probation while following an Academic Plan.

An Academic Plan can be created for one, two, three, or four terms. The plan will specify a minimum number of credits a student must earn in a term, and /or a minimum term grade point average. The specific requirements will depend on the student’s situation.

An Academic Plan is filed with the Financial Aid Office. At the end of each term of the plan, the Financial Aid Office will review the student’s record to be sure that the requirements have been satisfied. When the student has met these requirements, he will be eligible for aid for the next term. A student not meeting these requirements will not be eligible to receive aid for the next term.

### ***Title IV Funds Return Policies***

Veritas Baptist College (VBC) will utilize the Return of Title IV Funds Policy required by the U.S. Department of Education for those students who have received Title IV Funds (Federal Student Aid) and have withdrawn or are terminated. For a student who receives Title IV Funds, the College must determine the amount of Title IV funds a

student has earned at the time of withdrawal/termination using the Return of Title IV Funds Policy. This amount of Title IV assistance earned is based upon the amount of time the student attended and has no relationship to the institutional charges the student has incurred. Up through the 60% point of the payment period, a pro-rata schedule is used to determine the amount of Title IV funds the student has earned at the time of his or her withdrawal/termination. After the 60% point, the student has earned 100% of the Title IV funds for the payment period. The formula for Return of Title IV Funds also specifies the order in which funds are to be returned to the financial aid programs. Refunds on behalf of Title IV recipients must be distributed according to said order. Sample Return of Title IV calculations are available from the Financial Aid Office upon request. Funds will be returned to the Title IV programs within forty-five (45) days after the date the College determines that the student withdrew, and this may result in the student owing the School for institutional charges previously covered by Title IV assistance.

**Cancellation/Withdrawal/Rejection Calculations and Policies:** Students wishing to cancel or withdraw must notify the School's Registrar and the Financial Aid Department in writing prior to doing so. All tuition paid will be refunded to students who enroll and do not attend class. The registration and application fees are not applicable toward tuition. Refunds will be made according to the refund policy. All registration fees will be refunded if the student is not accepted into his/her particular program. All monies paid by a student will be refunded if cancellation occurs within three business days after signing this agreement and making initial payment. When due by the School, all refunds will be made within forty-five (45) days from the date of determination (the last day of attendance if written notification has been provided to the School by the student—official withdrawal, or from the date the School terminates the student or determines withdrawal by the student—unofficial withdrawal) of the student's withdrawal and without requiring student's request. Any funds paid for supplies, books, or equipment which can be and are returned to the institution will be refunded to the students who withdraw prior to the start of class upon return of said items which can be resold. The School reserves the right to determine if such items are returnable. All balances owed to the institution due to the return of Title IV funds or withdrawal calculation or a balance due at time of graduation will be billed to the student. Any direct Loan student who withdraws, is terminated, or graduates from any program is required to complete Exit Counseling.

### **Unofficial Withdrawal**

Students who stop attending all of their classes are required to officially withdraw from the college. An unofficial withdrawal is a student who did not successfully complete any of his/her courses (receives all F grades or U grades), stopped attending classes, and did not complete any coursework as of the 60% point of the semester without officially withdrawing from the college, as required.

When a student leaves the college without notice, faculty will be contacted to determine the last date of academically-related activity. Since attendance is not required to be taken by all instructors, the last date of academic activity will be used to determine an effective date for both Title IV and institutional refund purposes. If

an effective date cannot be accurately determined, the midpoint of the term will be used as the effective date. A different effective date may be used for refund purposes of institutional expenses compared to Title IV funds when there are differences between the date the withdrawal was initiated compared to when the student completed the process and vacated campus. An unofficial withdrawal may be required to repay a portion of the financial aid received for the term. All financial aid reductions are calculated based on formulas published by software received from the Department of Education.

**Leave of Absence** As a credit hour institution, students are not offered a leave of absence option.



## ACADEMIC INFORMATION

### Accreditation

Veritas Baptist College is a member of the **Transnational Association of Christian Colleges and Schools** (TRACS) [15935 Forest Road, Forest, VA 24551; Telephone: (434) 525-9539; e-mail: [info@tracs.org](mailto:info@tracs.org)], having been awarded Reaffirmation I of its Accredited Status as a Category IV institution by the TRACS Accreditation Commission on April 19, 2016. This status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (ED), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

As a Christian institution, we do not seek accreditation to validate our message but rather to serve as a vehicle for self-improvement and to communicate the quality of our educational function.

Veritas Baptist College credits are transferable to many institutions; however, colleges and universities establish their criteria for acceptance independently, and questions about transferability of credit should be addressed prior to enrollment.

### Unit of Credit

The unit of credit is the semester hour. A semester hour is 15 academic hours.

For each credit hour of the course, there must be at least 50 minutes of “instructional time” in which the student is “academically engaged” in supervised educational activities. Homework and research do not count toward this requirement, but they do count toward the two hours of outside work required per credit hour. The guidance given by the Department of Education stipulates that one credit hour “reasonably approximates not less than one hour of class and two hours of out-of-class student work per week over a semester for a semester hour” (CH-A3), calculating a course hour as 50 minutes in clock hours, resulting in a total of 37.5 clock hours for each course credit hour (<https://www2.ed.gov/policy/highered/reg/hearulemaking/2009/credit.html>, accessed April 30, 2019).

Please see the summary chart below.

	8 Weeks	15 Weeks	Total Hours for Semester
1 credit	N/A	3 hrs. per week	45 (37.5 clock hours)
2 credits	11.25 hrs. per week	6 hrs. per week	90 (75 clock hours)
3 credits	16.875 hrs. per week	9 hrs. per week	135 (112.5 clock hours)

### Transfer of Credit

Courses taken at accredited/recognized colleges and universities with at least a grade of “C-” and appropriate to the student’s course of study will be evaluated for transfer in

accordance with college policies. There is no guarantee that courses taken at non-accredited colleges, universities, Bible institutes, or other educational organizations will transfer, however, these will be evaluated on a case-by-case basis. In the case that a non-accredited/unrecognized organization can show that their credits are accepted at accredited institutions (and this is able to be verified), transfer credits will be evaluated in the following ways:

- Colleges, universities, other educational organizations - course for course transfers and electives
- Bible institutes - a maximum of 12 credits can transfer to be applied only as electives

The student should request an official transcript to be sent to the College. Official transcripts must be sent directly from previously attended colleges and universities to the VBC Admissions Office. Transfer credits will be evaluated after the application has been received and approved. ***Transfer credits may not be used as the final course in a program. All transfer credits must be received before the student's final term begins.***

Veritas Baptist College will evaluate, for acceptance, credit from students who take the CLEP or high school AP exams.

Veritas Baptist College does not provide challenge tests for any courses. Students who wish to test out of certain general education courses may choose to take the CLEP examinations (contact Advising for more information).

- CLEP exams must be passed with the minimum score recommended by the College Board that can transfer in as a C-.
- CLEP transcripts showing a minimum score of at least the minimum score recommended by the ACE to grant credit must be received by the end of drop/add for the semester that the course will be applied.
- Secondary Education students may not CLEP subjects related specifically to their teaching field.
- CLEP tests are not considered part of the 25% of VBC courses required for graduation.
- Students anticipating graduation who choose to CLEP courses are responsible to have those submitted to the college before the beginning of their final semester. CLEP scores received after the final semester begins will not be accepted.
- CLEP transcripts may not be used as the final course in a program.

***In accordance with college policy, the final course in a student's program must be taken at VBC.*** \*Note, an unneeded elective is not considered part of a student's program.

Credit for prior learning is awarded on a case-by-case basis following the guidelines of the Council for Adult and Experiential Learning (CAEL). Credit for prior learning is not awarded at the graduate level.

If a student wishes to transfer to another institution at any point in time, it is the student's responsibility to confirm whether or not credits will be accepted. Each college or university determines its own policies for admissions and credit transfer.

### **Prior Learning Assessment**

Students wishing to request a Prior Learning Assessment (PLA) must submit an initial Prior Learning Assessment Request form before the end of the student's first semester at VBC and at least 6 months prior to graduation. *No PLAs will be evaluated during a student's final semester at VBC.*

An initial Prior Learning Assessment Request form may be filled out here.

- The application process will include the reason for requesting the PLA, the course name and number that the PLA will replace, and a detailed resume of the student's experience related to the course he is challenging.
- If a student is requesting a PLA for more than one course, a separate application must be submitted for each.

Once the Department Chair has approved the PLA, the student must submit the following within four months of date of approval but *before* the beginning of the student's final semester. Failure to submit within this timeframe will require the student to start over with the application process.

1. The completed PLA will include essays that address the learning outcomes of the course the student is challenging. These essays will include but are not limited to the following:

- substantial evidence of experience
  - performance reviews from employers
  - annotated bibliographies of books have read
  - work products created
  - letters of verification
  - certifications
- critical reflection and analyzation of the student's experiences identifying what was learned from them and how that learning is connected to a particular outcome

2. The completed PLA will include at least three professional recommendations. These recommendations should speak directly to the outcomes of the course you are challenging.

**Students who are approved to complete the PLA process will be charged a fee of \$250 per course which must be paid in full at the time of final submission. The PLA fee of \$250 is non-refundable whether or not the student receives credit.** The fee pays for the actual evaluation of the submission. Nothing is paid up front, but *no PLA will be evaluated before the fee is paid.*

### Evaluation of Military Credit

The evaluation of credit for military experience and schools will be in keeping with the procedures as outlined in the publication Guide to the Evaluation of Educational Experiences in the Armed Forces, published by the American Council on Education. Students must order their JST transcript of Community College of the Air Force Transcript to be sent to Veritas Baptist College for official evaluation.

### Official Transcript Requests

Official Veritas Baptist College transcripts may be requested through Parchment for a fee. The website to request these can be found by following the link:

<https://vbc.edu/transcript-request/>.

### Grading Scale

The following chart shows our grading scale:

Letter	Minimum Points	Maximum Points	Grade Points
A+	98.00	100.00	4.00
A	93.00	97.00	4.00
A-	90.00	92.00	4.00
B+	87.00	89.00	3.00
B	83.00	86.00	3.00
B-	80.00	82.00	3.00
C+	77.00	79.00	2.00
C	73.00	76.00	2.00
C-	70.00	72.00	2.00
D+	67.00	69.00	1.00
D	63.00	66.00	1.00
D-	60.00	62.00	1.00
F	0.00	59.00	0.00
P	Passing		
W	Withdrew		
WP	Withdrew passing		
WF	Withdrew failing		
AU	Audit		

### Course Changes

#### Drop/Add Period

The period to drop and/or add classes to a student's schedule without academic penalty will end at 11:59 PM ET on the last day of module one for each term (e.g. the first Sunday after classes begin at 11:59 PM ET). During the drop/add period each term, a student may add or drop a course through consultation with his academic advisor. If a student's course registration is locked, it is the responsibility of the student to contact the academic advisor via email by the deadline to add or drop the course.

### **Course Withdrawals**

To withdraw from a course without academic penalty, a student must complete a [course withdrawal request](#) during the drop/add period. The advisor will update the registration. Students will receive refunds according to the following policy:

#### 15-week courses

Week 1	100% refund
Week 2	75% refund
Week 3	50% refund
Week 4	25% refund
Thereafter	0% refund

#### 8-week courses

Week 1	100%
Week 2	50%
Thereafter	0%

### **Withdrawal Procedures**

Students may withdraw from courses from the 2<sup>nd</sup> to the 9<sup>th</sup> session of a 15-week course or from the 2<sup>nd</sup> to the 4<sup>th</sup> session of an 8-week course and receive a W which does not affect the GPA. Students may withdraw from courses from the 10<sup>th</sup> to 15<sup>th</sup> session of a 15-week course or from the 5<sup>th</sup> to 8<sup>th</sup> session of an 8-week course and will receive a WP (does not affect GPA) or WF (affects GPA) based on the academic status at the time of withdrawal.

Students who wish to withdraw from a course or from the College must complete the appropriate [withdrawal form](#) on the college website.

### **Administrative Removal from Course**

It is important that you engage in distance education courses from the very first session and remain engaged throughout the semester if you desire to succeed.

### **Verifying Attendance**

To comply with U.S. Department of Education policies, attendance is measured by any submission of an assignment that can receive a grade within the enrollment dates of the course or by initiating contact with the professor regarding a question related to the course-specific content studied in the course.

To simplify the process of verifying attendance for our students, the submission of a graded Syllabus Quiz is required. Please make sure to complete the Syllabus Quiz by midnight Sunday of Week One for this course. This verifies your attendance and secures your enrollment.

### **Nonattendance**

On Monday of Week Two, attendance in this course will be reviewed. If you have not made a submission of an assignment that can receive a grade or have not initiated communication with your professor regarding an academic subject between the first Monday and the first Sunday of module one, you will be dropped from the class roster. Your advisor must receive an email from you in writing by midnight Wednesday of Week 2 if you wish to be reinstated in the course. You will not be permitted to take the Syllabus Quiz but rather will receive a grade of zero on that assignment. Submissions

made and communication initiated prior to the first Monday do not qualify as attendance.

### ***Unofficial Withdrawal for Nonattendance***

Students who initially attend the course but eventually cease submitting assignments or communication with their instructor regarding course-specific content for a period of 21 consecutive days or longer — and who do not officially request a withdrawal — will be removed from the course and assigned a Withdraw Fail for Nonattendance (WF) grade. If you receive all WF grades in a term, you may be subject to a reduction and/or return of all Financial Aid. Students are fully responsible for all resulting charges on the account. If you are initially pulled for failure to complete the Syllabus Quiz in Week One and are then reinstated, be aware that those initial 7-10 days of non-attendance do count toward the period of 21 consecutive days that can lead to an unofficial withdrawal for nonattendance.

### ***Official Withdrawal***

If you wish to officially withdraw from a course, you must complete the form found [here](#) where you will also find the policy for tuition reimbursement. Nonattendance or communication with your instructor or any other college official regarding your intent to withdraw from the course is not an official withdrawal. The official date of withdrawal will be the date that your completed form is received.

Any student whose commitment to successfully completing a degree is questioned due to the lack of progress and regular activity in multiple classes may not be permitted to enroll in courses the following semester.

### **Entrance Exam**

All incoming freshmen and all students who are transferring to VBC without the appropriate accepted English transfer credits will be required to take an English grammar examination. Students who score under a 60, must register for EN 111, Introduction to College English. Students who fail EN 111 must re-enroll in the course every semester until it is passed successfully.

All program students are required to complete both Composition I and II within their first three semesters at VBC. Students who begin as non-program students and later enter degree programs must immediately enroll in Composition I and Composition II if those courses have not already been taken. Students who fail to take Composition II by the end of their third term will be removed from their degree program. They may continue to take classes as a non-program student but will not be permitted to be considered a program student until this requirement is met.

### **Non-Scheduled Courses**

Non-scheduled courses are primarily designed for the student who needs a required course that is not in the current rotation schedule in order to graduate.

- Non-scheduled courses may be requested for any term.
- Non-scheduled courses will not be offered to meet an elective requirement unless there are no other electives offered before graduation.

- A non-scheduled course will not be offered the term immediately following when it was officially offered in the course rotation.
- Non-scheduled courses may be requested only during regular registration periods and at least two weeks before the start of the term.
- A student who wishes to take a non-scheduled course by extension must seek approval of the non-scheduled course by submitting the [Non-Scheduled Course Request Form](#).

### **Residency Requirement**

To receive an undergraduate degree, students must complete a minimum of 25% of the required credits at Veritas Baptist College. These required credits include capstone courses and any required internships. No physical residency is required. A student's final course must be at Veritas. Exceptions to this must be requested in writing to the Academic Committee.

Graduate students must complete a minimum of 50% of the required credits at Veritas Baptist College. These required credits include capstone courses for each degree program. No physical residency is required. A student's final course must be at Veritas. Exceptions to this must be requested in writing to the Academic Committee.

Postgraduate students must complete a minimum of 50% of the required credits at Veritas Baptist College. These required credits include dissertation-specific courses and the final dissertation. No physical residency is required. A student's final course must be at Veritas. Exceptions to this must be requested in writing to the Academic Committee.

### **Student Classifications**

Freshman	1-29 credits
Sophomore	30-59 credits
Junior	60-89 credits
Senior	90 credits min.

### **Graduation**

All students are encouraged to attend the spring commencement exercises, and all graduates are expected to participate. All graduates will be charged the current graduation fee, including those graduating in absentia. The student's account balance must be paid in full before a diploma is issued.

Students who are planning to graduate within the current academic year must complete a Petition to Graduate, available on the college website. The Administration will contact the student once the petition has been received and reviewed. Graduates are expected to participate in commencement exercises unless granted an exception. Students graduating in absentia will still be charged the current graduation fee. All tuition and fees must be paid before a diploma is issued. Refer to the college website for the most current [fee schedule](#).

The final class must be taken from VBC, and students must meet the residency requirements for the program.



## **Semester Honors**

### ***Dean's List***

To be eligible for the Dean's List in a given semester, a student must have been a full-time student in the undergraduate program during that semester and have had a term GPA in the range of 3.5 to 3.74 for that semester.

### ***President's List***

To be eligible for the President's List in a given semester, a student must have been a full-time student in the undergraduate program during that semester and have had a term GPA equal to or greater than 3.75 for that semester.

## **Graduation Honors**

A baccalaureate candidate earning at least a 3.25 grade point average for courses completed at VBC (with a minimum of 25% of credits from VBC) is eligible for honors recognition. Evaluation is based upon the successful completion of the course requirements and the required number of credits for the degree. Scholastic honors are as follows:

Cum laude	3.25-3.49 grade point average
Magna cum laude	3.50-3.74 grade point average
Summa cum laude	3.75-4.00 grade point average

## **Probation and Dismissal**

### ***Academic Probation - Undergraduate***

Any student enrolled in a degree program whose Term GPA falls below 2.0 will be placed on academic probation with a limited credit load. If the student's Term GPA falls below 2.0 two semesters in a row, the student may be suspended for one semester. A record of this status will be placed on the student's permanent record.

Any student enrolled in a degree program whose Cumulative GPA falls below 2.0 will be placed on academic probation with a limited credit load. The student must make progress toward raising the cumulative GPA to 2.0. If the student fails to raise the cumulative GPA to 2.0 by the end of two semesters, the student may be suspended for one semester.

Any student on academic probation must meet with his faculty advisor once a month and demonstrate proof that satisfactory academic performance is being maintained.

### ***Academic Dismissal - Undergraduate***

Any student returning after a semester of academic suspension will be placed on academic probation. The student must achieve a 2.0 average for the semester following the return. Failure to achieve a GPA of 2.0 for the semester will result in dismissal for a period of two regular semesters. Students who wish to return must follow the Academic Appeals procedure.

### ***Academic Probation – Graduate and Postgraduate***

Students in the Graduate and Postgraduate programs of Veritas Baptist College must maintain a GPA of 3.0. Any student whose *term* GPA (average of both modules) is below a 2.5 will be limited to one course in the following term.

Any student whose *cumulative* GPA falls below a 3.0 will be limited to one course per term until acceptable progress is made in raising the GPA to the required level. A student who is not able to raise his GPA to a 3.0 within two terms may be academically suspended for one full term.

A student transferring into the Graduate or Postgraduate program from another institution or entering a Graduate/Postgraduate program as a new student may be placed on academic probation for the first term, limiting the number of credits that he can take, if his most recent transcript shows a final GPA below 3.0.

### ***Academic Appeals***

Students with an academic grievance which is unable to be resolved through the instructor should fill out the Academic Appeal form provided on the college website: <https://vbc.edu/academic-appeal/>. The student should complete the appeal form within ten days after they receive a response from the instructor and should include all details and documentation of the grievance. Appeals need to be presented in a professional manner.

Any student placed on academic probation, or who has been notified of pending academic suspension, may make an appeal to the Academic Appeals Committee within ten days of the notice. Students placed on academic suspension must apply for readmission through the Academic Appeals Committee by submitting a letter requesting readmission and providing evidence that the student will be able to complete college-level work successfully.

The Academic Appeals Committee convenes as needed. Decisions are made within one week of the appeal. If the student is not satisfied with the committee's decision, he may appeal to the Administrative Cabinet, then to the President, then to the Board of Directors.

If the student still has a complaint after following the college's appeal procedures, he may contact the college's accrediting agency: Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Rd., Forest, VA 24551; Telephone: 434.525.9539; e-mail: [info@tracs.org](mailto:info@tracs.org)].

If the student still has a complaint after contacting TRACS, he may file a complaint through the State of Indiana at <https://www.in.gov/che/2744.htm>.

### ***Academic Rehabilitation***

Academic rehabilitation offers former students a way to redeem their records. Those wishing to apply for academic rehabilitation may write to the Admissions Office. Students may apply one year after their previous experience at VBC.

## **UNDERGRADUATE DEPARTMENT**

### **UNDERGRADUATE DEGREE PROGRAMS**

#### ***Admissions***

When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time. The program student who does not re-enroll for a period of one year will have their student status deactivated and may need to reapply to VBC and will fall under the degree program requirements specified in the catalog valid at the time of his re-enrollment .

First-time students to Veritas Baptist College will be evaluated based on their most current educational experience provided (high school or college). They must also take the English entrance exam if the registrar has not verified English proficiency. Students entering with a GPA below 2.0 from their most current educational experience will be placed on academic probation and will be limited to 3-5 credits for their first semester. These students are required to abide by the same probation policies as returning students. Students entering with a GPA between 2.0 and 2.49 will be limited to twelve credits for their first semester. Credit loads will be re-evaluated following the completion of the student's first semester at VBC.

Students applying to the degree programs are required to submit the following to the College Office:

1. Completed application (including personal testimony of faith, references, and official transcripts)
2. Non-refundable application fee
3. Agreement to a background check
4. Certification of high school graduation or high school equivalency (acceptable certification includes an official high school transcript, a copy of your high school diploma, G.E.D., or an official transcript from coursework or degree completion at a higher education institution).
5. Agreement with the Personal Faith Statement and respect for the VBC Doctrinal Statement
6. Evidence of faithful attendance to a local church

The application and all supporting documents must be received at least two weeks before the start of the semester that the student wishes to begin classes.

## **UNDERGRADUATE MINISTRY DEPARTMENT**

#### ***Ministry Department Specializations***

Students interested in acquiring a degree in ministry may select from the following list of specializations:

- |                                    |                                  |
|------------------------------------|----------------------------------|
| Bible Certificate                  | Bible Specialization             |
| Biblical Counseling Specialization | Church Ministries Specialization |
| Church Business Specialization     | Pastoral Studies Specialization  |
| Youth Ministries Specialization    |                                  |

### ***Ministry Department Objectives***

1. To provide students with a strong foundation of biblical doctrine and truth;
2. To prepare the student with a well-balanced ability to understand and apply the Scriptures personally and to ministry;
3. To provide training to help students clearly communicate God's Word to believers and unbelievers; and
4. To train effective Christian leaders and servants in local church ministries.

The **Bible Certificate** may serve as either a short course of study for a lay person who wishes to understand, interpret, and apply Bible truth more effectively or as the introduction to a longer course of study for one who wishes to prepare for full-time ministry on a church staff. The courses required for the Bible Certificate form a foundation for those who choose to continue their studies.

The **Associate of Ministry** degree is offered to students who wish to complete a two-year program of study that prepares them for support ministries in the local church or to those planning more education in non-ministry vocations. The courses required for the associate degree are also designed to coordinate with the requirements of the four-year program for those who choose to further their education after completing this degree.

The **Bachelor of Ministry** degree program prepares men and women who are called of God into vocational ministry in the local church. The four-year program of study provides a solid foundation for church ministry for pastors, pastoral assistants, youth leaders, musicians, and office personnel. The degree may also serve as a base for graduate study in ministry fields.

### ***Academic Requirements***

Students pursuing a Ministry Degree must have either graduated from high school, passed the G.E.D., or demonstrated the ability to complete college-level course work to the satisfaction of the Academic Dean.

### ***Learning Outcomes for Ministry Department Students***

(The department outcomes are linked to the college outcomes.)

1. Students will demonstrate a foundational knowledge of biblical doctrine and practice 2. (S-2, 4, 6; E-2).
3. Students will demonstrate a well-balanced ability to personally interpret the Scriptures from a dispensational perspective (S-1, 4, 5, 6; E-2, 4, 6).
4. Students will demonstrate competence in communicating clearly and compassionately God's Word to believers and unbelievers (S-1, 2, 4, 5; E-1, 4, 5).
5. Students will demonstrate a basic knowledge of the skills and tools needed to lead in one or more areas of lay or full-time church ministry (S-1, 3, 5, 6; E-1, 5, 7, 8).
6. Students will demonstrate a determined commitment to use all developed knowledge and skill to serve Christ in and through the local church (S-1, 3; S-8).

## **Bible Certificate**

The Bible Certificate is a 30-credit undergraduate program intended for students who desire to serve the Lord in ministry and desire special training in Bible and Christian service. This certificate may provide the basis for entrance into the associate or bachelor's degree programs.

*(Italicized courses are required.)*

<b>Bible and Theology</b>		<b>12 credits</b>
<i>BI 101</i>	<i>Old Testament Survey</i>	3
<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3

**Ministry Department electives**                      **18 credits\***

**Total**    **30 credits**

### ***Suggested Schedule for Degree Completion\*\****

<b><u>First Year</u></b>					
<b>Fall</b>			<b>Spring</b>		
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>TH 204</i>	<i>Bible Doctrines II</i>	3
	Electives*	2			<b>6 credits</b>
		<b>8 credits</b>			
<b><u>Second Year</u></b>					
<b>Fall</b>			<b>Spring</b>		
	Elective	2		Elective	2
	Elective	2		Elective	2
	Elective	2		Elective	2
	Elective	2		Elective	2
		<b>8 credits</b>			<b>8 credits</b>

\*All electives must come from the Ministry Department. APOL, BC, BI, CM, MI, PT, TH, YM coursework.

\*\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

## **Associate of Ministry**

### ***Bible Specialization*** (*Italicized courses are required.*)

An Associate of Ministry with a Bible Specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Bible Specialization for additional information about this course of study.

<b>Bible/Theology/CM Core      18 credits</b>			<b>General Education                      15 credits</b>		
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>EN 101</i>	<i>Composition I</i>	3
<i>BI 102</i>	<i>New Testament Survey</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>HI 201</i>	<i>Western Civ. I</i>	3
<i>BI 214</i>	<i>Life of Christ II</i>	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3		<i>Math or Science</i>	3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3			
			<b><u>Electives</u>                                      15 credits</b>		
<b>Specialization Core                      12 credits</b>					
<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3	<b>Total                                      60 credits</b>		
<i>BI 222</i>	<i>Principles of Bible Study</i>	2			
<i>CM 181-482</i>	<i>Field Practicum</i>	1			
<i>CM 104</i>	<i>Personal Evangelism</i>	2			
<i>CM 302</i>	<i>Christian Leadership</i>	2			
<i>CM 310</i>	<i>Ad. and Inst. Strategies</i>	2			

### ***Suggested Schedule for Degree Completion\****

<b><u>First Year</u></b>					
<b>Fall</b>			<b>Spring</b>		
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>BI 214</i>	<i>Life of Christ II</i>	3
<i>EN 101</i>	<i>Composition I</i>	3	<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
	Elective	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
		<b>15 credits</b>		<i>Field Practicum</i>	1
					<b>15 credits</b>
<b><u>Second Year</u></b>					
<b>Fall</b>			<b>Spring</b>		
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>TH 204</i>	<i>Bible Doctrines II</i>	3
<i>CM 310</i>	<i>Ad. and Inst. Strategies</i>	2	<i>CM 104</i>	<i>Personal Evangelism</i>	2
<i>HI 201</i>	<i>Western Civ. I</i>	3		<i>Math or Science Elective</i>	3
	Ministry Dept. Electives	5		Electives	7
	Electives	2			<b>15 credits</b>
		<b>15 credits</b>			

*\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.*

## **Associate of Ministry**

### ***Biblical Counseling Specialization*** (Italicized courses are required.)

An Associate of Ministry with a Biblical Counseling specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Biblical Counseling Specialization for additional information about this course of study.

<b>Bible/Theology/CM Core      18 credits</b>			<i>ED 111 Human Growth/Development</i>	2
<i>BI 101 Old Testament Survey</i>	3		<i>GE 202 Interpersonal Communications</i>	3
<i>BI 102 New Testament Survey</i>	3			
<i>BI 213 Life of Christ I</i>	3		<b>General Education      15 credits</b>	
<i>BI 214 Life of Christ II</i>	3		<i>EN 101 Composition I</i>	3
<i>TH 203 Bible Doctrines I</i>	3		<i>EN 102 Composition II</i>	3
<i>TH 204 Bible Doctrines II</i>	3		<i>HI 201 History of Western Civ. I</i>	3
			<i>SP 101 Fundamentals of Speech</i>	3
			<i>Math or Science</i>	3
<b>Specialization Core</b>				
<b>16 credits</b>				
<i>BC 101 Spiritual Life Dynamics</i>	3		<b>Electives</b>	<b>11 credits</b>
<i>BC 121 Intro. to Biblical Counseling</i>	3			
<i>BC 221 Methods of Biblical Couns.</i>	3		<b>Total</b>	<b>60 credits</b>
<i>BI 222 Principles of Bible Study</i>	2			

### ***Suggested Schedule for Degree Completion\****

<b><u>First Year</u></b>					
<b>Fall</b>			<b>Spring</b>		
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>BI 214</i>	<i>Life of Christ II</i>	3
<i>EN 101</i>	<i>Composition I</i>	3	<i>BC 101</i>	<i>Spiritual Life Dynamics</i>	3
<i>GE 202</i>	<i>Interpersonal Communications</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
<i>HI 201</i>	<i>History of Western Civ. I</i>	3		<i>Elective</i>	3
		<b>15 credits</b>			<b>15 credits</b>
<b><u>Second Year</u></b>					
<b>Fall</b>			<b>Spring</b>		
<i>BC 121</i>	<i>Intro. to Biblical Counseling</i>	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
<i>BC 221</i>	<i>Methods of Biblical Counseling</i>	3	<i>TH 204</i>	<i>Bible Doctrines II</i>	3
<i>BI 222</i>	<i>Principles of Bible Study</i>	2		<i>Electives</i>	8
<i>ED 111</i>	<i>Human Growth/Development</i>	2			<b>14 credits</b>
<i>TH 203</i>	<i>Bible Doctrines I</i>	3			
	<i>Math or Science Elective</i>	3			
		<b>16 credits</b>			

\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

## **Associate of Ministry**

### ***Church Business Specialization*** (Italicized courses are required.)

An Associate of Ministry with a Church Business Specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Church Business Specialization for additional information about this course of study.

<b>Bible/Theology/CM Core      18 credits</b>			<i>BA 212</i>	<i>Principles of Management</i>	3
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>GE 202</i>	<i>Interpersonal Comm.</i>	3
<i>BI 102</i>	<i>New Testament Survey</i>	3			
<i>BI 213</i>	<i>Life of Christ I</i>	3	<b>General Education      15 credits</b>		
<i>BI 214</i>	<i>Life of Christ II</i>	3	<i>EN 101</i>	<i>Composition I</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3	<i>HI 201</i>	<i>Western Civ.</i>	3
			<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
				<i>Math or Science</i>	3
<b>Specialization Core      19 credits</b>			<b>Electives      8 credits</b>		
<i>CM 181-482</i>	<i>Field Practicum</i>	1			
<i>BA 103</i>	<i>Principles of Accounting I</i>	3			
<i>BA 104</i>	<i>Principles of Accounting II</i>	3			
<i>BA 201</i>	<i>Organizational Comm.</i>	3	<b>Total      60 credits</b>		
<i>BA 210</i>	<i>Principles of Marketing</i>	3			

### ***Suggested Schedule for Degree Completion\****

<b>First Year</b>					
<b>Fall</b>			<b>Spring</b>		
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>BI 214</i>	<i>Life of Christ II</i>	3
<i>EN 101</i>	<i>Composition I</i>	3	<i>BA 201</i>	<i>Organizational Communication</i>	3
<i>GE 202</i>	<i>Interpersonal Communications</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
<i>HI 201</i>	<i>Western Civ. I</i>	3		<i>Elective</i>	3
		<b>15 credits</b>			<b>15 credits</b>
<b>Second Year</b>					
<b>Fall</b>			<b>Spring</b>		
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>TH 204</i>	<i>Bible Doctrines II</i>	3
<i>BA 103</i>	<i>Principles of Accounting I</i>	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
<i>BA 212</i>	<i>Principles of Management</i>	3	<i>BA 104</i>	<i>Principles of Accounting II</i>	3
	<i>Field Practicum</i>	1	<i>BA 210</i>	<i>Principles of Marketing</i>	3
	<i>Math or Science Elective</i>	3		<i>Elective</i>	3
	<i>Elective</i>	2			<b>15 credits</b>
		<b>15 credits</b>			

\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.



## **Associate of Ministry**

### **Church Ministries Specialization** (*Italicized courses are required.*)

An Associate of Ministry with a Church Ministries Specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Church Ministries Specialization for additional information about this course of study.

<b>Bible/Theology/CM Core      18 credits</b>			<b>General Education      15 credits</b>		
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>EN 101</i>	<i>Composition I</i>	3
<i>BI 102</i>	<i>New Testament Survey</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>HI 201</i>	<i>Western Civ. I</i>	3
<i>BI 214</i>	<i>Life of Christ II</i>	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3		<i>Math or Science</i>	3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3			

### **Electives      10 credits**

### **Specialization Core      17 credits**

<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3
<i>CM 104</i>	<i>Personal Evangelism</i>	2
<i>CM 181-482</i>	<i>Field Practicum</i>	1
<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>CM 310</i>	<i>Ad. and Inst. Strategies</i>	2
<i>CM 402</i>	<i>Child Evangelism</i>	2
<i>CM 212</i>	<i>Phil. of Worship Music</i>	3
<i>PT 401</i>	<i>Survey of Church Ministries</i>	2

**Total      60 credits**

### **Suggested Schedule for Degree Completion\***

<b><u>First Year</u></b>					
<b>Fall</b>			<b>Spring</b>		
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>CM 303</i>	<i>Teaching Methods</i>	2	<i>CM 402</i>	<i>Child Evangelism</i>	2
<i>EN 101</i>	<i>Composition I</i>	3	<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>PT 401</i>	<i>Survey of Church Ministries</i>	2	<i>EN 102</i>	<i>Composition II</i>	3
	<i>Math or Science Elective</i>	3	<i>CM 212</i>	<i>Philosophy of Worship Music</i>	3
	<i>Electives</i>	2		<i>Electives</i>	2
		<b>15 credits</b>			<b>15 credits</b>
<b><u>Second Year</u></b>					
<b>Fall</b>			<b>Spring</b>		
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>TH 204</i>	<i>Bible Doctrines II</i>	3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>BI 214</i>	<i>Life of Christ II</i>	3
<i>HI 201</i>	<i>Western Civ. I</i>	3	<i>CM 104</i>	<i>Personal Evangelism</i>	2
<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
	<i>Field Practicum</i>	1		<i>Electives</i>	4
	<i>Electives</i>	2			<b>15 credits</b>
		<b>15 credits</b>			

\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

## **Associate of Ministry**

### **Pastoral Studies Specialization** (*Italicized courses are required.*)

An Associate of Ministry with a Pastoral Studies Specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Pastoral Studies Specialization for additional information about this course of study.

<b>Bible/Theology/CM Core</b>			<b>18 credits</b>		
<i>BI 101</i>	<i>Old Testament Survey</i>	3		<i>CM 302</i>	<i>Christian Leadership</i> 2
<i>BI 102</i>	<i>New Testament Survey</i>	3		<i>CM 310</i>	<i>Ad. and Inst. Strategies</i> 2
<i>BI 213</i>	<i>Life of Christ I</i>	3		<i>CM 212</i>	<i>Philosophy of Worship Music</i> 3
<i>BI 214</i>	<i>Life of Christ II</i>	3		<i>PT 224</i>	<i>Sermon Preparation</i> 3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3			
<i>TH 204</i>	<i>Bible Doctrines II</i>	3			
<b>Specialization Core</b>			<b>23 credits</b>	<b>General Education</b>	<b>15 credits</b>
<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3		<i>EN 101</i>	<i>Composition I</i> 3
<i>BC 121</i>	<i>Intro. to Bib. Counseling</i>	3		<i>EN 102</i>	<i>Composition II</i> 3
<i>BI 205</i>	<i>Genesis</i>	2		<i>HI 201</i>	<i>Western Civ.</i> 3
<i>BI 222</i>	<i>Principles of Bible Study</i>	2		<i>SP 101</i>	<i>Fundamentals of Speech</i> 3
<i>CM 104</i>	<i>Personal Evangelism</i>	2			<i>Math or Science</i> 3
<i>CM 181-482</i>	<i>Field Practicum</i>	1		<b>Electives</b>	<b>4 credits</b>
<b>Total</b>				<b>60 credits</b>	

### ***Suggested Schedule for Degree Completion\****

<b>First Year</b>					
<b>Fall</b>			<b>Spring</b>		
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>BC 121</i>	<i>Intro. to Biblical Counseling</i>	3	<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>EN 101</i>	<i>Composition I</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
<i>HI 201</i>	<i>Western Civ. I</i>	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
	<i>Field Practicum</i>	1		<i>Electives</i>	3
<i>CM 310</i>	<i>Ad. and Inst. Strategies</i>	2			<b>14 credits</b>
		<b>15 credits</b>			
<b>Second Year</b>					
<b>Fall</b>			<b>Spring</b>		
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>BI 205</i>	<i>Genesis</i>	2
<i>BI 222</i>	<i>Principles of Bible Study</i>	2	<i>BI 214</i>	<i>Life of Christ II</i>	3
<i>PT 224</i>	<i>Sermon Preparation</i>	3	<i>TH 204</i>	<i>Bible Doctrines II</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>CM 104</i>	<i>Personal Evangelism</i>	2
<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3	<i>CM 212</i>	<i>Philosophy of Worship Music</i>	3
	<i>Math or Science Elective</i>	3		<i>Electives</i>	2
		<b>16 credits</b>			<b>15 credits</b>

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## **Associate of Ministry**

### **Youth Ministry Specialization** (*Italicized courses are required.*)

An Associate of Ministry with a Youth Ministry Specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Youth Ministry Specialization for additional information about this course of study.

<b>Bible/Theology/CM Core</b>			<b>18 credits</b>	YM 110	Hist. and Theo. Found. of YM	2
BI 101	Old Testament Survey	3		YM 201	YM Programs and Methods	2
BI 102	New Testament Survey	3		YM 210	Teaching Youth	2
BI 213	Life of Christ I	3				
BI 214	Life of Christ II	3		<b>General Education</b>		
TH 203	Bible Doctrines I	3		EN 101	Composition I	3
TH 204	Bible Doctrines II	3		EN 102	Composition II	3
				HI 201	Western Civ.	3
				SP 101	Fundamentals of Speech	3
					Math or Science	3
<b>Specialization Core</b>			<b>19 credits</b>			
APOL 100	Introduction to Apologetics	3				
CM 181-482	Field Practicum	1				
CM 104	Personal Evangelism	2		<b>Electives</b>		
CM 302	Christian Leadership	2		<b>8 credits</b>		
CM 212	Phil. of Worship Music	3				
YM 101	YM Phil. and Leadership	2				
				<b>Total</b>	<b>60 credits</b>	

### **Suggested Schedule for Degree Completion\***

<b><u>First Year</u></b>					
<b>Fall</b>			<b>Spring</b>		
BI 101	<i>Old Testament Survey</i>	3	BI 102	<i>New Testament Survey</i>	3
EN 101	<i>Composition I</i>	3	CM 104	<i>Personal Evangelism</i>	2
HI 201	<i>Western Civ. I</i>	3	CM 302	<i>Christian Leadership</i>	2
YM 201	<i>YM Programs and Methods</i>	2	EN 102	<i>Composition II</i>	3
	<i>Math or Science Elective</i>	3	YM 210	<i>Teaching Youth</i>	2
	<i>Field Practicum</i>	1		<i>Electives</i>	3
		<b>15 credits</b>			<b>15 credits</b>
<b><u>Second Year</u></b>					
<b>Fall</b>			<b>Spring</b>		
BI 213	<i>Life of Christ I</i>	3	BI 214	<i>Life of Christ II</i>	3
TH 203	<i>Bible Doctrines I</i>	3	TH 204	<i>Bible Doctrines II</i>	3
YM 101	<i>YM Philosophy and Leadership</i>	2	SP 101	<i>Fundamentals of Speech</i>	3
APOL 100	<i>Introduction to Apologetics</i>	3	CM 212	<i>Philosophy of Worship Music</i>	3
	<i>Electives</i>	4	YM 110	<i>History and Theo. Found. of YM</i>	2
		<b>15 credits</b>		<i>Electives</i>	1
					<b>15 credits</b>

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## **Bachelor of Ministry**

The Bachelor of Ministry degree program prepares men and women who are called of God into vocational ministry in the local church. The four-year program of study provides a solid foundation for church ministry for pastors, pastoral assistants, youth leaders, church education directors, musicians, and office personnel. The degree may also serve as a base for graduate study in ministry fields. The Bachelor of Ministry degree consists of five different tracks: Bible Specialization, Pastoral Studies Specialization, Church Ministries Specialization, Youth Ministries Specialization, and Church Business Specialization.

### ***Bible Specialization*** (*Italicized courses are required.*)

The Bible Specialization provides the student with the knowledge and study tools needed to understand, interpret, and apply Bible truth effectively. The required courses provide a basic foundation of biblical knowledge, philosophy, and values which will serve as guiding principles for life and ministry. This program also allows the flexibility of emphasizing one of several areas of ministry. A Bachelor of Ministry Degree with a specialization in Bible will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

<b>Bible/Theology/CM Core</b>			<b>31 credits</b>	<i>BI 302</i>	<i>Major Prophets</i>	2	
<i>APOL 100</i>			<i>Introduction to Apologetics</i>	3	<i>BI 314</i>	<i>General Epistles</i>	2
<i>BI 101</i>	<i>Old Testament Survey</i>		3	<i>BI 401</i>	<i>Minor Prophets</i>	2	
<i>BI 102</i>	<i>New Testament Survey</i>		3	<i>BI 412</i>	<i>Revelation</i>	2	
<i>BI 205</i>	<i>Genesis</i>		2	<i>ED 320</i>	<i>Teaching Bible</i>	3	
<i>BI 213</i>	<i>Life of Christ I</i>		3	<i>TH 402</i>	<i>Contemporary Theology</i>	2	
<i>BI 214</i>	<i>Life of Christ II</i>		3	<i>CHHI 323</i>	<i>Church History</i>	3	
<i>BI 222</i>	<i>Principles of Bible Study</i>		2	<i>CHHI 423</i>	<i>Baptist History</i>	3	
<i>CM 104</i>	<i>Personal Evangelism</i>		2				
<i>CM 302</i>	<i>Christian Leadership</i>		2	<b>General Education</b>			
<i>TH 203</i>	<i>Bible Doctrines I</i>		3	<b>30 credits</b>			
<i>TH 204</i>	<i>Bible Doctrines II</i>		3	<i>EN 101</i>	<i>Composition I</i>	3	
<i>CM 181-482</i>	<i>Field Practicum</i>		2	<i>EN 102</i>	<i>Composition II</i>	3	
					<i>Literature Elective</i>	3	
				<i>HI 201</i>	<i>History of Western Civ. I</i>	3	
				<i>HI 202</i>	<i>History of Western Civ. II</i>	3	
				<i>SP 101</i>	<i>Fundamentals of Speech</i>	3	
					<i>Math or Science</i>	3	
					<i>Gen. Ed. Electives</i>	9	
<b>Specialization Core</b>			<b>32 credits</b>	<b>Electives</b>			
<i>CM 410</i>	<i>Ministry Internship I</i>		3	<b>27 credits</b>			
<i>BI 201</i>	<i>Pentateuch</i>		2				
<i>BI 202</i>	<i>Historical Books</i>		2				
<i>BI 204</i>	<i>Life of David</i>		2				
<i>BI 211</i>	<i>Acts</i>		2				
<i>BI 212</i>	<i>Romans</i>		2				

**Bachelor of Ministry**  
**Suggested Schedule for Degree Completion\***  
**Bible Specialization**

First Year					
Fall			Spring		
APOL 100	Introduction to Apologetics	3	BI 102	New Testament Survey	3
BI 101	Old Testament Survey	3	BI 202	Historical Books	2
BI 211	Acts	2	CM 302	Christian Leadership	2
EN 101	Composition I	3	EN 102	Composition II	3
	Math or Science Elective	3	SP 101	Fundamentals of Speech	3
		14 credits		Electives	3
					16 credits
Second Year					
Fall			Spring		
BI 213	Life of Christ I	3	BI 205	Genesis	2
TH 203	Bible Doctrines I	3	BI 212	Romans	2
BI 222	Principles of Bible Study	2	BI 214	Life of Christ II	3
CHHI 323	Church History	3	TH 204	Bible Doctrines II	3
	Field Practicum	1		Literature Elective	3
	General Ed. Elective	3	CM 104	Personal Evangelism	2
		15 credits			15 credits
Third Year					
Fall			Spring		
BI 201	Pentateuch	2	HI 202	History of Western Civ. II	3
BI 204	Life of David	2	BI 314	General Epistles	2
BI 401	Minor Prophets	2	CHHI 423	Baptist History	3
HI 201	History of Western Civ. I	3		General Ed. Elective	3
CM 310	Ad. and Inst. Strategies	2		Electives	4
	Electives	4			15 credits
		15 credits			
Fourth Year					
Fall			Spring		
	Field Practicum	1	BI 302	Major Prophets	2
	General Ed. Elective	3	BI 412	Revelation	2
	Electives	11	CM 410	Ministry Internship I	3
		15 credits		Electives	8
					15 credits

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## **Bachelor of Ministry**

### ***Biblical Counseling Specialization*** (*Italicized courses are required.*)

The Biblical Counseling Specialization is designed to prepare the student to serve as a biblical counselor. A Bachelor of Ministry Degree with a specialization in Biblical Counseling will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

#### **Bible/Theology/CM Core      31 credits**

<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3
<i>BI 101</i>	<i>Old Testament Survey</i>	3
<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>BI 205</i>	<i>Genesis</i>	2
<i>BI 213</i>	<i>The Life of Christ I</i>	3
<i>BI 214</i>	<i>The Life of Christ II</i>	3
<i>BI 222</i>	<i>Principles of Bible Study</i>	2
<i>CM 104</i>	<i>Personal Evangelism</i>	2
<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>TH 203</i>	<i>Bible Doctrines I</i>	3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3
<i>CM 181-482</i>	<i>Field Practicum</i>	2

#### **Specialization Core      30 credits**

<i>BC 101</i>	<i>Spiritual Life Dynamics</i>	3
<i>BC 121</i>	<i>Intro. to Biblical Counseling</i>	3
<i>BC 221</i>	<i>Methods of Biblical Couns.</i>	3
<i>BC 301</i>	<i>Theology of Biblical Couns.</i>	3
<i>BC 401</i>	<i>Adv. Counseling Issues I</i>	3
<i>BC 402</i>	<i>Adv. Counseling Issues II</i>	3
<i>CM 304</i>	<i>Marriage and the Family</i>	2
<i>CM 410</i>	<i>Ministry Internship I</i>	3
<i>ED 111</i>	<i>Human Growth/Development</i>	2
<i>GE 202</i>	<i>Interpersonal Comm.</i>	3
<i>YM 401</i>	<i>Counseling Youth</i>	2

#### **General Education**

##### **30 credits**

<i>EN 101</i>	<i>Composition I</i>	3
<i>EN 102</i>	<i>Composition II</i>	3
	<i>Literature Elective</i>	3
<i>HI 201</i>	<i>History of Western Civ. I</i>	3
<i>HI 202</i>	<i>History of Western Civ. II</i>	3
<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
	<i>Math or Science</i>	3
	<i>Gen. Ed. Electives</i>	9

#### **Electives**

**29 credits**

#### **Total**

**120 credits**

**Bachelor of Ministry**  
**Suggested Schedule for Degree Completion\***

**Biblical Counseling**

<b>First Year</b>					
<b>Fall</b>			<b>Spring</b>		
BI 101	Old Testament Survey	3	BI 102	New Testament Survey	3
BI 213	Life of Christ I	3	BI 214	Life of Christ II	3
EN 101	Composition I	3	BC 101	Spiritual Life Dynamics	3
GE 202	Interpersonal Communications	3	EN 102	Composition II	3
HI 201	History of Western Civ. I	3		Elective	3
		<b>15 credits</b>			<b>15 credits</b>
<b>Second Year</b>					
<b>Fall</b>			<b>Spring</b>		
BC 121	Intro. to Biblical Counseling	3	SP 101	Fundamentals of Speech	3
BC 221	Methods of Biblical Counseling	3	TH 204	Bible Doctrines II	3
BI 222	Principles of Bible Study	2		Electives	8
ED 111	Human Growth/Development	2			<b>14 credits</b>
TH 203	Bible Doctrines 1	3			
	Math or Science Elective	3			
		<b>16 credits</b>			
<b>Third Year</b>					
<b>Fall</b>			<b>Spring</b>		
BC 401	Adv. Counseling Issues I	3	BC 301	Theo. of Biblical Counseling	3
	Field Practicum	1	CM 104	Personal Evangelism	2
	General Ed. Elective	3	CM 302	Christian Leadership	2
	Literature Elective	3	CM 304	Marriage and the Family	2
	Electives	5	YM 401	Counseling Youth	2
		<b>15 credits</b>		Electives	4
					<b>15 credits</b>
<b>Fourth Year</b>					
<b>Fall</b>			<b>Spring</b>		
APOL 100	Introduction to Apologetics	3	HI 202	History of Western Civ. II	3
BC 402	Adv. Counseling Issues II	3	BI 205	Genesis	2
	General Ed. Elective	3	CM 410	Ministry Internship I	3
	Field Practicum	1		General Ed. Elective	3
	Electives	6		Elective	3
		<b>16 credits</b>			<b>14 credits</b>

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## **Bachelor of Ministry**

### ***Church Business Specialization*** (*Italicized courses are required.*)

The Church Business specialization is designed to prepare the student to serve in a financial management role within a local church ministry. A Bachelor of Ministry Degree with a specialization in Church Business will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

<b>Bible/Theology/CM Core</b>			<b>31 credits</b>	<i>BA 212</i>	<i>Principles of Management</i>	3
<i>APOL 100 Introduction to Apologetics</i>			3	<i>BA 401</i>	<i>Corporate Finance</i>	3
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>BA 405</i>	<i>Economics</i>		3
<i>BI 102</i>	<i>New Testament Survey</i>	3	<i>BA 410</i>	<i>Business Law</i>		3
<i>BI 205</i>	<i>Genesis</i>	2	<i>GE 202</i>	<i>Interpersonal Comm.</i>		3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>MA 203</i>	<i>Introduction to Statistics</i>		3
<i>BI 214</i>	<i>Life of Christ II</i>	3				
<i>BI 222</i>	<i>Principles of Bible Study</i>	2	<b>General Education</b>		<b>30 credits</b>	
<i>CM 104</i>	<i>Personal Evangelism</i>	2	<i>EN 101</i>	<i>Composition I</i>		3
<i>CM 302</i>	<i>Christian Leadership</i>	2	<i>EN 102</i>	<i>Composition II</i>		3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3		<i>Literature Elective</i>		3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3	<i>HI 201</i>	<i>History of Western Civ. I</i>		3
<i>CM 181-482 Field Practicum</i>		2	<i>HI 202</i>	<i>History of Western Civ. II</i>		3
<b>Specialization Core</b>			<b>33 credits</b>	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
<i>CM 410</i>	<i>Ministry Internship I</i>	3		<i>Math or Science</i>		3
<i>BA 103</i>	<i>Principles of Accounting I</i>	3		<i>Gen. Ed. Electives</i>		9
<i>BA 104</i>	<i>Principles of Accounting II</i>	3				
<i>BA 201</i>	<i>Organizational Comm.</i>	3	<b>Electives</b>		<b>26 credits</b>	
<i>BA 210</i>	<i>Principles of Marketing</i>	3				
			<b>Total</b>		<b>120 credits</b>	



**Bachelor of Ministry**  
**Suggested Schedule for Degree Completion\***  
**Church Business**

First Year					
Fall			Spring		
BI 101	Old Testament Survey	3	BA 201	Organizational Communication	3
EN 101	Composition I	3	BI 102	New Testament Survey	3
GE 202	Interpersonal Communications	3	EN 102	Composition II	3
	Math or Science Elective	3	SP 101	Fundamentals of Speech	3
	Electives	3		Electives	3
		<b>15 credits</b>			<b>15 credits</b>
Second Year					
Fall			Spring		
BA 103	Principles of Accounting I	3	BA 104	Principles of Accounting II	3
BI 213	Life of Christ I	3	BI 214	Life of Christ II	3
BI 222	Principles of Bible Study	2	TH 204	Bible Doctrines II	3
TH 203	Bible Doctrines I	3		Literature Elective	3
APOL 100	Introduction to Apologetics	3		General Ed. Elective	3
	Field Practicum	1			<b>15 credits</b>
		<b>15 credits</b>			
Third Year					
Fall			Spring		
BA 401	Corporate Finance	3	BA 410	Business Law	3
BA 405	Economics	3	CM 104	Personal Evangelism	2
HI 201	History of Western Civ. I	3	CM 302	Christian Leadership	2
MA 203	Introduction to Statistics	3	HI 202	History of Western Civ. II	3
	Field Practicum	1	PT 406	Pastoral Administration	2
	Electives	2		General Ed. Elective	3
		<b>15 credits</b>			<b>15 credits</b>
Fourth Year					
Fall			Spring		
BA 202	Principles of Management	3	CM 410	Ministry Internship I	3
	Electives	12	BA 210	Principles of Marketing	3
		<b>15 credits</b>	BI 205	Genesis	2
				General Ed. Elective	3
				Electives	4
					<b>15 credits</b>

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## **Bachelor of Ministry**

### **Church Ministries Specialization** (*Italicized courses are required.*)

The Church Ministries Specialization is designed to prepare the student to serve as an assistant to a pastor in a role that includes overseeing the Sunday school, children's ministries, and other educational functions of the church. A Bachelor of Ministry Degree with a specialization in Church Ministries will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

<b>Bible/Theology/CM Core</b>		<b>31 credits</b>			
<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3	<i>CM 402</i>	<i>Child Evangelism</i>	2
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>ED 112</i>	<i>Philosophy of Christian Ed.</i>	2
<i>BI 102</i>	<i>New Testament Survey</i>	3	<i>MI 100</i>	<i>Intro. to World Missions</i>	3
<i>BI 205</i>	<i>Genesis</i>	2	<i>PT 401</i>	<i>Survey of Church Ministries</i>	2
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>YM 101</i>	<i>Youth Min. Phil./Leadership</i>	2
<i>BI 214</i>	<i>Life of Christ II</i>	3	<i>YM 210</i>	<i>Teaching Youth</i>	2
<i>BI 222</i>	<i>Principles of Bible Study</i>	2			
<i>CM 104</i>	<i>Personal Evangelism</i>	2	<b>General Education</b>		
<i>CM 302</i>	<i>Christian Leadership</i>	2	<b>30 credits</b>		
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>EN 101</i>	<i>Composition I</i>	3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
<i>CM 181-482</i>	<i>Field Practicum</i>	2		<i>Literature Elective</i>	3
			<i>HI 201</i>	<i>History of Western Civ. I</i>	3
			<i>HI 202</i>	<i>History of Western Civ. II</i>	3
			<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
				<i>Math or Science</i>	3
				<i>Gen. Ed. Electives</i>	9
<b>Specialization Core</b>		<b>32 credits</b>			
<i>CM 410</i>	<i>Ministry Internship I</i>	3			
<i>BA 201</i>	<i>Organizational Comm.</i>	3			
<i>BC 121</i>	<i>Intro. to Biblical Counseling</i>	3			
<i>CM 151</i>	<i>Introduction to Digital Media</i>	3			
<i>CM 212</i>	<i>Philosophy of Worship Music</i>	3			
<i>CM 304</i>	<i>Marriage and the Family</i>	2			
<i>CM 310</i>	<i>Ad. and Inst. Strategies</i>	2			
			<b><u>Electives</u></b>	<b><u>27 credits</u></b>	
			<b>Total</b>	<b>120 credits</b>	

**Bachelor of Ministry**  
**Suggested Schedule for Degree Completion\***  
**Church Ministries**

First Year					
Fall			Spring		
BI 101	Old Testament Survey	3	BI 102	New Testament Survey	3
BI 213	Life of Christ I	3	BI 214	Life of Christ II	3
EN 101	Composition I	3	EN 102	Composition II	3
	Math or Science Elective	3	SP 101	Fundamentals of Speech	3
	Field Practicum	1	YM 210	Teaching Youth	2
	Electives	2		Electives	1
		<b>15 credits</b>			<b>15 credits</b>
Second Year					
Fall			Spring		
BI 222	Principles of Bible Study	2	TH 204	Bible Doctrines II	3
TH 203	Bible Doctrines I	3	BI 205	Genesis	2
	Field Practicum	1	BA 201	Organizational Comm.	3
APOL 100	Introduction to Apologetics	3	CM 104	Personal Evangelism	2
	General Ed. Elective	3	CM 304	Marriage and the Family	2
	Electives	3		Literature Elective	3
		<b>15 credits</b>			<b>15 credits</b>
Third Year					
Fall			Spring		
CM 310	Ad. and Inst. Strategies	2	CM 302	Christian Leadership	2
ED 112	Philosophy of Christian Ed.	2	HI 202	History of Western Civ. II	3
HI 201	History of Western Civ. I	3	MI 100	Intro. to World Missions	3
PT 401	Survey of Church Ministries	2	CM 151	Introduction to Digital Media	3
BC 121	Intro. to Biblical Counseling	3	CM 212	Philosophy of Worship Music	3
	Electives	3		Electives	2
		<b>15 credits</b>			<b>16 credits</b>
Fourth Year					
Fall			Spring		
YM 101	Youth Ministry Phil. And Lead.	2	CM 410	Capstone Internship I	3
	General Ed. Electives	3	CM 402	Child Evangelism	2
	Electives	9		General Ed. Elective	3
		<b>14 credits</b>		Electives	7
					<b>15 credits</b>

\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

## **Bachelor of Ministry**

### ***Pastoral Studies Specialization*** (*Italicized courses are required.*)

The Pastoral Studies specialization is designed to prepare men for pastoral leadership. Emphasis is given to biblical studies, Bible languages, church administration, preaching, counseling, and other skills that will be valuable to the man whom God has called to oversee the life and growth of a local church. A Bachelor of Ministry Degree with a specialization in Pastoral Studies will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

<b>Bible/Theology/CM Core</b>		<b>31 credits</b>	<i>CHHI</i>	<i>Church History</i>	3
<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3	<i>CM 212</i>	<i>Philosophy of Worship Music</i>	3
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>CM 310</i>	<i>Ad. and Inst. Strategies</i>	2
<i>BI 102</i>	<i>New Testament Survey</i>	3	<i>MI 100</i>	<i>Introduction to Missions</i>	3
<i>BI 205</i>	<i>Genesis</i>	2	<i>PT 224</i>	<i>Sermon Preparation</i>	3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>PT 324</i>	<i>Sermon Delivery</i>	3
<i>BI 214</i>	<i>Life of Christ II</i>	3	<i>PT 406</i>	<i>Pastoral Administration</i>	2
<i>BI 222</i>	<i>Principles of Bible Study</i>	2	<i>TH 404</i>	<i>Dispensational Premillennialism</i>	2
<i>CM 104</i>	<i>Personal Evangelism</i>	2	<b>General Education</b>		<b>30 credits</b>
<i>CM 302</i>	<i>Christian Leadership</i>	2	<i>EN 101</i>	<i>Composition I</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3		<i>Literature Elective</i>	3
<i>CM 181-482</i>	<i>Field Practicum</i>	2	<i>HI 201</i>	<i>History of Western Civ. I</i>	3
<b>Specialization Core</b>		<b>42 credits</b>	<i>HI 202</i>	<i>History of Western Civ. II</i>	3
<i>CM 410</i>	<i>Ministry Internship I</i>	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
<i>CM 420</i>	<i>Ministry Internship II</i>	3		<i>Math or Science</i>	3
<i>BC 121</i>	<i>Intro. to Biblical Counseling</i>	3		<i>Gen. Ed. Electives</i>	9
<i>BL 101</i>	<i>Elem. Greek I</i>	3	<b><u>Electives</u></b>		<b><u>17 credits</u></b>
<i>BL 102</i>	<i>Elem. Greek II</i>	3	<b>Total</b>		<b>120 credits</b>
<i>BL 201</i>	<i>Intermediate Greek I</i>	3			
<i>BL 202</i>	<i>Intermediate Greek II</i>	3			

**Bachelor of Ministry**  
**Suggested Schedule for Degree Completion\***  
**Pastoral Studies**

First Year					
Fall			Spring		
<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3	<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>BI 214</i>	<i>Life of Christ II</i>	3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
<i>EN 101</i>	<i>Composition I</i>	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
	<i>Field Practicum</i>	1		<i>Field Practicum</i>	1
		<b>15 credits</b>		Electives	2
					<b>15 credits</b>
Second Year					
Fall			Spring		
<i>BI 222</i>	<i>Principles of Bible Study</i>	2	<i>BI 205</i>	<i>Genesis</i>	2
<i>BL 101</i>	<i>Elementary Greek I</i>	3	<i>BL 102</i>	<i>Elementary Greek II</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>CM 104</i>	<i>Personal Evangelism</i>	2
	<i>Math or Science Elective</i>	3		<i>Literature Elective</i>	3
	Electives	4	<i>TH 204</i>	<i>Bible Doctrines II</i>	3
		<b>15 credits</b>		Electives	2
					<b>15 credits</b>
Third Year					
Fall			Spring		
<i>BC 121</i>	<i>Intro. to Biblical Counseling</i>	3	<i>BL 202</i>	<i>Intermediate Greek II</i>	3
<i>BL 201</i>	<i>Intermediate Greek I</i>	3	<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>CM 310</i>	<i>Ad. and Inst. Strategies</i>	2	<i>HI 202</i>	<i>History of Western Civ. II</i>	3
<i>HI 201</i>	<i>History of Western Civ. I</i>	3		<i>General Ed. Elective</i>	3
<i>CHHI 323</i>	<i>Church History</i>	3		Electives	4
<i>TH 404</i>	<i>Dispensational Premillennialism</i>	2			<b>15 credits</b>
		<b>16 credits</b>			
Fourth Year					
Fall			Spring		
<i>CM 410</i>	<i>Ministry Internship I</i>	3	<i>CM 420</i>	<i>Ministry Internship II</i>	3
<i>PT 224</i>	<i>Sermon Preparation</i>	3	<i>CM 212</i>	<i>Philosophy of Worship Music</i>	3
	<i>General Ed. Electives</i>	6	<i>MI 100</i>	<i>Introduction to Missions</i>	3
	Electives	3	<i>PT 406</i>	<i>Pastoral Administration</i>	2
			<i>PT 324</i>	<i>Sermon Delivery</i>	3
		<b>15 credits</b>			<b>14 credits</b>

\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

## **Bachelor of Ministry**

### **Youth Ministry Specialization** (*Italicized courses are required.*)

The Youth Ministry specialization prepares students for ministering to young people and their families through a variety of programs in the context of the local church. Special emphasis is given to understanding and effectively working with, counseling, and teaching those who are in their teen years. A Bachelor of Ministry Degree with a specialization in Youth Ministry will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

#### **Bible/Theology/CM Core      31 credits**

<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3
<i>BI 101</i>	<i>Old Testament Survey</i>	3
<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>BI 205</i>	<i>Genesis</i>	2
<i>BI 213</i>	<i>Life of Christ I</i>	3
<i>BI 214</i>	<i>Life of Christ II</i>	3
<i>BI 222</i>	<i>Principles of Bible Study</i>	2
<i>CM 104</i>	<i>Personal Evangelism</i>	2
<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>TH 203</i>	<i>Bible Doctrines I</i>	3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3
<i>CM 181-482</i>	<i>Field Practicum</i>	2

#### **Specialization Core      39 credits**

<i>CM 410</i>	<i>Ministry Internship I</i>	3
<i>CM 420</i>	<i>Ministry Internship II</i>	3
<i>BC 121</i>	<i>Intro. to Biblical Counseling</i>	3
<i>CM 151</i>	<i>Introduction to Digital Media</i>	3
<i>CM 310</i>	<i>Ad. and Inst. Strategies</i>	2
<i>MI 100</i>	<i>Introduction to Missions</i>	3
<i>PT 224</i>	<i>Sermon Preparation</i>	3
<i>PT 324</i>	<i>Sermon Delivery</i>	3
<i>PT 406</i>	<i>Pastoral Administration</i>	2

<i>YM 101</i>	<i>YM Phil. and Leadership</i>	2
<i>YM 110</i>	<i>Hist. and Theo. Found. of YM</i>	2
<i>YM 201</i>	<i>YM Programs and Methods</i>	2
<i>YM 210</i>	<i>Teaching Youth</i>	2
<i>YM 301</i>	<i>Contemporary Issues in YM</i>	2
<i>YM 310</i>	<i>Discipleship &amp; Mentor. in YM</i>	2
<i>YM 401</i>	<i>Counseling Youth</i>	2

#### **General Education      30 credits**

<i>EN 101</i>	<i>Composition I</i>	3
<i>EN 102</i>	<i>Composition II</i>	3
	<i>Literature Elective</i>	3
<i>HI 201</i>	<i>History of Western Civ. I</i>	3
<i>HI 202</i>	<i>History of Western Civ. II</i>	3
<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
	<i>Math or Science</i>	3
	<i>Gen. Ed. Electives</i>	9

#### **Electives      20 credits**

**Total      120 credits**

## Bachelor of Ministry

### Suggested Schedule for Degree Completion \* Youth Ministries Specialization

First Year					
Fall			Spring		
BI 101	Old Testament Survey	3	BI 102	New Testament Survey	3
BI 213	Life of Christ I	3	BI 214	Life of Christ II	3
EN 101	Composition I	3	EN 102	Composition II	3
YM 201	YM Programs and Methods	2	SP 101	Fundamentals of Speech	3
	Field Practicum	1	YM 210	Teaching Youth	2
	Math or Science Elective	3		Electives	2
		<b>15 credits</b>			<b>16 credits</b>
Second Year					
Fall			Spring		
BI 222	Principles of Bible Study	2	BI 205	Genesis	2
TH 203	Bible Doctrines I	3	CM 104	Personal Evangelism	2
APOL 100	Introduction to Apologetics	3		Literature Elective	3
YM 101	YM Phil. and Leadership	2	TH 204	Bible Doctrines II	3
YM 301	Contemporary Issues in YM	2	YM 110	History and Theo. Found. of YM	2
	Field Practicum	1		Electives	2
	Electives	2			<b>14 credits</b>
		<b>15 credits</b>			
Third Year					
Fall			Spring		
BC 121	Intro. to Biblical Counseling	3	CM 302	Christian Leadership	2
HI 201	History of Western Civ. I	3	HI 202	History of Western Civ. II	3
CM 151	Introduction to Digital Media	3	MI 100	Introduction to Missions	3
	Electives	6		General Ed. Elective	3
		<b>15 credits</b>		Electives	4
					<b>15 credits</b>
Fourth Year					
Fall			Spring		
CM 410	Ministry Internship I	3	CM 420	Ministry Internship II	3
CM 310	Ad. and Inst. Strategies	2	PT 324	Sermon Delivery	3
PT 224	Sermon Preparation	3	PT 406	Pastoral Administration	2
YM 310	Discipleship & Mentoring in YM	2	YM 401	Counseling Youth	2
	General Ed. Elective	3		General Ed. Elective	3
	Electives	2		Electives	2
		<b>15 credits</b>			<b>15 credits</b>

\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

## UNDERGRADUATE CHRISTIAN EDUCATION DEPARTMENT

### ***Christian Education Department Specialization***

Students interested in acquiring a degree in Christian education and teaching in a Christian school may select from the following list of specializations that are currently offered:

Early Childhood Specialization  
Elementary Education Specialization  
Secondary Education Specialization  
Special Education Specialization

The **Associate of Christian Education** degree is offered to students who wish to complete a two-year program of study that prepares them for educational opportunities within the Christian school setting. The courses required for the associate degree are also designed to coordinate with the requirements of the four-year program for those who choose to further their education after completing this degree.

The **Bachelor of Christian Education** degree program is a four-year program of study that prepares men and women for the Christian school setting. All bachelor's degree candidates will complete within their degree programs the equivalent of a Bible Major (30 hours of Bible and Theology). A student must earn a minimum grade of C in all ED courses in order to continue to qualify as an undergraduate Christian Education student.

### ***Christian Education Department Objective***

The education program is designed to equip the student with a biblical philosophy of education to facilitate integrating Bible truth into the subject content areas. The student will also receive appropriate academic training to enable him to teach effectively in a Christian school. The student is challenged to approach the teaching ministry with a servant's heart.

### ***Learning Outcomes for Christian Education Students***

(The department outcomes are linked to the college outcomes.)

1. Students will demonstrate competence in biblical integration (S-1, 2, 4, 5, 6; E-2, 4, 5, 6).
2. Students will obtain knowledge in the subject areas included within their teaching field(s) at the elementary or secondary level (E-5, 7).
3. Students will effectively communicate facts, concepts, and principles related to their teaching field(s) at the elementary or secondary level (E-1, 5, 6).
4. Students will demonstrate the ability to organize and manage the Christian elementary or secondary classroom (S-1, 3, 5; E-4, 5, 6).
5. Students will display practical knowledge of multiple biblical methods of instruction in the elementary and secondary classroom (S-1, 3; E-4, 5, 8).
6. Students will exhibit proficiency with technology appropriate to their teaching responsibilities (E-5, 7, 8).



**Academic Requirements**

Students pursuing an education degree must have either graduated from high school, passed the G.E.D., or demonstrated the ability to complete college-level course work to the satisfaction of the Academic Dean.

## Associate of Christian Education

### Associate of Christian Education - Early Childhood Education Specialization

The Associate of Christian Education with an Early Childhood Education specialization is designed to prepare students to work in a preschool setting and perform their duties with knowledge, expertise, and warm-hearted service. (*Italicized courses are required.*)

<b>Bible/Theology/CM Core      19 credits</b>			<b>Specialization Core      12 credits</b>		
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>ED 103</i>	<i>Teaching Fine Arts</i>	2
<i>BI 102</i>	<i>New Testament Survey</i>	3	<i>ED 104</i>	<i>Teaching PE and Health</i>	2
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>ED 201</i>	<i>Teaching Reading/Lang. Arts.</i>	3
<i>BI 214</i>	<i>Life of Christ II</i>	3	<i>ED 202</i>	<i>Teaching Elem. Math.</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>ED 222</i>	<i>Teaching the Young Child</i>	2
<i>TH 204</i>	<i>Bible Doctrines II</i>	3			
<i>CM 181-482</i>	<i>Field Practicum</i>	1			
			<b>General Education      15 credits</b>		
			<i>EN 101</i>	<i>Composition I</i>	3
			<i>EN 102</i>	<i>Composition II</i>	3
			<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
				<i>HI 201 or HI 202</i>	3
				<i>Math or Science</i>	3
			<b>Electives      2</b>		
			<b>Total      60 credits</b>		

<b>Education Core      12 credits</b>		
<i>ED 101</i>	<i>Methods and Materials</i>	2
<i>ED 111</i>	<i>Human Growth and Dev.</i>	2
<i>ED 112</i>	<i>Philosophy of Christian Ed.</i>	2
<i>ED 232</i>	<i>Instructional Technology</i>	3
<i>ED 243</i>	<i>Ed. Classroom Practicum</i>	3

### **Suggested Schedule for Degree Completion\***

First Year					
Fall			Spring		
<i>BI 101</i>	<i>Old Testament Survey</i>	3	<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>BI 213</i>	<i>Life of Christ I</i>	3	<i>ED 222</i>	<i>Teaching the Young Child</i>	2
<i>ED 112</i>	<i>Phil. of Christian Education</i>	2	<i>ED 202</i>	<i>Teaching Elem. Math</i>	3
<i>EN 101</i>	<i>Composition I</i>	3	<i>ED 232</i>	<i>Instructional Technology</i>	3
	<i>Math or Science Elective</i>	3	<i>EN 102</i>	<i>Composition II</i>	3
		<b>14 credits</b>			<b>14 credits</b>
Second Year					
Fall			Spring		
<i>ED 101</i>	<i>Methods and Materials</i>	2	<i>BI 214</i>	<i>Life of Christ II</i>	3
<i>ED 103</i>	<i>Teaching Fine Arts</i>	2	<i>ED 104</i>	<i>Teaching PE and Health</i>	2
<i>ED 111</i>	<i>Human Growth/Development</i>	2	<i>ED 243</i>	<i>Ed. Classroom Practicum</i>	3
<i>ED 201</i>	<i>Teaching Read/Lang. Arts</i>	3	<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
<i>TH 203</i>	<i>Bible Doctrines I</i>	3	<i>TH 204</i>	<i>Bible Doctrines II</i>	3
	<i>HI 201 or HI 202</i>	3		<i>Elective</i>	2
	<i>Field Practicum</i>	1			<b>16 credits</b>
		<b>16 credits</b>			

\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

## Associate of Christian Education

**Associate of Christian Education - Elementary Education Specialization** (*Italicized courses are required.*) The Associate of Christian Elementary Education degree is offered to students who wish to complete a two-year program of study that prepares them for support ministry in a Christian school. The courses required for the Associate degree are also designed to coordinate with the requirements of the four-year program for those who choose to further their education after completing this degree. An Associate of Christian Elementary Education degree may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours.

<b>Bible/Theology/CM Core      19 credits</b>			<b>Specialization Core      12 credits</b>		
BI 101	<i>Old Testament Survey</i>	3	ED 103	<i>Teaching Fine Arts</i>	2
BI 102	<i>New Testament Survey</i>	3	ED 104	<i>Teaching Health and PE</i>	2
BI 213	<i>Life of Christ I</i>	3	ED 201	<i>Teaching Reading/Lang. Arts</i>	3
BI 214	<i>Life of Christ II</i>	3	ED 202	<i>Teaching Elem. Math.</i>	3
TH 203	<i>Bible Doctrines I</i>	3	ED 210	<i>Instructional Elem. STEAM</i>	2
TH 204	<i>Bible Doctrines II</i>	3			
CM 181-482	<i>Field Practicum</i>	1	<b>General Education      15 credits</b>		
			EN 101	<i>Composition I</i>	3
			EN 102	<i>Composition II</i>	3
			SP 101	<i>Fundamentals of Speech</i>	3
				<i>HI 201 or HI 202</i>	3
				<i>Math or Science</i>	3
<b>Education Core      12 credits</b>			<b>Electives      2 credits</b>		
ED 101	<i>Methods and Materials</i>	2	<b>Total      60 credits</b>		
ED 111	<i>Human Growth and Dev.</i>	2			
ED 112	<i>Philosophy of Christian Ed.</i>	2			
ED 232	<i>Instructional Technology</i>	3			
ED 243	<i>Ed. Classroom Practicum</i>	3			

### **Suggested Schedule for Degree Completion\***

First Year					
Fall			Spring		
BI 101	<i>Old Testament Survey</i>	3	BI 102	<i>New Testament Survey</i>	3
BI 213	<i>Life of Christ I</i>	3	ED 202	<i>Teaching Elem. Math</i>	3
ED 112	<i>Phil. of Christian Education</i>	2	ED 210	<i>Teaching Elem. STEAM</i>	2
EN 101	<i>Composition I</i>	3	ED 232	<i>Instructional Technology</i>	3
	<i>Math or Science Elective</i>	3	EN 102	<i>Composition II</i>	3
		<b>14 credits</b>			<b>14 credits</b>
Second Year					
Fall			Spring		
ED 101	<i>Methods and Materials</i>	2	BI 214	<i>Life of Christ II</i>	3
ED 103	<i>Teaching Fine Arts</i>	2	ED 104	<i>Teaching PE and Health</i>	2
ED 111	<i>Human Growth/Development</i>	2	ED 243	<i>Ed. Classroom Practicum</i>	3
ED 201	<i>Teaching Read/Lang. Arts</i>	3	SP 101	<i>Fundamentals of Speech</i>	3
TH 203	<i>Bible Doctrines I</i>	3	TH 204	<i>Bible Doctrines II</i>	3
	<i>HI 201 or HI 202</i>	3		<i>Elective</i>	2
	<i>Field Practicum</i>	1			<b>16 credits</b>
		<b>16 credits</b>			

\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

## **Bachelor of Christian Education**

This program is designed to prepare men and women to teach students in a Christian school classroom. The course of study emphasizes the philosophy and methodology of Christian education and introduces the student to a wide range of strategies to plan instruction, prepare instructional materials, and teach effectively in a Christian school. The Bachelor of Christian Education Degree consists of two different tracks: an Elementary Specialization and a Secondary Specialization.

### **Elementary Education Specialization** (*Italicized courses are required.*)

The Elementary Specialization provides the student with the knowledge, application, and experience needed to prepare him for managing, instructing, and evaluating students in a Christian elementary classroom. A Bachelor of Christian Education Degree with a specialization in Elementary Education will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

<b>Bible/Theology/CM Core      30 credits</b>		<i>SPED 310 Teaching Students with Learning Disabilities</i>	3
<i>APOL 100 Introduction to Apologetics</i>	3		
<i>BI 101 Old Testament Survey</i>	3	<b>Specialization Core      19 credits</b>	
<i>BI 102 New Testament Survey</i>	3	<i>ED 103 Teaching Fine Arts</i>	2
<i>BI 205 Genesis</i>	2	<i>ED 104 Teaching PE and Health</i>	2
<i>BI 213 Life of Christ I</i>	3	<i>ED 201 Teaching Reading/Lang. Arts</i>	3
<i>BI 214 Life of Christ II</i>	3	<i>ED 202 Teaching Elem. Math.</i>	3
<i>BI 222 Principles of Bible Study</i>	2	<i>ED 210 Instructional Elem. STEAM</i>	2
<i>CM 104 Personal Evangelism</i>	2	<i>ED 311 Teaching Elementary Science</i>	2
<i>CM 302 Christian Leadership</i>	2	<i>ED 312 Teaching Elem. Social Studies</i>	2
<i>TH 203 Bible Doctrines I</i>	3	<i>EN 302 Children's Literature</i>	3
<i>TH 204 Bible Doctrines II</i>	3		
<i>CM 181-482 Field Practicum</i>	1		
<b>Education Core      33 credits</b>		<b>General Education      30 credits</b>	
<i>ED 101 Methods and Materials</i>	2	<i>EN 101 Composition I</i>	3
<i>ED 111 Human Growth/Development</i>	2	<i>EN 102 Composition II</i>	3
<i>ED 112 Philosophy of Christian Ed.</i>	2	<i>Literature Elective</i>	3
<i>ED 232 Instructional Technology</i>	3	<i>HI 201 History of Western Civ. I</i>	3
<i>ED 301 Educational Psychology</i>	3	<i>HI 202 History of Western Civ. II</i>	3
<i>ED 343- Teaching Readiness</i>		<i>SP 101 Fundamentals of Speech</i>	3
<i>EL Assessment</i>	3	<i>Math or Science</i>	3
<i>ED 401 Tests and Measurements</i>	3	<i>Gen. Ed. Electives</i>	9
<i>ED 400 Effective Classroom Management</i>	3		
<i>ED 410 Capstone Project/Student Teaching</i>	9	<b><u>Electives</u>      8 credits</b>	
		<b>Total</b>	<b>120 credits</b>

## Bachelor of Christian Education

### **Elementary Education Specialization Suggested Schedule for Degree Completion\***

First Year					
Fall			Spring		
BI 101	Old Testament Survey	3	BI 102	New Testament Survey	3
BI 213	Life of Christ I	3	ED 202	Teaching Elem. Math	3
ED 112	Phil. of Christian Education	2	ED 210	Teaching Elem. STEAM	2
EN 101	Composition I	3	ED 232	Instructional Technology	3
	Math or Science Elective	3	EN 102	Composition II	3
	Elective	2		Elective	2
		<b>16 credits</b>			<b>16 credits</b>
Second Year					
Fall			Spring		
BI 222	Principles of Bible Study	2	BI 214	Life of Christ II	3
ED 101	Methods and Materials	2	ED 103	Teaching Fine Arts	2
ED 111	Human Growth/Development	2	ED 104	Teaching PE and Health	2
ED 201	Teaching Read/Lang. Arts	3	ED 312	Teaching Elem. Social Studies	2
	Field Practicum	1	ED 401	Tests and Measurements	3
	General Ed. Electives	6		Electives	2
		<b>16 credits</b>			<b>14 credits</b>
Third Year					
Fall			Spring		
TH 203	Bible Doctrines I	3	BI 205	Genesis	2
ED 311	Teaching Elementary Science	2	CM 104	Personal Evangelism	2
ED 400	Effective Classroom Management	3	CM 302	Christian Leadership	2
HI 201	History of Western Civ. I	3	HI 202	History of Western Civ. II	3
SPED 310	Teaching Students with Learning Disabilities	3	SP 101	Fundamentals of Speech	3
ED 301	Educational Psychology	3	TH 204	Bible Doctrines II	3
		<b>17 credits</b>			<b>15 credits</b>
Fourth Year					
Fall			Spring		
APOL 100	Introduction to Apologetics	3	ED 410	Student Teaching/Capstone	9
EN 302	Children's Literature	3		Literature Elective**	3
ED 343-EL	Teaching Readiness Assessment	3			<b>12 credits</b>
	General Ed. Elective	3			
	Electives	2			
		<b>14 credits</b>			

\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students, who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

\*\*Either English or American Literature is required, not both.

## Bachelor of Christian Education

### **Secondary Education Specialization** (*Italicized courses are required.*)

The Secondary Specialization provides the student with the knowledge, application, and experience needed to prepare him for managing, instructing, and evaluating students in a Christian secondary classroom. A Bachelor of Christian Education Degree with a specialization in secondary education will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

#### **Bible/Theology/CM Core      30 credits**

<i>APOL 100</i>	<i>Introduction to Apologetics</i>	3
<i>BI 101</i>	<i>Old Testament Survey</i>	3
<i>BI 102</i>	<i>New Testament Survey</i>	3
<i>BI 205</i>	<i>Genesis</i>	2
<i>BI 213</i>	<i>The Life of Christ I</i>	3
<i>BI 214</i>	<i>The Life of Christ II</i>	3
<i>BI 222</i>	<i>Principles of Bible Study</i>	2
<i>CM 104</i>	<i>Personal Evangelism</i>	2
<i>CM 302</i>	<i>Christian Leadership</i>	2
<i>TH 203</i>	<i>Bible Doctrines I</i>	3
<i>TH 204</i>	<i>Bible Doctrines II</i>	3
<i>CM 181-482</i>	<i>Field Practicum</i>	1

#### **Education Core      36 credits**

<i>ED 101</i>	<i>Methods and Materials</i>	2
<i>ED 111</i>	<i>Human Growth/Develop.</i>	2
<i>ED 112</i>	<i>Philosophy of Christian Ed.</i>	2
<i>ED 232</i>	<i>Instructional Technology</i>	3
<i>ED 343</i>	<i>Teaching Readiness</i>	
	<i>Assessment</i>	3
<i>ED 301</i>	<i>Educational Psychology</i>	3
<i>ED 330</i>	<i>Instructional Strategies for</i>	
	<i>Middle &amp; High School</i>	3

<i>ED 401</i>	<i>Tests and Measurements</i>	3
<i>ED 400</i>	<i>Effective Classroom</i>	3
	<i>Management</i>	
<i>ED 410</i>	<i>Capstone Project/Student</i>	
	<i>Teaching</i>	9
<i>SPED 310</i>	<i>Teaching Students with</i>	3
	<i>Learning Disabilities</i>	

#### **General Education      30 credits**

<i>EN 101</i>	<i>Composition I</i>	3
<i>EN 102</i>	<i>Composition II</i>	3
	<i>Literature Elective</i>	3
<i>HI 201</i>	<i>History of Western Civ. I</i>	3
<i>HI 202</i>	<i>History of Western Civ. II</i>	3
<i>SP 101</i>	<i>Fundamentals of Speech</i>	3
	<i>Math or Science</i>	3
	<i>Gen. Ed. Electives</i>	9

#### **Teaching Field and Electives      24 credits**

**Total      120 credits**

## Bachelor of Christian Education

### **Secondary Education Specialization Suggested Schedule for Degree Completion\***

First Year					
Fall			Spring		
BI 101	Old Testament Survey	3	BI 102	New Testament Survey	3
BI 213	The Life of Christ I	3	ED 232	Instructional Technology	3
ED 112	Phil. of Christian Education	2	EN 102	Composition II	3
EN 101	Composition I	3		Elective	5
	Math or Science Elective	3			
	Elective	2			
		<b>16 credits</b>			<b>14 credits</b>
Second Year					
Fall			Spring		
BI 222	Principles of Bible Study	2	BI 214	The Life of Christ II	3
ED 101	Methods and Materials	2	ED 301	Educational Psychology	3
ED 111	Human Growth/Development	2	ED 401	Tests and Measurements	3
	Field Practicum	1		Teaching Field or Elective	7
	General Ed. Electives	6			<b>16 credits</b>
	Teaching Field or Elective	3			
		<b>16 credits</b>			
Third Year					
Fall			Spring		
TH 203	Bible Doctrines I	3	BI 205	Genesis	2
ED 400	Effective Classroom Management	3	CM 104	Personal Evangelism	2
HI 201	History of Western Civ. I	3	CM 302	Christian Leadership	2
SPED 310	Teaching Students with Learning Disabilities	3	HI 202	History of Western Civ. II	3
ED 330	Instructional Strategies for Middle & High School	3	SP 101	Fundamentals of Speech	3
		<b>15 credits</b>	TH 204	Bible Doctrines II	3
					<b>15 credits</b>
Fourth Year					
Fall			Spring		
ED 343-MA ED 343-HIS ED 343-ENG	Teaching Readiness Assessment	3	APOL 100	Introduction to Apologetics	3
	General Ed. Elective	3	ED 410	Capstone Project/Student Teaching	9
	Literature Elective**	3			<b>12 credits</b>
	Teaching Field or Elective	7			
		<b>16 credits</b>			

\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students, who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

\*\*Either English or American Literature is required, not both.

### **Secondary Education Major Teaching Fields**

The courses listed in the Bible teaching field match the Bible/Theology component of this degree program. Every VBC graduate of the Christian Education program is qualified to teach Bible and another teaching field.

#### **History 30 credits**

HI 101	US History I	3
HI 102	US History II	3
HI 201	History of Western Civ. I	3
HI 202	History of Western Civ. II	3
HI 303	World Geography	3
HI 313	Civil War and Reconstruction	3
HI 432	American Government	3
ED 330	Instr. Strat. For Mid. And HS	3
ED 431	Teaching History	3
CHHI 323	Church History	3

#### **English 30 credits**

EN 101	Composition I	3
EN 102	Composition II	3
EN 201	English Literature	3
EN 202	American Literature	3
EN 205	Creative Writing	3

EN 330	Shakespeare	3
EN 403	Advanced Grammar	3
EN 405	Milton	3
ED 330	Instr. Strat. For Mid. And HS	3
ED 411	Teaching English	3

#### **Mathematics 27 credits**

MA 101	College Math	3
MA 102	College Algebra	3
MA 203	Introduction to Statistics	3
MA 204	College Trigonometry	3
MA 301	Calculus I	3
MA 302	Calculus II	3
MA 301	College Geometry	3
ED 330	Instr. Strat. For Mid. And HS	3
ED 421	Teaching Secondary Math	3



## **Bachelor of Christian Education**

### **Special Education Specialization** *(Italicized courses are required.)*

The Special Education Specialization provides the student with the knowledge, application, and experience needed to prepare him for managing, instructing, and evaluating students in a special education setting. A Bachelor of Christian Education Degree with a specialization in Special Education will be granted to a student upon successful completion of at least 120 semester hours. Semester hours and specific courses required in each category are as follows:

<b>Bible/Theology/CM Core</b>		<b>30</b>	<b>Specialization Core</b>		<b>24 credits</b>
<b>credits</b>			<i>SPED 210 Intro. to Exceptional Learn.</i>		3
<i>APOL 100 Introduction to Apologetics</i>		3	<i>SPED 220 Characteristics and Methods:</i>		
<i>BI 101 Old Testament Survey</i>		3	<i>Mild Disabilities</i>		3
<i>BI 102 New Testament Survey</i>		3	<i>SPED 230 Teaching Reading to Diverse</i>		
<i>BI 205 Genesis</i>		2	<i>Learners</i>		3
<i>BI 213 Life of Christ I</i>		3	<i>SPED 300 Behavior Management</i>		3
<i>BI 214 Life of Christ II</i>		3	<i>SPED 320 Characteristics and Methods:</i>		
<i>BI 222 Principles of Bible Study</i>		2	<i>Intellectual and</i>		
<i>CM 104 Personal Evangelism</i>		2	<i>Developmental Disabilities</i>		3
<i>CM 302 Christian Leadership</i>		2	<i>SPED 330 Inclusion Planning for Diverse</i>		
<i>TH 203 Bible Doctrines I</i>		3	<i>Learners</i>		3
<i>TH 204 Bible Doctrines II</i>		3	<i>SPED 400 Char. and Methods Autism</i>		
<i>CM 181-482 Field Practicum</i>		1	<i>Spectrum Disorder</i>		3
<b>Education Core</b>		<b>30 credits</b>	<i>SPED 405 Characteristics and Methods:</i>		
<i>ED 101 Methods and Materials</i>		2	<i>Gifted Learners</i>		3
<i>ED 111 Human Growth/Develop.</i>		2	<b>General Education</b>		<b>30 credits</b>
<i>ED 112 Philosophy of Christian Ed.</i>		2	<i>EN 101 Composition I</i>		3
<i>ED 232 Instructional Technology</i>		3	<i>EN 102 Composition II</i>		3
<i>ED 301 Educational Psychology</i>		3	<i>Literature Elective</i>		3
<i>ED 343- Teaching Readiness</i>			<i>HI 201 History of Western Civ. I</i>		3
<i>SPED Assessment</i>		3	<i>HI 202 History of Western Civ. II</i>		3
<i>ED 401 Tests and Measurements</i>		3	<i>SP 101 Fundamentals of Speech</i>		3
<i>ED 405 Effective Classroom</i>			<i>Math or Science</i>		3
<i>Management</i>		3	<i>Gen. Ed. Electives</i>		9
<i>ED 410 Capstone Project/Student</i>			<b>Electives</b>		<b>6 credits</b>
<i>Teaching</i>		9	<b>Total</b>		<b>120 credits</b>

## Bachelor of Christian Education

### **Special Education Specialization Suggested Schedule for Degree Completion\***

<b>First Year</b>					
<b>Fall</b>			<b>Spring</b>		
BI 101	Old Testament Survey	3	BI 102	New Testament Survey	3
BI 213	Life of Christ I	3	SPED 210	Introduction to Exceptional Learners	3
ED 112	Phil. of Christian Education	2	BI 214	Life of Christ II	3
EN 101	Composition I	3	ED 232	Instructional Technology	3
	Math or Science Elective	3	EN 102	Composition II	3
CM 104	Personal Evangelism	2			
		<b>16 credits</b>			<b>15 credits</b>
<b>Second Year</b>					
<b>Fall</b>			<b>Spring</b>		
BI 222	Principles of Bible Study	2	APOL 100	Introduction to Apologetics	3
ED 101	Methods and Materials	2	SPED 230	Teaching Reading to Diverse Learners	3
ED 111	Human Growth/Development	2	SPED 300	Behavior Management	3
SPED 220	Characteristics and Methods: Mild Disabilities	3		Field Practicum	1
	General Ed. Electives	6	SP 101	Fundamentals of Speech	3
		<b>15 credits</b>		Literature Elective**	3
					<b>16 credits</b>
<b>Third Year</b>					
<b>Fall</b>			<b>Spring</b>		
TH 203	Bible Doctrines I	3	BI 205	Genesis	2
SPED 320	Characteristics and Methods: Intellectual and Developmental Disabilities	3	SPED 405	Characteristics and Methods: Gifted Learners	3
ED 405	Effective Classroom Management	3	ED 301	Educational Psychology	3
HI 201	Western Civ. I	3	HI 202	Western Civ. II	3
SPED 330	Inclusion Planning for Diverse Learners	3	ED 400	Characteristics and Methods: Autism	3
			TH 204	Bible Doctrines II	3
		<b>15 credits</b>			<b>17 credits</b>
<b>Fourth Year</b>					
<b>Fall</b>			<b>Spring</b>		
ED 343-SPED	Teaching Readiness Assessment	3	ED 410	Student Teaching/Capstone	9
	Electives	6		Gen Ed Elective	3
ED 401	Tests and Measurements	3			<b>12 credits</b>
CM 302	Christian Leadership	2			
		<b>14 credits</b>			

\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students, who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

\*\*Either English or American Literature is required, not both.

### ***General Education Department Objective***

The General Education Department supports the mission, purpose, and student learning outcomes of VBC by instilling those Christian traits of maturity that enable an individual to succeed as both student and servant of Jesus Christ. With the Bible as its Standard, the department seeks to provide a broad educational foundation. This foundation will enable individuals to call upon the Bible and their Christian heritage to solve problems and clearly communicate the Gospel to all.

### ***Learning Outcomes for General Education Students***

(The department outcomes are linked to the college outcomes.)

1. Students will articulate their own ideas about complex issues and arguments in written and oral discourse that demonstrate efficient use of grammar, mechanics, and style (S-4, 5; E-1, 7, 8).
2. Students will recognize movements, theories, people, and works that have shaped our Christian and modern culture. They will describe the historical and global context of current issues within the framework of a Christian worldview (S-1, 4, 5, 6; E-2, 3, 5).
3. Students will solve problems through logical reasoning and the scientific method (S-5; E-6, 8).
4. Students will compile, assess, and use data to make decisions (E-5, 6, 7, 8).

## **MINORS**

A student may declare a minor in any of the fields listed by completing at least 18 credits in that field (designated with the field abbreviation).

***Biblical Counseling (BC) Church Business (BA) Church Ministries (CM) English (EN) History (HI) Humanities Mathematics (MA) Missions (MI) Music (MU) Special Education (SPED) Youth Ministries (YM)***

## **GRADUATE DEPARTMENT**

### **GENERAL INFORMATION**

#### ***Admissions***

When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time. The program student who does not re-enroll for a period of one year will be required to reapply and will fall under the degree program requirements specified in the catalog valid at the time of his reenrollment.

The basic requirement for admission into a graduate program is a bachelor's degree with at least six earned credits in grammar and composition and evidence of the student's ability to complete graduate work. Agreement with the College's doctrinal statement and standard of conduct is also required prior to consideration of admission. Admissions decisions are made by the college Registrar and Academic Dean. A Master's degree is required for admission to a postgraduate program.

Students applying to the degree programs are required to submit the following to the College Office:

- Completed application (including references and official transcripts)
- Non-refundable application fee
- Agreement to a background check
- College transcript showing the completion of a bachelor's degree
- Agreement with the VBC doctrinal statement
- Evidence of faithful attendance to a local church

#### ***Admission Procedures***

1. Complete and submit an application form along with a non-refundable \$40.00 application fee.
2. Official transcripts must be sent directly from previously attended colleges and universities to the VBC Admissions Office. Transfer credit evaluations will not be conducted until all official transcripts have been received and the admissions application has been completed. Graduate level courses cannot be applied to undergraduate programs, and undergraduate courses cannot be applied to graduate programs.

#### ***Attendance***

The college does not track attendance for student records. Veritas Baptist College offers 100% distance learning for every degree program we offer. Students access the weekly lessons through the college's learning management system.

Due to the nature of distance learning, all students are required to successfully complete the first week's assignment within the time frame given to avoid being automatically dropped from the course

### ***Honors***

A graduate degree candidate earning at least a 3.5 grade point average for courses completed at VBC is eligible for honors recognition. Evaluation is based upon the successful completion of the course requirements and the required number of credits for the degree. Scholastic honors are as follows:

Cum laude	3.50-3.69 grade point average
Magna cum laude	3.70-3.89 grade point average
Summa cum laude	3.90-4.00 grade point average

### ***Limit to Fulfill Academic Requirements***

Any student not completing the requirements for graduation within ten years of admission will be required to secure permission from the Exception Committee to fulfill the requirements for their degree program prescribed in the current catalog before being allowed to graduate. When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time.

### ***Grading Policy***

The following indicates the basis for the assignment of grades and grade points per semester hour in the courses of study. Also indicated are the different designations for those who do not complete a course.

<b><u>Letter</u></b>	<b><u>Minimum Points</u></b>	<b><u>Maximum Points</u></b>	<b><u>Grade Points</u></b>
<u>A+</u>	<u>98.00</u>	<u>100.00</u>	4.00
<u>A</u>	<u>93.00</u>	<u>97.00</u>	4.00
<u>A-</u>	<u>90.00</u>	<u>92.00</u>	4.00
<u>B+</u>	<u>87.00</u>	<u>89.00</u>	3.00
<u>B</u>	<u>83.00</u>	<u>86.00</u>	3.00
<u>B-</u>	<u>80.00</u>	<u>82.00</u>	3.00
<u>C+</u>	<u>77.00</u>	<u>79.00</u>	2.00
<u>C</u>	<u>73.00</u>	<u>76.00</u>	2.00
<u>C-</u>	<u>70.00</u>	<u>72.00</u>	2.00
<u>D+</u>	<u>67.00</u>	<u>69.00</u>	1.00
<u>D</u>	<u>63.00</u>	<u>66.00</u>	1.00
<u>D-</u>	<u>60.00</u>	<u>62.00</u>	1.00
F	0.00	59.00	0.00
P	Passing		
W	Withdrew		
WP	Withdrew passing		
WF	Withdrew failing		
AU	Audit		

### ***Grade Point Average Requirements***

A student must earn a minimum grade point average of 3.0 in order to obtain a graduate degree. Only two C's may be applied to a graduate degree. All transfer credit into the program must be a B or higher.

## **POST-BACCALAUREATE CERTIFICATES**

### **Graduate Certificates**

Our graduate certificates are designed especially for students in ministry who may not have the time in their schedules to complete an entire degree program. Tailored to meet your specific interests and to give you tools that you can use immediately in your ministry, our eight-week flexible course schedule allows you to attend classes completely online.

Completing graduate courses for your certificate earns you graduate credit that may be applied toward a Veritas Baptist College master's degree if you choose to continue your education at a later time.

### **Tuition and Fees for Graduate Certificates**

Refer to the [college website](#) for the most current tuition and fees information.

### **Available Certificates**

**(Three credits for each course)**

**BIBLICAL COUNSELING** – This certificate is open to anyone who desires to achieve a basic level of proficiency in Biblical Counseling.

#### **Courses**

CM 502 Biblical Leadership in the 21<sup>st</sup> Century

Electives Choose 3 graduate counseling courses

**BIBLICAL LEADERSHIP** – This certificate prepares students to become leaders at all levels of leadership within a ministry.

#### **Courses**

CM 502 Biblical Leadership in the 21<sup>st</sup> Century

GE 502 Interpersonal Communication

CM 506 Christian Ethics in a Post-Modern Society

CM 518 Spiritual Formation

**EDUCATIONAL LEADERSHIP** – Focusing on the Christian school setting, this certificate emphasizes knowledge and skills required of K-12 supervisors, principals, and administrators.

**Courses**

ED 605 Assessment in Education  
ED 501 Curriculum Development  
ED 700 Historical and Social Foundations of Education  
ED 620 Christian School Administration

**MISSIONS** – This certificate will equip students with the basic skills and knowledge necessary for effective cross-cultural ministries.

**Courses**

MI 500 Theological Issues in Missions  
MI 510 Cross-Cultural Communications and Anthropology  
MI 520 Cross-Cultural Church Planting  
CM 502 Biblical Leadership in the 21<sup>st</sup> Century

**PASTORAL LEADERSHIP** – The aim of this certificate is to equip leaders with skills needed for effective ministry.

**Courses**

CM 502 Biblical Leadership in the 21<sup>st</sup> Century  
CM 505 Organization and Administration of Church Ministries  
CM 510 Ministry to the Family  
PT 507 Advanced Sermon Development

**SPECIAL EDUCATION** – This certificate focuses on preparing teachers to work with students who have special needs in the education process. Students are required to take SPED 510, Introduction to Special Education, but may choose the remaining three graduate level SPED courses from the catalog. (The SPED Internship is not part of the certificate.)

**THEOLOGY** – A study in systematic theology, this certificate will equip the student with the tools necessary to apply God's Word to all areas of life.

**Courses**

TH 500 Theology I  
TH 511 Theology II  
TH 521 Theology III  
TH 531 Theology IV

## **GRADUATE DEGREE PROGRAMS**

Students interested in acquiring a graduate degree may select from the following list of degrees that are currently offered:

Master of Ministry  
Master of Biblical Studies  
Master of Divinity  
Master of Christian Education

### **Master of Ministry**

#### ***Description***

The Master of Ministry (M.Min.) is a 30-credit hour program designed for those who desire advanced training on a graduate level in order to enhance their Bible knowledge. Students interested in acquiring a Master of Ministry Degree may select from the following list of specializations that are currently offered:

Pastoral Studies  
Church Ministries  
Biblical Counseling  
Missions and Cross-Cultural Studies  
Bible/Theology

#### ***Program Outcomes***

The desired result of the M.Min. Program is to further develop a philosophy of ministry and ministry skills which will be utilized both in the local church and on the mission field. This program has been designed to enable students to meet the following outcomes: (The department outcomes are linked to the college outcomes.)

1. To demonstrate a thorough knowledge and understanding of the Bible as the verbally inspired Word of God and the infallible rule of faith (S-4; E-5);
2. To demonstrate competence in conducting biblical research (S-6; E-1, 5, 6, 7, 8);
3. To demonstrate an understanding of conservative Christian theology and skill in applying its tenets in ministry (S-1, 2, 4, 5, 6; E-2, 4, 5, 6);
4. To demonstrate competence in preaching and teaching the Bible effectively (S-1, 2, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8);
5. To demonstrate knowledge of the biblical foundations of the local church, an ability to lead the various ministries of the local church, and a burden for evangelism and missions (S-1, 2, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8);
6. To give the opportunity to advance the level of competency and scholarship especially in reading, writing, interaction, and communication skills (S-6; E-1, 6, 8).



### **Program Requirements**

**Admission:** Students pursuing a Master of Ministry degree must have obtained a bachelor's degree from an approved institution.

**Graduation:** Students must have a minimum 3.0 grade point average.

**Transfers:** Only transfer credits from approved institutions which have an earned grade of B or above will be accepted. Only 50% of the program may be transferred. All capstone work must be completed at Veritas. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course. Graduate level courses cannot be applied to undergraduate programs, and undergraduate courses cannot be applied to graduate programs.

### **MASTER OF MINISTRY DEGREE COMPLETION**

There are five specializations within the Master of Ministry program. There is a Pastoral Specialization, Church Ministries Specialization, Counseling Specialization, Missions and Cross-cultural Studies Specialization, and a Bible/Theology Specialization. The 30-hour Master of Ministry degree is divided between three categories. Each degree will complete the Master of Ministry core courses (12 credit hours), the required courses for the specialization the student chooses (9 credit hours), and electives (9 credit hours).

<b>Master of Ministry Core Courses</b>		<b>12 credits</b>
CM 502	Biblical Leadership in the 21st Century	3
CM 504	Discipleship, Mentoring, and Equipping	3
EN 530	Research and Writing	3
TH 515	Systematic Theology (not required for theology specialization)	3

### **Required Courses by Specialization** **9 credits**

#### **Bible and Theology Specialization Required Courses**

\*TH 515 while not required for this specialization may be used as an elective if taken.

TH 500	Theology I	3
TH 511	Theology II	3
TH 521	Theology III	3
TH 531	Theology IV	3

#### **Biblical Counseling Specialization Required Courses**

CM 505	Principles of Biblical Counseling	3
CM 513	Counseling Problems & Procedures	3
CM 516	Premarital, Marital, and Family Counseling	3

**Church Ministries Specialization Required Courses**

CM 505	Principles of Biblical Counseling	3
CM 510	Ministry to the Family	3
PT 510	Organ. and Admin. of Church Ministries	3

**Missions and Cross-Cultural Studies Specialization Required Courses**

MI 500	Theological Issues in Missions	3
MI 510	Cross-Cultural Comm. and Anthropology	3
MI 520	Cross-Cultural Church Planting	3

**Pastoral Studies Specialization Required Courses**

BI 513	Advanced Hermeneutics	3
CM 505	Principles of Biblical Counseling	3
PT 507	Advanced Sermon Development	3

**Master of Ministry Elective Courses****9 credits**

Elective options consist of all non-required courses for this program including those from the MBS program, the MDiv program, and the MCEd program.

**Total****30 credits*****Comprehensive Examination***

A summative exercise is the capstone of the Master of Ministry program. The exercise is a comprehensive examination covering material from the required courses in the program. Each Master of Ministry degree candidate must successfully complete the examination after the beginning of the final required course in the program to be eligible for graduation. Note: the examination is not a graded event and does not affect the ability to graduate or the student's GPA; it is strictly an evaluation of the program's core content effectiveness.

## **Master of Biblical Studies**

The Master of Biblical Studies (MBS) is a 60-credit hour program designed for those who desire advanced training on a graduate level in order to enhance their Bible knowledge.

### ***Outcomes***

(The department outcomes are linked to the college outcomes.)

1. Demonstrate a thorough knowledge and understanding of the Bible as the verbally inspired Word of God and the infallible rule of faith, using a literal hermeneutic leading to a dispensational, premillennial interpretation of the Scriptures (S-4; E-5, 7).
2. Demonstrate competence to do biblical research (S-6; E-1, 5, 6, 7, 8).
3. Demonstrate an understanding of conservative Christian theology (S-1, 2, 4, 5, 6; E-2, 4, 5, 6, 7).
4. Demonstrate a level of competence in Hebrew and Greek exegesis of the biblical texts (S-1, 5, 6; E-1, 2, 5, 6, 7, 8).

### ***Program Requirements***

**Admission:** Students pursuing a Master of Biblical Studies degree must have obtained a bachelor's degree from an approved institution. Any student with a bachelor's degree in a program other than Bible or Theology may be required to complete prerequisites prior to full acceptance into the program.

**Graduation:** Students must have a minimum 3.0 grade point average.

**Transfers:** Only transfer credits which are from approved institutions and have an earned grade of B or above will be accepted. Only 50% of the program may be transferred. All capstone work must be completed at Veritas. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course. Graduate level courses cannot be applied to undergraduate programs, and undergraduate courses cannot be applied to graduate programs.

### **Master of Biblical Studies Degree Completion**

There are two tracks within the Master of Biblical Studies program. The language track is divided between required courses, language courses, and electives (42 required credits, 12 language credits, and 6 elective credits). The non-language track is divided between required courses and electives (42 required credits and 18 elective credits).

## Master of Biblical Studies Degree Completion

### Core Courses 42 credits

BI 513	Advanced Hermeneutics	3
BI 501/502	Old Testament Introduction I or II	3
BI 611/612	New Testament Introduction I or II	3
TH 500	Theology I	3
TH 511	Theology II	3
TH 521	Theology III	3
TH 531	Theology IV	3
TH 510	Biblical Apologetics	3
TH 504	Dispensationalism	3
CM 521	Church History	3
CM 506	Christian Ethics in a Post-Modern Society	3
CM 502	Biblical Leadership in the 21st Century	3
EN 530	Research and Writing	3
CM 535	Independent Theological Research	3

### Select either the MBS Language or Non-Language Track Courses

#### MBS Language Track Required Courses 12 credits

BL 500	Greek I	3
BL 501	Greek II	3
BL 510	Hebrew I	3
BL 511	Hebrew II	3

#### MBS Language Track Elective Courses 6 credits

Elective options consist of all non-required courses for this program including those from the MMin program, the MDiv program, and the MCEd program.

#### MBS Non-Language Track Elective Courses 18 credits

Elective options consist of all non-required courses for this program including those from the MMin program, the MDiv program, and the MCEd program.

<b>Total</b>	<b>60 credits</b>
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## **Master of Divinity**

The Master of Divinity (MDiv) is a 90-credit hour program designed to give men and women extensive training to be professionally prepared for the work of the ministry. Some students will use this degree as the foundation for entering a doctoral program.

### ***Outcomes***

(The department outcomes are linked to the college outcomes.)

1. Demonstrate a thorough knowledge and understanding of the Bible as the verbally inspired Word of God and the infallible rule of faith, using a literal hermeneutic leading to a dispensational, premillennial interpretation of the Scriptures (S-4; E-5, 7).
2. Demonstrate competence in exegesis of the Hebrew and Greek biblical texts (S-1, 5, 6; E-1, 2, 5, 6, 7, 8).
3. Demonstrate an understanding of conservative Christian theology and skill in applying its tenets in ministry (S-1, 2, 4, 5, 6; E-2, 4, 5, 6, 7).
4. Demonstrate competence and passion in preaching and teaching the Bible, evidencing thorough preparation and effective delivery skills (S-2, 4, 5, 6; E-1, 2, 5, 6).
5. Demonstrate competence in conducting, synthesizing, and applying biblical research (S-4, 5, 6; E-1, 5, 6, 8).
6. Demonstrate knowledge of the biblical foundations of the local church, an ability to lead the various ministries of the local church, and a burden for evangelism and missions (S-1,2, 3, 5; E-2, 5, 6).

### ***Program Requirements***

**Admission:** Students pursuing a Master of Divinity Studies degree must have obtained a bachelor's degree from an approved institution. Any student with a bachelor's degree in a program other than Bible or Theology may be required to complete prerequisites prior to full acceptance into the program.

**Graduation:** Students must have a minimum 3.0 grade point average.

**Transfers:** Only transfer credits from approved institutions, which have an earned grade of B or above will be accepted. Only 50% of the program may be transferred. All capstone work must be completed at Veritas. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course. Graduate level courses cannot be applied to undergraduate programs, and undergraduate courses cannot be applied to graduate programs.

## **Master of Divinity Degree Completion**

### **Master of Divinity Core Courses** **72 credits**

BI 513	Advanced Hermeneutics	3
BI 501	Old Testament Introduction I	3
BI 502	Old Testament Introduction II	3
BI 611	New Testament Introduction I	3
BI 612	New Testament Introduction II	3
BL 601	Intermediate Greek I	3
BL 602	Intermediate Greek II	3
BL 621 or 622	New Testament Exegesis course	3
BL 510	Hebrew I	3
BL 511	Hebrew II	3
PT 510	Org and Admin of Church Min	3
ED 700	Historical and Social Foundations of Ed.	3
PT 507	Advanced Sermon Development	3
TH 500	Theology I	3
TH 511	Theology II	3
TH 521	Theology III	3
TH 531	Theology IV	3
TH 510	Biblical Apologetics	3
TH 504	Dispensationalism	3
CM 521	Church History	3
CM 506	Christian Ethics in a Post-Modern Society	3
CM 502	Biblical Leadership in the 21st Century	3
EN 530	Research and Writing	3
CM 535	Independent Theological Research	3

### **Master of Divinity Elective Courses** **18 credits**

Elective options consist of all non-required courses for this program including those from the MMin program and the MCEd program.

**Total** **90 credits**

## **Master of Christian Education**

The Master of Christian Education (MCEd) is a 30-credit hour program designed for those who are successfully engaged in a Christian educational ministry, and who desire advanced training on a graduate level in order to enhance their knowledge and ministry skills within the scope of Christian education.

### ***Purpose***

The purpose of this degree is to provide a program in academic and professional educational ministry competencies rooted in biblically integrated instructional disciplines.

### ***Outcomes***

(The department outcomes are linked to the college outcomes.)

1. Students will articulate a biblically based Christian worldview of educational leadership principles and practices through verbal and written expression in academic activities included with administration, teaching, spiritual growth, and group interaction (S-1, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8).
2. Students will identify best practices that integrate educational growth and spiritual formation through self-assessment and peer-evaluation of academic activities (S-1, 6; E-1, 4, 5, 6, 7).
3. Students will demonstrate knowledge and understanding of the advanced principles and practices of Christian educational leadership through critical reflection of scholarly resources and contemporary writings (S-1; E-1, 5, 7, 8).
4. Students will demonstrate advanced skills in Christian educational leadership through well-reasoned applications and evaluations deployed in personal development and teaching ministry opportunities (S-1, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8).

### ***Program Requirements***

**Admission:** Students pursuing a Master of Christian Education degree must have obtained a bachelor's degree from an approved institution. Any student with a bachelor's degree in a program other than Education may be required to complete prerequisites prior to full acceptance into the program.

**Graduation:** Students must have a minimum 3.0 grade point average.

**Transfers:** Only transfer credits from approved institutions, which have an earned grade of B- or above will be accepted. Only 50% of the program may be transferred. All capstone work must be completed at Veritas. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course. Graduate level courses cannot be applied to undergraduate programs, and undergraduate courses cannot be applied to graduate programs.

## **Master of Christian Education Degree Completion**

The 30-hour MCEd curriculum is divided between required courses and electives. Most courses are offered on a two-year rotation. See the course descriptions for rotation and prerequisite information.

### **Core Courses 12 credits**

ED 525	Current Issues in Education	3
ED 700	Historical and Social Foundations of Ed.	3
SPED 510	Introduction to Special Education	3
EN 530	Research and Writing	3

### **MCEd with specialization in Administration**

#### **Required Courses 15 credits**

ED 501	Curriculum Development	3
ED 605	Assessment in Education	3
PT 510	Org and Admin of Church Min	3
ED 620	Christian School Administration	3
ED 535	Independent Research/Practicum in Ed.	3

#### **MCEd Elective Courses 3 credits**

#### **Total 30 credits**

### **MCEd with specialization in Classroom Instruction**

#### **Required Courses 12 credits**

ED 605	Assessment in Education	3
ED 530	Advanced Classroom Management	3
ED 515	Instructional Strategies	3
ED 535	Independent Research in Ed.	3

#### **MCEd Elective Courses 6 credits**

#### **Total 30 credits**

### **MCEd with specialization in Special Education**

#### **Required Courses 15 credits**

SPED 610	Teaching Methods for Learning Disabilities	3
SPED 612	Behavior Man. and Social Skills Training	3
SPED 615	Teaching Methods for Intellectual Disabilities	3
SPED 620	Assessment and Intervention	3
SPED 635	Special Education Internship	3

#### **MCEd Elective Courses 3 credits**

#### **Total 30 credits**



## POSTGRADUATE DEPARTMENT

### GENERAL INFORMATION

#### ***Admissions***

When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time. The program student who does not re-enroll for a period of one year will be required to reapply and will fall under the degree program requirements specified in the catalog valid at the time of his reenrollment.

The basic requirement for admission into a postgraduate program is a graduate degree and evidence of the student's ability to complete postgraduate work. Agreement with the College's doctrinal statement and standard of conduct is also required prior to consideration of admission. Admissions decisions are made by the Admissions Office.

Students applying to either of the degree programs are required to submit the following to the College Office:

- Completed application (including references and official transcripts)
- Non-refundable application fee
- Agreement to a background check
- College transcript showing the completion of a Master's degree
- Academic Writing Samples for Evaluation
- Agreement with the VBC doctrinal statement
- Evidence of faithful attendance to a local church

#### ***Admission Procedures***

1. Complete and submit an application form along with a non-refundable \$40.00 application fee.
2. Official transcripts must be sent directly from previously attended colleges and universities to the VBC Admissions Office. Official transfer credit evaluations will not be conducted until all official transcripts have been received and the admissions application has been completed.

#### ***Program Requirements***

**Admission:** Students pursuing a postgraduate degree must have obtained a master's degree with a cumulative GPA of 3.0 or higher from an approved institution. Program-specific admission requirements may include a minimum number of graduate-level credits and graduate-level writing samples.

**Graduation:** Students must have a minimum 3.0 grade point average.

**Transfers:** Only transfer credits from approved institutions, which have an earned grade of B or above will be accepted. Only 50% of the program may be

transferred. All capstone work must be completed at Veritas. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course.

### ***Attendance***

The college does not track attendance for student records. Veritas Baptist College offers 100% distance learning for every degree program we offer. Students access the weekly lessons through the college's learning management system.

Due to the nature of distance learning, all students are required to successfully complete the first week's assignment within the time frame given to avoid being automatically dropped from the course.

### ***Honors***

A postgraduate degree candidate earning at least a 3.5 grade point average for courses completed at VBC is eligible for honors recognition. Evaluation is based upon the successful completion of the course requirements and the required number of credits for the degree. Scholastic honors are as follows:

Cum laude	3.50-3.69 grade point average
Magna cum laude	3.70-3.89 grade point average
Summa cum laude	3.90-4.00 grade point average

### ***Limit to Fulfill Academic Requirements***

Any student not completing the requirements for graduation within 7 years of admission will be required to secure permission from the Exception Committee to fulfill the requirements for their degree program prescribed in the current catalog before being allowed to graduate. When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time.

### ***Grading Policy***

The following indicates the basis for the assignment of grades and grade points per semester hour in the courses of study. Also indicated are the different designations for those who do not complete a course.

<b>Letter</b>	<b>Minimum Points</b>	<b>Maximum Points</b>	<b>Grade Points</b>
<u>A+</u>	<u>98.00</u>	<u>100.00</u>	4.00
<u>A</u>	<u>93.00</u>	<u>97.00</u>	4.00
A-	90.00	92.00	4.00
<u>B+</u>	<u>87.00</u>	<u>89.00</u>	3.00
<u>B</u>	<u>83.00</u>	<u>86.00</u>	3.00

B-	80.00	82.00	3.00
C+	77.00	79.00	2.00
C	73.00	76.00	2.00
C-	70.00	72.00	2.00
D+	67.00	69.00	1.00
D	63.00	66.00	1.00
D-	60.00	62.00	1.00
F	0.00	59.00	0.00
P	Passing		
W	Withdrew		
WP	Withdrew passing		
WF	Withdrew failing		
AU	Audit		

### ***Grade Point Average Requirements***

A student must earn a minimum grade point average of 3.0 in order to obtain a postgraduate degree. Only two C's may be applied to a graduate degree. All transfer credit into the program must be a B or higher.

## POSTGRADUATE DEGREE PROGRAMS

Students interested in acquiring a postgraduate degree may select from the following list of degrees that are currently offered:

Doctor of Ministry

Doctor of Education

### Doctor of Ministry

<b>DMin Core</b>	<b>27 credits</b>
DM 700 Consistent Hermeneutics in Ministry	3
DM 710 Biblical Ethics in Ministry	3
DM 740 Doctoral Ministry Proposal Design	3
DM 800 Research and Writing for Public Ministry	3
DM 810 Evangelistic Ministry in Contemporary Culture	3
DM 820 Discipleship Ministry through the Local Church	3
DM 830 Leadership Development for Ministry	3
DM 840 Doctoral Ministry Literature Review	3
DM 850 Doctoral Ministry Project	3
<b>DMin Electives</b>	<b>3 credits</b>
<b>Total</b>	<b>30 credits</b>

### Doctor of Education

<b>Edd Core</b>	<b>42 credits</b>
CM 705 Principles of Effective Communication	3
CM 820 Leadership Principles and Ethics	3
DIS 840 Research Methods: Q, Q, MM, A	3
DIS 860 Introduction to Applied Research	5
DIS 900 Literature Review to Solve a Problem	5
DIS 910 Applied Research Methods	5
DIS 920 Proposal Defense* **	3
DIS 930 Data Collection and Analysis**	3
DIS 940 Dissertation Defense***	0
ED 700 Historical and Social Foundations of Education	3
ED 710 Curriculum Philosophy and Analysis	3
ED 800 Issues and Trends in Exceptionality	3
ED 810 Issues and Trends in Teaching and Learning	3
<i>* Upon completion of DIS 920, students must maintain continuous enrollment in the program until finishing DIS 940.</i>	
<i>**DIS 920 and DIS 930 may be extended for a continuation fee if approved by the program director.</i>	
<i>*** Enrollment in DIS 940 is contingent on approval by the program director.</i>	
<b>Edd Electives</b>	<b>6 credits</b>
<b>Total</b>	<b>48 credits</b>

# COURSE ROTATIONS

## 2025-2026 Undergraduate (Subject to Change)

Fall 2025		Spring 2026		Summer 2026	
APOL 100	Introduction to Apologetics	BA 104	Principles of Accounting II	BA 201	Organizational Comm
BA 103	Principles of Accounting I	BA 210	Principles of Marketing	BI 212	Romans
BA 401	Corporate Finance	BA 410	Business Law	BI 312	1 Corinthians
BC 401	Adv Counseling Issues I	BC 101	Spiritual Life Dynamics	CM 104	Personal Evangelism
BC 402	Adv Counseling Issues II	BI 102	New Testament Survey	CM 151	Introduction to Digital Media
BI 101	Old Testament Survey	BI 202	Historical Books	CM 181-482	Field Practicum
BI 211	Acts	BI 214	The Life of Christ II	CM 189-489	Missions Practicum
BI 213	The Life of Christ I	BI 303	Daniel	CM 302	Christian Leadership
BI 401	Minor Prophets	BI 412	Revelation	CM 304	Marriage and the Family
BL 101	Elementary Greek I	BL 102	Elementary Greek II	CM 410	Ministry Internship I
BL 201	Intermediate Greek I	BL 202	Intermediate Greek II	CM 420	Ministry Internship II
CM 151	Introduction to Digital Media	CM 181-482	Field Practicum	ED 243	Ed Classroom Practicum
CM 181-482	Field Practicum	CM 189-489	Missions Practicum	ED 301	Educational Psychology
CM 189-489	Missions Practicum	CM 202	Biblical Fin Management	ED 410	Student Teach/Cap Project
CM 212	Phil of Music/Church Ministry	CM 232	Hymnology	HI 102	U.S. History II
CM 302	Christian Leadership	CM 302	Christian Leadership	MA 101	College Math
CM 304	Marriage and the Family	CM 402	Child Evangelism	MI 400	Cross-Cultural Ch Plant. Prac
CM 410	Ministry Internship I	CM 410	Ministry Internship I	MU 231-401	Applied Music Prim Instrum
CM 420	Ministry Internship II	CM 420	Ministry Internship II	MU 233-402	Applied Music Sec Instrum
ED 101	Methods and Materials	ED 202	Teaching Elementary Math	PT 224	Sermon Preparation
ED 111	Human Growth/Development	ED 232	Instructional Technology	PT 324	Sermon Delivery
ED 112	Phil of Christian Education	ED 243	Ed Classroom Practicum	SPED 320	Charac/Method: Intel/Dev Dis
ED 201	Teaching Readin/LA	ED 320	Teaching Bible	YM 410	Youth Ministry Internship
ED 210	Teaching STEAM	ED 410	Student Teach/Cap Project		
ED 243	Ed Classroom Practicum	ED 413	Teaching Sec Lit/ Poetry		
ED 311	Teaching Elementary Science	ED 421	Teaching Sec Mathematics		
ED 410	Student Teach/Capstone Proj	ED 431	Teaching History		
ED 412	Teaching Sec Gramm/Comp	EN 101	Composition I		
EN 101	Composition I	EN 102	Composition II		
EN 102	Composition II	EN 111	Intro to College English		
EN 111	Intro to College English	EN 202	American Literature		
EN 201	English Literature	EN 330	Drama as Literature		
EN 205	Creative Writing	HI 303	World Geography		
EN 303	Christian Literature	MA 102	College Algebra		
EN 403	Advanced Grammar	MA 302	Calculus II		
GE 202	Interpersonal Comm	MI 100	Intro to World Missions		
HI 201	History of Western Civ I	MI 210	Unders World Religions		
HI 202	History of Western Civ II	MI 400	Cross-Cultural Ch Plant. Prac		
HI 432	American Government	MU 231-401	Applied Music Prim Instrum		
MA 101	College Math	MU 233-402	Applied Music Sec Instrum		
MA 301	Calculus I	MU 241	Choral/Band Conducting		
MI 110	Engaging Cul Div in Ministry	PT 324	Sermon Delivery		
MI 400	Cross-Cultural Ch Plant. Prac	PT 406	Pastoral Administration		
MU 231-401	Applied Music Prim Instrum	SP 101	Fundamentals of Speech		
MU 233-402	Applied Music Sec Instrum	SPED 400	Characteristics/Methods ASD		
PT 324	Sermon Delivery	SPED 405	Char/Method Gifted Learners		
SP 101	Fundamentals of Speech	TH 204	Bible Doctrines II		
SPED 210	Intro to Exceptional Learners	TH 410	Dispens/Premillennialism		
SPED 220	Char/Methods: Mild Disab	YM 210	Teaching Youth		
SPED 230	Teaching Reading/Div Learn	YM 410	Youth Ministry Internship		
SPED 330	Inclusion Planning/Div Learn				
TH 203	Bible Doctrines I				
YM 201	Youth Min Program/Methods				
YM 310	Disciple/Mentoring Youth Min				
YM 410	Youth Ministry Internship				

## 2025-2026 Graduate (Subject to Change)

Fall 2025	
BL 500	Greek I
BL 510	Hebrew I
BL 601	Intermediate Greek I
CM 504	Discipl, Mentoring, Equipping
CM 521	Church History
CM 535	Ind Theological Research
DM 700	Consistent Hermeneutics in Min
DM 740	Doctoral Min Proposal Design
DM 800	Research/Writing for Public Min
DM 810	Evangelistic Min in Cont Culture
DM 820	Discipleship Min/Local Church
DM 840	Doctoral Min Literature Review
DM 850	Doctoral Ministry Project
ED 500	History and Philosophy of Ed
ED 520	Christian School Administration
ED 535	Independent Research
EN 530	Research and Writing
GE 502	Interpersonal Communications
MI 500	Theological Issues in Missions
PT 510	Organization/Admin Church Min
SPED 510	Introduction to Special Ed
SPED 615	Teaching Methods for Intel Dis
SPED 635	Special Education Internship
TH 500	Theology I
TH 641	Contemporary Theology

Spring 2026	
BI 501	Old Testament Introduction I
BI 502	Old Testament Introduction II
BI 513	Advanced Hermeneutics
BI 520	The Gospels
BL 501	Greek II
BL 511	Hebrew II
BL 602	Intermediate Greek II
CM 502	Biblical Leadership/21st Cent
CM 506	Christian Ethics/Post-Mod Soc
CM 513	Counseling Problems & Proced
CM 516	Premarital/Marital/Fam Counsel
CM 518	Spiritual Formation
CM 535	Ind Theological Research
DM 710	Biblical Ethics in Ministry
DM 720	Family Relationships in Ministry
DM 730	Crit Iss/Problem-Solving in Min
DM 840	Doctoral Min Literature Review
DM 850	Doctoral Ministry Project
ED 525	Current Issues in Education
ED 530	Adv Classroom Management
ED 535	Independent Research
EN 530	Research and Writing
PT 507	Adv Sermon Development
SPED 620	Assessment and Intervention
SPED 635	Special Education Internship
TH 511	Theology II
TH 520	The Calvinism Question

Summer 2026	
BI 512	I Corinthians
CM 504	Discipl, Mentoring, Equipping
CM 505	Principles Biblical Counseling
CM 521	Church History
CM 535	Ind Theological Research
DM 700	Consistent Hermeneutics in Min
DM 740	Doctoral Min Proposal Design
DM 800	Research/Writing for Public Min
DM 810	Evangelistic Min in Cont Culture
DM 820	Discipleship Min/Local Church
DM 840	Doctoral Min Literature Review
DM 850	Doctoral Ministry Project
ED 500	History and Philosophy of Ed
ED 520	Christian School Administration
ED 535	Independent Research
EN 530	Research and Writing
GE 502	Interpersonal Communications
MI 500	Theological Issues in Missions
MI 510	Cross-Cultural Comm/Anthro
MI 520	Cross-Cultural Church Planting
PT 510	Organization Admin/Church Min
TH 500	Theology I
TH 504	Dispensationalism
TH 515	Systematic Theology
TH 531	Theology IV
TH 641	Contemporary Theology

## COURSE ROTATIONS 2024-2026 EDD Courses (Subject to Change)

### Fall 2024

ED 800	Issues/Trends in Exceptionality
ED 700	Histor/Social Foundations of Ed
ED 810	Issue/Trend Teaching & Learning
DIS 840	Research Methods: Q, Q, MM, A

### Spring 2025

ED 800	Issues/Trends in Exceptionality
CM 705	Principles of Effective Comm
DIS 860	Introduction to Applied Research

### Summer 2025

ED 800	Issues/Trends in Exceptionality
ED 710	Curriculum Phil and Analysis
CM 820	Leadership Principles and Ethics
DIS 840	Research Methods: Q, Q, MM, A
DIS 900	Lit Review to Solve a Problem

### Fall 2025

ED 800	Issues/Trends in Exceptionality
ED 700	Histor/Social Foundations of Ed
ED 810	Issue/Trend Teaching & Learning
DIS 860	Introduction to Applied Research
DIS 910	Applied Research Methods
DIS 920	Proposal Defense

### Spring 2026

ED 800	Issues/Trends in Exceptionality
CM 705	Principles of Effective Comm
DIS 840	Research Methods: Q, Q, MM, A
DIS 900	Lit Review to Solve a Problem
DIS 930	Data Collection & Analysis

### Summer 2026

ED 800	Issues/Trends in Exceptionality
ED 710	Curriculum Phil and Analysis
CM 820	Leadership Principles and Ethics
DIS 860	Introduction to Applied Research
DIS 910	Applied Research Methods
DIS 940	Dissertation Final Defense

## **COURSE ROTATIONS**

### **2024-2026 DMin Courses**

**(Subject to Change)**

#### **Summer 2025**

DM 710 Biblical Ethics in Ministry  
DM 720 Family Relationships in Ministry  
DM 730 Critical Issues / Problem-Solving in Ministry  
DM 830 Leadership Development for Ministry  
DM 840 Doctoral Ministry Literature Review  
DM 850 Doctoral Ministry Project

#### **Fall 2025**

DM 700 Consistent Hermeneutics in Ministry  
DM 710 Biblical Ethics in Ministry  
DM 720 Family Relationships in Ministry  
DM 800 Research and Writing for Public Ministry  
DM 810 Evangelistic Ministry in Contemporary Culture  
DM 820 Discipleship Ministry through the Local Church  
DM 840 Doctoral Ministry Literature Review  
DM 850 Doctoral Ministry Project  
DM 865 Preaching the New Testament

#### **Spring 2026**

DM 730 Critical Issues / Problem-Solving in Ministry  
DM 800 Research and Writing for Public Ministry  
DM 802 Biblical Foundations for Leadership  
DM 810 Evangelistic Ministry in Contemporary Culture  
DM 815 Historical and Theological Foundations for Expository Preaching  
DM 832 Cross-Cultural Leadership  
DM 850 Doctoral Ministry Project

#### **Summer 2026**

DM 700 Consistent Hermeneutics in Ministry  
DM 710 Biblical Ethics in Ministry  
DM 740 Doctoral Ministry Proposal Design  
DM 802 Biblical Foundations for Leadership  
DM 830 Leadership Development for Ministry  
DM 831 Leading Change in Ministry  
DM 860 Preaching the Old Testament



## COURSE DESCRIPTIONS

### Undergraduate Course Descriptions

#### **BIBLE AND THEOLOGY**

##### **BI 101 Old Testament Survey (3)**

A survey of the entire Old Testament which covers the author, date, purpose, and outline for each book. The national history of Israel will be emphasized throughout (offered summer and fall).

**BI 102 New Testament Survey (3)** A survey of the entire New Testament covering the author, date, purpose, outline, and background information of each book (offered summer and spring).

##### **BI 210 Cultures and Geography of the Bible (3)**

A course which brings to life cultural and geographical characteristics associated with key Old and New Testament events. This course traces the social development of human civilization beginning with the Creator's work in the Fertile Crescent and concluding with the millennial kingdom on the Earth (offered every two years).

##### **BI 201 Pentateuch (2)**

A study of the first five books of the Old Testament. Special attention will be given to the creation account, the Patriarchs, the events of the Exodus, the Levitical system, and the scriptural proof for Mosaic authorship (offered every year).

##### **BI 202 Historical Books (2)**

A careful study of the major teachings of the books of Joshua through Esther in the English Bible. The study includes the major characters and events, giving special attention to the nation of Israel

from its origin to its return from exile, relating Israel's history to God's plan for the ages (offered every two years).

##### **BI 204 Life of David (2)**

A study of the life of David looking at the transition from the theocracy to the monarchy and progressing through the reign of David to the transition to Solomon's reign. The study focuses on David's heart for God with regular references to the Psalms (offered every two years).

##### **BI 205 Genesis (2)**

An examination of the book of Genesis with particular emphasis on the major themes and events: creation, flood, patriarchal narratives, and the development of a godly seed. Attention will be given to the origins of crucial theological concepts and social foundations found in the book, such as the origin of work, marriage, government, worship, sin, and forgiveness.

##### **BI 211 Acts (2)**

A detailed study of the book of Acts emphasizing historical content, the growth of the early church, the spreading of the gospel, and church planting in the first century (offered every two years).

##### **BI 212 Romans (2)**

An introduction to and exposition of Romans, noting doctrinal and practical truths, Israel's place in the divine program, and the believer's responsibilities to God and man (offered every two years).



**BI 213 Life of Christ I (3)**

A chronological study of the Life of Christ. This study includes an examination of the earthly ministry of Jesus including His preexistence, genealogy, birth, childhood, and early ministry. Special attention will be given to chronological and genealogical components of His travels. Overarching themes will be emphasized and practical application will be offered (offered summer and fall).

**BI 214 Life of Christ II (3)**

A chronological study of the Life of Christ. This study includes an examination of the earthly ministry of Jesus from its midway point to the Ascension. Special attention will be given to chronological and genealogical components of His travels. Overarching themes will be emphasized and practical application will be offered (offered summer and spring).

**BI 222 Principles of Bible Study (2)** A course designed to help the student in his personal study of God's Word. Various methods of Bible study will be investigated. Particular attention will be given to hermeneutics, the science of biblical interpretation (offered every two years).

**BI 301 Poetical Books (2)**

A detailed survey of the five Old Testament poetical books covering themes and outlines, authorship, problem passages, characteristics of Hebrew poetry, and Messianic references (offered every two years).

**BI 302 Major Prophets (2)**

A survey of the messages and historical background of the books of Isaiah, Jeremiah, Lamentations, Ezekiel, and Daniel. The authorship and divine promise of future judgment and deliverance will be emphasized (offered every two years).

**BI 303 Daniel (2)**

An analysis and exposition of Daniel, concentrating on both its historical background and prophetic themes. Topics for discussion include Nebuchadnezzar's image, the four beasts, Daniel's 70 weeks, the antichrist, the tribulation, and the millennium. (offered every two years)

**BI 311 Pauline Epistles (2)**

The study of the epistles of Paul, Romans through Philemon, in relation to his life and ministry (offered every two years).

**BI 312 First Corinthians (2)**

An expositional study including authorship, purpose, and outline with particular attention given to difficult passages (offered every two years)

**BI 313 Hebrews (2)**

An expositional study including authorship, purpose, and outline with particular attention given to difficult passages (offered every two years).

**BI 314 General Epistles (2)**

An expository study of Hebrews, James, 1 and 2 Peter, 1-3 John, and Jude emphasizing the practical lessons and problems raised by these letters primarily addressed to the Hebrew Christians (offered every two years).

**BI 401 Minor Prophets (2)**

A survey of Hosea through Malachi. The message of each book will be considered in its historical setting to better understand Israel's moral and spiritual condition. Special emphasis will be given to authorship and divine promise of future judgment and deliverance (offered every two years).

**BI 412 Revelation (2)**

An expository analysis of this prophetic book. A detailed chronology of future events will be presented. The study will demonstrate the validity of the pre-tribulational rapture of the church and the premillennial return of Christ (offered every two years).

**TH 203 Bible Doctrines I (3)**

This course is the study of the doctrines of the Bible, God, Jesus Christ, the Holy Spirit, and Salvation. This study will include an evaluation of false teachings with an emphasis on apologetics (offered summer and fall).

**TH 204 Bible Doctrines II (3)**

This course is the study of the doctrines of Man, Sin, Angels, the Church, and Last Things. This study will include an evaluation of false teachings with an emphasis on apologetics (offered summer and spring).

**TH 401 Eschatology (2)**

A systematic study of the biblical basis for premillennialism. This study examines the biblical covenants, the rapture of the church, the tribulation, the Second Coming of Christ, the millennium, and the eternal state. Alternative theories regarding the tribulation and millennium are objectively considered and refuted. *Prerequisites:*

[TH 204](#). Junior or senior status (offered every two years).

**TH 402 Contemporary Theology (2)**

This course centers on the most significant developments and movements on the current theological scene. This study will include discussions of the major theological movements and their implications on today's church. This will include denominational differences and parachurch organizations as well as methodology of evangelization and missionary efforts. *Prerequisites:* [TH 203](#) and [104](#). Junior or senior status. (offered every two years).

**TH 404 Contemporary Challenges to Traditional Dispensationalism (2)**

An in-depth study of basic tenets of Traditional Dispensationalism, Covenant Theology, and Progressive Dispensationalism. Junior or senior status. (offered every two years).

**BIBLICAL COUNSELING****BC 101 Spiritual Life Dynamics (3)**

Placing an emphasis on the wholeness of the inner person, this course emphasizes the Christ-like character needed to be an effective counselor, stressing the spiritual disciplines of prayer, Scripture memory and meditation, journaling, redemptive relationships, and repentance and confession (offered every two years).

**BC 121 Introduction to Biblical Counseling (3)**

This course covers the definition of biblical counseling, the role of the biblical counselor, and the ministry of biblical counseling in the church, providing an introduction to foundational concepts and features of biblical counseling and comparing and contrasting biblical counseling with secular models (offered every two years).

**BC 221 Methods of Biblical Counseling (3)**

This course presents the necessary methods of biblical counseling, equipping the counselor to help people make lasting positive changes in their thinking and actions (offered every two years).

**BC 301 Theology of Biblical Counseling (3)**

This course focuses on the theological basis for biblical counseling, emphasizing the interconnectedness of the material and immaterial aspects of the human person, focusing on the importance of spiritual wholeness and the role of the Holy Spirit and the Word of God (offered every two years).

**BC 401 Advanced Counseling Issues I (3)**

This course applies biblical principles to specific counseling issues, including anxiety, fear, depression, anger, and captivating sins. *Prerequisites:* BC 121 and 221. Junior or senior status. (offered every two years).

**BC 402 Advanced Counseling Issues II (3)**

This course applies biblical principles to more counseling issues that are prevalent today, including eating disorders, drug and alcohol addiction, pornography and sexual addiction, and other ways of life that involve wrong thinking. *Prerequisites:* BC 121 and 221. Junior or senior status. (offered every two years).

**BIBLICAL LANGUAGES****BL 101 Elementary Greek I (3)**

A foundational introduction to NT Greek grammar from the alphabet through the present participle. The student will begin to translate on his own. Some word studies will be included (offered every two years).

**BL 102 Elementary Greek II (3)**

A continuation of the study of NT Greek syntax. The course includes more difficult translation and a study of the Greek participle and infinitive. *Prerequisite:* BL 421 (offered every two years).

**BL 201 Intermediate Greek I (3)**

This course begins with a review of Greek grammar, then goes beyond to deal with a more detailed study of syntax. The student develops vocabulary skills and translates assigned passages from the Greek New Testament. The student also learns the process of a Greek “word study.” *Prerequisite:* BL 102 (offered every two years).

**BL 202 Intermediate Greek II (3)**

This course highlights a study of the syntax of the Greek verb and other vital parts of speech. Vocabulary and translation skills are further developed through translation of passages from the Greek New Testament. The student learns the proper techniques for performing a detailed exegesis of Scripture text. *Prerequisite:* BL 201 (offered every two years).

**CHURCH BUSINESS****BA 103 Principles of Accounting I (3)**

A study of the basics of the accounting process, including understanding accounting principles and terms, establishing a chart of accounts to create accounting records and making entries for various accounting transactions common in most businesses and not-for-profit organizations (offered every two years).

**BA 104 Principles of Accounting II (3)**

Building on the concepts learned in BA 103, this course will focus on a deeper understanding of Generally Accepted Accounting Principles (GAAP), special regulation and legislation affecting the practice of accounting, preparation of journal entries and financial statements, financial statement analysis, budgeting, and taxes. Special emphasis will be placed on application of accounting principles to ministerial and nonprofit applications. *Prerequisite:* BA 103 (offered every two years).

**BA 201 Organizational Communication (3)**

An in-depth study of the theory and practice of effective verbal and non-verbal organizational communication. Special emphasis will be placed on professionalism, improvement of individual communication, workplace and marketing communication, memo and email writing, and communication with the different tiers of the org. chart. *Prerequisites:* EN 101 and EN 102 (offered every two years).

**BA 210 Principles of Marketing (3)**

An introduction to the marketing concept, market analysis, and the development of marketing strategies, market research, target markets, product placement, promotion, and pricing. Detailed study of market segmentation, target marketing, and the behavior of business customers will allow the students to make informed business decisions (offered every two years).

**BA 212 Principles of Management (3)**

An introduction to the management functions of planning, organizing, leading, and controlling, and their application to the business and ministry worlds. The student will learn how these functions are applied by the manager through effective leadership in the context of ethics, motivation, process design, and decisionmaking (offered every two years).

**BA 401 Corporate Finance (3)**

A survey of principles and techniques of financial analysis, planning and control, working capital management, capital budgeting, long-term financing, and cost

of capital. Students use time value of money, financial statement analysis, forecasting, and projected cash flows to evaluate business scenarios.

*Prerequisites:* BA 103 and BA 104 (offered every two years).

### **BA 405 Economics (3)**

A survey of the principles of microeconomics and macroeconomics. Students will gain an understanding of national income determination, supply, demand, inflation, employment levels, money and banking, fiscal and monetary policy, and international trade and balance of payments. Emphasis will be placed on understanding the adjustment of business enterprises to changing market conditions (offered every two years).

### **BA 410 Business Law (3)**

This course will provide a comprehensive overview of legal principles essential for effective management and operation of organizations within a ministry context. Participants will explore the intersection of business and law, gaining insights into the legal framework governing various aspects of ministry-related activities. Special emphasis will be placed on current issues in ministry and law (offered every two years).

## **CHURCH HISTORY**

### **CHHI 323 Church History (3)**

A survey of the New Testament church from its birth to the present. This course will examine the Baptist position in church history as well as cover the general history of other major

denominations (offered every two years).

### **CHHI 423 Baptist History (3)**

A survey of Baptist history. Examines key figures, Baptist distinctives, significant movements, and modern issues within their historical perspective (offered every two years).

## **CHURCH MINISTRIES**

### **APOL 100 Introduction to Apologetics (3)**

This course introduces students to both the why and the how of defending the Christian faith. Topics covered include the existence of God, the reliability of the Scriptures, the identity of Jesus Christ, and the question of evil (offered every year).

### **APOL 301 Introduction to Worldview (3)**

A study of comparative worldviews and the assumptions or assertions each major belief system makes regarding the essential aspects of human existence. The course will evaluate the assumptions and assertions of each worldview in light of the essential teachings of Christianity. (offered every two years).

### **CM 104 Personal Evangelism (2)**

A study and application of the biblical principles of evangelism. Techniques for witnessing, visitation, and follow-up will be examined with special emphasis on personal soul-winning (offered every two years).

**CM 181, 182, 183, 281, 282, 283, 381, 382, 383, 481, 482, 483 Field Practicum (1)**

A course which encourages involvement in various areas of practical Christian service. Students must select at least one ministry in their local church in which they will be extensively involved. Service activities are monitored and evaluated on a weekly basis (offered every year as needed).

**CM 189, 289, 389, 489 Missions Practicum (2)**

This course will involve travel to and practical experience on a mission field, either stateside or abroad, serving with missionaries for a period of at least five days. Attendance to a week-long educational missions camp may be used only one time for this practicum throughout your time at VBC. Students must submit a missions practicum proposal in advance of the trip/camp. This proposal must be approved by the administration before the student can register for the Missions Practicum course. *This course may not be taken during the same semester a student is taking MI 400* (offered every year as needed).

**CM 202 Biblical Financial Management (2)**

A survey of biblical principles of financial management in the Christian home with opportunity for personal and practical application. Pastoral students will also receive information on the management of finances in the local church (offered every two years).

**CM 151 Introduction to Digital Media (3)**

This course provides an overview of the very large role that digital media has in ministry. From digital presentations for the classroom to website design to social media, students will be given practical tools that can be used to enhance their ministries (offered every two years).

**CM 212 Philosophy of Worship Music (3)**

A course designed to help students develop a biblical philosophy of church music with an understanding of the function and purpose of congregational, vocal, and instrumental music in the worship service (offered every two years).

**CM 232 Hymnology (2)**

A study of the development of the hymn and gospel song from the early church to the present. A minimum grade of a "C" is required (offered every two years).

**CM 302 Christian Leadership (2)** A study of the biblical principles of leadership including the development of leadership skills, proper planning, and time management techniques, and the setting and achieving of spiritual goals (offered every two years).

**CM 304 Marriage and the Family (2)**

A study of the biblical principles for building a Christian home. Topics include dating, mate selection, solving family problems, finances, time management, and child training (offered every two years).

### **CM 310 Administrative and Instructional Strategies for Church Education (2)**

An examination of various administration models, teaching methods, and practical techniques designed to equip the Christian church leader in the education ministries of the church. (offered every two years).

### **CM 402 Child Evangelism (2)**

A practical course designed to prepare a teacher to lead a child to Christ, develop Bible lessons on a child's level, and effectively instruct children using the most appropriate methods (offered every two years).

### **CM 410 Ministry Internship I (3)**

The ministry internship is the capstone course for all undergraduate ministry students. Senior students will learn the practical side of ministry by partnering with a local church pastor to participate in ministry. Each student will create ministry reports, have mentoring conversations with the pastor, and complete projects that help demonstrate ministry readiness. *Prerequisite:* Senior status (offered every semester).

**CM 420 Ministry Internship II (3)** This is the second semester of the capstone course for all undergraduate ministry students. Senior students will learn the practical side of ministry by partnering with a local church pastor to participate in ministry. Each student will create ministry reports, have mentoring conversations with the pastor, and complete projects that help demonstrate ministry readiness. *Prerequisite:* Senior status; completion of CM 410 (offered every semester).

## **EDUCATION**

### **ED 101 Methods and Materials (2)**

An introduction to the aims, materials, and general methods employed in teaching. Organization of units of work, lesson planning, and classroom procedures in teaching the fundamental subjects will also be discussed (offered every two years).

### **ED 103 Teaching Fine Arts (2)**

An overview of practice and procedures employed by elementary teachers in fine arts instruction which includes the disciplines of art, music, and drama. Lesson planning, materials, and classroom strategies will also be discussed (offered every two years).

### **ED 104 Teaching PE and Health (2)**

This course is designed to help students develop a foundational understanding and a Christian philosophical perspective of health, physical education, and sports. Prospective teachers will learn how to instruct students to develop personal motor skills, participate productively in team games, and enhance their overall physical fitness, health, and wellness. Topics include fitness, legal liability, and discipline as applied to physical education. The course requirements will direct the teacher candidate toward professional standards in the areas of Health and Physical Education (offered every 2 years).

### **ED 111 Human Growth and Development (2)**

A study of the intellectual, physical, and spiritual growth of the human life beginning with conception until death. Psychological theory and research will



be used as a foundation to evaluate critical stages of human development (offered every two years).

### **ED 112 Philosophy of Christian Education (2)**

A course of study which highlights the biblical and historical background of Christian education. Emphasis is placed on the development of a genuine philosophy of Christian education consistent with the Word of God (offered every year).

### **ED 201 Teaching Reading and Language Arts (3)**

A presentation of practical methods of teaching reading, including an introduction to phonics and the comprehension skills involved in a developmental reading program. Students will participate in classroom observations, demonstration teaching, and an informal reading inventory testing series to determine the instruction level of an elementary child (offered every two years).

### **ED 202 Teaching Elementary Math (3)**

An introduction to the principal methods, procedures, and basic materials necessary for teaching elementary math. An emphasis will be given to analytical thinking and problem solving (offered every two years).

### **ED 210 Teaching STEAM (2)**

STEAM stands for *Science, Technology, Engineering, the Arts, and Mathematics*. STEAM ties all of the subjects together in an interdisciplinary way. This course includes an introduction to STEAM

theory as well as instruction in creating STEAM lesson plans and portfolios (offered every two years).

### **ED 222 Teaching the Young Child (2)**

A study of the preschool-age child. It will focus on the history and theories of early childhood education. The instructional methods, assessment strategies, and curriculum content will be discussed (offered every two years).

### **ED 232 Instructional Technology (3)**

A study of how to effectively implement educational technology in the classroom. The scope of educational technologies will be explored in addition to a more focused look at how to implement information delivery and assessment technologies. Successful completion of this course will require students to demonstrate proficiency in their ability to utilize technology in the classroom (offered every two years).

### **ED 243 Educational Classroom Practicum (3)**

This is the capstone course for the associate program. This course provides associate education students with hands-on experience in an approved classroom setting. Students will develop lesson plans, teach lessons, conduct teacher interviews, observe instruction, document observations, and use a block lesson planner. The minimum passing grade for ED 243 is 80%. *Prerequisite:* Classroom Practicum is taken after all education and specialization core courses are complete (offered every fall and spring semester). See Associate of Christian Education specialization options for required core courses.



**ED 301 Educational Psychology (3)**

A study of the principles and theories which affect the teaching/learning process. A unit on developing critical thinking skills will also be included. Education of exceptional students will be addressed. *Prerequisite:* ED 111 Human Growth and Development (offered every two years).

**ED 311 Teaching Elementary Science (2)**

An introduction to the principal methods, procedures, and basic materials necessary for teaching elementary science (offered every two years).

**ED 312 Teaching Elementary Social Studies (2)**

An introduction to the principal methods, procedures, and basic materials necessary for teaching elementary social studies (offered every two years).

**ED 320 Teaching Bible (3)**

This course explores impactful instructional and assessment approaches for teaching the Bible to students in grades 6-12. Participants will attain proficiency by crafting comprehensive lesson plans, employing effective teaching strategies, and designing both formative and summative assessments. Successful completion of the course ensures that student teachers are equipped with the skills necessary for engaging and meaningful Bible instruction in diverse 6-12 classrooms (offered every two years).

**ED 330 Instructional Strategies for Middle and High School (3)**

This course is designed to provide educators with a variety of instructional tools for teaching middle and high school content subjects. The instructional process of planning, teaching, assessing, and reflecting is highlighted (offered every two years).

**ED 343 Teaching Readiness Assessment (3)**

This course provides education students with hands-on experience in an approved classroom setting immediately before student teaching. Students will develop lesson plans, teach lessons, conduct teacher interviews, observe instruction, document observations, and use a block lesson planner. A minimum grade of 80% is required to advance to ED 410 Student Teaching. Students who do not meet all course requirements or demonstrate readiness for student teaching must retake Classroom Practicum or transition to another program. ED 410 Student Teaching should be taken within one year of completing this course. *Prerequisites:* ED 343 must be completed after reaching senior status, finishing all required education prerequisite courses, and just before student teaching (offered every fall and spring semester).

**ED 343-EL Prerequisite Courses - Elementary Education**

- ED 101 Methods and Materials
- ED 111 Human Growth and Development
- ED 112 Philosophy of Christian Education
- ED 232 Instructional Technology
- ED 301 Ed Psychology

SPED 310 Teaching Students with Learning Disabilities  
ED 103 Fine Arts  
ED 104 PE and Health  
ED 201 Reading and Language Arts  
ED 202 Teaching Math  
ED 210 Teaching STEAM  
ED 311 Teaching Science  
ED 312 Teaching Social Studies  
ED 302 Children's Literature

**ED 343-SPED Prerequisite Courses - Special Education**

ED 101 Methods and Materials  
ED 111 Human Growth and Development  
ED 112 Philosophy of Christian Education  
ED 232 Instructional Technology  
ED 301 Ed Psychology  
SPED 210 Introduction to Exceptional Learners  
SPED 220 Characteristics and Methods: Mild Disabilities  
SPED 230 Teaching Reading to Diverse Learners  
SPED 300 Behavior Management  
SPED 320 Characteristics and Methods: Intellectual Disabilities  
SPED 330 Inclusion Planning for Diverse Learners  
SPED 400 Characteristics and Methods: Autism  
SPED 405 Characteristics and Methods: Gifted Learners

**ED 343-MA Prerequisite Courses - Secondary Math**

ED 101 Methods and Materials  
ED 111 Human Growth and Development  
ED 112 Philosophy of Christian Education  
ED 232 Instructional Technology  
ED 301 Ed Psychology  
SPED 310 Teaching Students with Learning Disabilities  
ED 330 Instructional Strategies for Middle & High School  
MA 101 College Math  
MA 102 College Algebra

MA 203 Introduction to Statistics  
MA 204 College Trigonometry  
MA 301 Calculus I  
MA 302 Calculus II  
MA 401 College Geometry  
MA 421 Teaching Secondary Mathematics

**ED 343-HIS Prerequisite Courses - Secondary History**

ED 101 Methods and Materials  
ED 111 Human Growth and Development  
ED 112 Philosophy of Christian Education  
ED 232 Instructional Technology  
ED 301 Ed Psychology  
SPED 310 Teaching Students with Learning Disabilities  
ED 330 Instructional Strategies for Middle & High School  
HI 101 US History I  
HI 102 US History II  
HI 201 History of Western Civilization I  
HI 202 History of Western Civilization II  
HI 303 World Geography  
HI 313 Civil War and Reconstruction  
HI 432 American Government  
ED 431 Teaching History  
CHHI 323 Church History

**ED 343-ENG Prerequisite Courses - Secondary English**

ED 101 Methods and Materials  
ED 111 Human Growth and Development  
ED 112 Philosophy of Christian Education  
ED 232 Instructional Technology  
ED 301 Ed Psychology  
SPED 310 Teaching Students with Learning Disabilities  
ED 330 Instructional Strategies for Middle & High School  
EN 101 Composition I  
EN 102 Composition II  
EN 201 English Literature  
EN 202 American Literature  
EN 205 Creative Writing

EN 330 Shakespeare  
EN 403 Advanced Grammar  
EN 405 Milton  
EN 412 Teaching Secondary  
Grammar and Composition  
EN 413 Teaching Secondary  
Literature and Poetry

### **ED 401 Tests & Measurements (3)**

A study of the principles and utilization of various assessment strategies in analyzing educational efforts. An emphasis will be given to the analyzing of results from standardized achievement tests to aid instruction (offered every two years).

### **ED 405 Classroom Management (2)**

A study of the principles and procedures involved in developing an effective education environment *Prerequisite:* Junior status or a minimum of two years of full-time classroom experience or its equivalent that the student will demonstrate through a letter from an administrator or supervisor (offered every two years).

### **ED 410 Student Teaching/Capstone Project (9)**

This 15-week course integrates classroom observation and teaching under the supervision of both the cooperating teacher and college supervisor. Student teachers will spend nine weeks in a full-time teaching role, assuming all responsibilities of a classroom teacher. Student teachers will take full responsibility for instruction and classroom management while receiving guidance from the cooperating teacher and the college supervisor. Student teachers who are already employed as teachers may not fulfill their student teaching requirements in their own

classrooms; instead, they must complete the experience in a different classroom with approval from both the department chair and the college supervisor (offered every fall and spring). *Prerequisites:* Placement criteria include senior status, a minimum overall 2.0 GPA, faculty recommendation, successful completion of ED 343 Advanced Teaching Preparation, and administrative approval. Additionally, students must have completed all required core and specialization courses with a grade of 80% or higher. During the student teaching semester, student teachers may take up to six additional credits.

### **ED 412 Teaching Secondary Grammar and Composition (3)**

A course designed to acquaint the prospective teacher with the tools of pedagogy needed to teach grammar and composition in the secondary school. Emphasis is given to developing writing skills with correct syntax, grammar, punctuation and spelling. *Prerequisite:* Junior status (offered every two years).

### **ED 413 Teaching Secondary Literature and Poetry (3)**

A course designed to acquaint the prospective teacher with the tools of pedagogy needed to teach literature and poetry in the secondary school. The interrelatedness and importance of developing all areas of the language arts will be emphasized. *Prerequisite:* Junior status (offered every two years).

**ED 421 Teaching Secondary Mathematics (3)**

A study of strategies, techniques, materials, and technology used in the teaching of mathematical concepts to secondary students. *Prerequisite:* Successful completion of 15 credit hours in college mathematics courses (offered every two years).

**ED 431 Teaching Secondary History (3)**

A course designed to acquaint the prospective teacher with the tools of pedagogy needed to teach history in the secondary school. Emphasis is given to discovering the providence of God in historical events. *Prerequisite:* Junior status (offered every two years).

**EDUCATION (SPED)****SPED 210 Introduction to Exceptional Learners (3)**

This course will introduce teacher candidates to special education related topics: history of special education, legal and ethical issues, documentation procedures, psychological evaluations, Individualized Education Programs (IEPs), models of service delivery and the origin and nature of the following exceptionalities: learning disabilities, intellectual and developmental disabilities, emotional or behavioral disorders, speech and language disorders, attention-deficit hyperactivity disorders, autism, physical disabilities and other health impairments, hearing impairments, visual impairments, and gifted and talented. \*Required for concentration and/or minor in special education (offered every two years).

**SPED 220 Characteristics and Methods: Mild Disabilities (3)**

This course investigates the characteristics of mildly disabled students. Emphasis will be focused on instructional strategies for remedial interventions, accommodations, modifications, and assessment. (offered every two years).

**SPED 230 Teaching Reading to Diverse Learners (3)**

This course provides a thorough understanding of the complex nature of language acquisition and the reading process. Teacher candidates will develop a thorough understanding of literacy development (phonemic and phonological awareness, concept of print, phonics, fluency, vocabulary development, and comprehension), writing skills and spelling, teaching strategies, and appropriate assessment techniques for diagnosing reading difficulties and monitoring reading progress. (offered every two years).

**SPED 300 Behavior Management (3)**

This course will provide teacher candidates with a biblical worldview of behavior management. Basic behavioral principles and theoretical models for the treatment of student behavior will be introduced along with effective instructional approaches and behavioral management techniques. (offered every two years).

**SPED 310 Teaching Students with Learning Disabilities (3)**

A study of the types of learning disabilities that teachers may encounter in general education classrooms. Topics will include styles, common learning

disabilities, methods of assessment, differentiating instruction, and grading. Particular attention will be given to developing a biblical perspective of the need for special education in Christian schools. *Prerequisite:* Junior status (offered every two years).

**SPED 320 Characteristics and Methods: Intellectual and Developmental Disabilities (3)**

This course examines the characteristics of children and adolescents with intellectual disabilities along with instructional methods for a variety of settings: schools, churches, and community settings. Transition planning for adulthood is also addressed. (offered every two years).

**SPED 330 Inclusion Planning for Diverse Learners (3)**

Teacher candidates will learn to apply intervention strategies for adapting curriculum materials and methods to fit individual needs in various school settings. Focus will be on differentiating instruction for students with mild and moderate disabilities whose needs can be effectively met in the general education classroom with appropriate support (offered every two years).

**SPED 400 Characteristics and Methods: Autism Spectrum Disorder (3)**

This course provides an overview of autism and related disorders. The teacher candidate will gain an understanding in the characteristics, definitions, eligibility criteria, incidence

rates, and etiology of autism. (offered every two years).

**SPED 405 Characteristics and Methods: Gifted Learners (3)**

This course will examine the characteristics of gifted students and prepare teacher candidates to understand the identification processes and unique needs of students with exceptional abilities to help them reach their full potential (offered every two years).

**GENERAL EDUCATION**

**EN 101 Composition I (3)**

This course will review basic grammar skills and study the principles of effective composition, highlighting the descriptive paragraph, informative essay, process essay, and critique. *Prerequisite:* satisfactory grade on the English Placement Examination or successful completion of EN 111 (offered summer, fall, and spring).

**EN 102 Composition II (3)**

As a continuation of EN 101, this course will complete the review of basic grammar skills and study the principles of effective composition, focusing on the narrative essay, argumentative essay, extemporaneous essay, and research paper. *Prerequisite:* EN 101 (offered summer, fall, and spring).

**EN 111 Introduction to College English (3)**

This course will provide a basic understanding of English grammar, focusing on basic composition guidelines, spelling and formatting

guidelines, sentence structure, parts of speech and their uses, punctuation, and guidelines for usage and style. This course may not be used to fulfill English requirements for graduation (offered every fall and spring).

### **EN 201 English Literature (3)**

This course examines the history and development of English literature, sharpening the students' critical analysis skills and deepening their appreciation of stellar literature. *Prerequisites:* EN 101 and 102 (offered every fall).

### **EN 202 American Literature (3)**

This course examines the history and development of American literature, sharpening the students' critical analysis skills and deepening their appreciation of stellar literature. *Prerequisites:* EN 101 and 102 (offered every spring).

### **EN 302 Children's Literature (3)**

A study of the history, major categories, authors, and illustrators of children's literature. Special attention will be placed on analysis of literature quality and philosophy for effective use in the classroom *Prerequisites:* EN 101 and 102 (offered every two years).

**EN 303 Christian Literature (3)** This course is a study of selected works from the Christian literature tradition. Selected works include Christian autobiography, Christian admonition, Christian allegory, and Christian fiction *Prerequisites:* EN 101 and 102 (offered every four years).

### **EN 403 Advanced Grammar (3)**

This course is an intensive study of traditional English grammar,

emphasizing sentence analysis and diagramming as well as correct usage. Students will analyze reference works for their philosophical perspectives and will craft clear, effective, and elegant compositions. *Prerequisite:* Junior or senior status (offered every two years).

### **EN 405 Milton (3)**

This course closely studies representative selections from Milton's poetry for understanding and appreciation. Special attention is given to *Paradise Lost*. *Prerequisite:* EN 101 and 102. Junior or senior status (offered every three years).

### **GE 202 Interpersonal Communications (3)**

An in-depth study of relationships from a Christian perspective. The relationship with God, family, and co-workers will be examined with emphasis on communication, conflict management, and self-assessment (offered every two years).

### **HI 101 U.S. History I (3)**

An examination of America's early social, political, religious, and economic beginnings from her discovery through the start of the 19th century. This course presents the factors that have encouraged capitalism, free enterprise, nationalism, and the Christian faith (offered every year).

### **HI 102 U.S. History II (3)**

A conclusion to the survey of the growth and development of America. A study beginning with the Industrial Age which examines America's shift toward industrialism and urbanization and her



growing status as a world power (offered every year).

**HI 201 History of Western Civ. I (3)**

A study of the origins and growth of ideas and institutions principally associated with Western civilization from the emergence of the first literate, urban societies in the ancient Near East to the European Renaissance (offered every year).

**HI 202 History of Western Civ. II (3)**

A study of the major trends in Western and world politics, society, and culture from the 16<sup>th</sup> century to the present (offered every year).

**HI 303 World Geography (3)**

A study of man in relation to his social, political, industrial, religious, and economic structures in the various regions of the world (offered every two years).

**HI 313 Civil War and Reconstruction (2)**

An examination of the origins, events, and outcomes of the American Civil War as well as the processes of industrialization, urbanization, and immigration that reconstructed American economic, political, religious, and cultural institutions in the late 19<sup>th</sup> and early 20<sup>th</sup> centuries (offered every two years).

**HI 432 American Government (3)**

A historical study of the origins, framing, and ratification of the U.S. Constitution with an emphasis on the structure of American government and

the development of the distinctly American theory and practice of constitutionalism (offered every two years).

**MA 101 College Math (3)**

A mathematics-based course with an emphasis on problem solving. Real numbers, ratios, formulas, statistics, and applying techniques of algebra will be studied (offered every year).

**MA 102 College Algebra (3)**

Topics covered in this course include: polynomials, rational expressions, functions, and theory of equations.  
*Prerequisite:* MA 101 (offered every two years).

**MA 203 Introduction to Statistics (3)**

Fundamental concepts and methods of statistics with emphasis on interpretation of statistical arguments (offered every two years).

**MA 204 College Trigonometry (3)**

A study of trigonometric functions and their applications. Topics include circular functions, trigonometric functions, trigonometric identities, trigonometric equations, vectors, the complex plane, polar coordinates, conic sections and applications of these concepts (offered every four years).

**MA 301 Calculus I (3)**

This course focuses on differential and integral calculus, the study of change (offered every four years).

**MA 302 Calculus II (3)**

This course is a continuation of Calculus I, covering integration and infinite series.

*Prerequisite:* MA 301 (offered every four years).

### **MA 401 College Geometry (3)**

This course provides a formal axiomatic development of neutral and Euclidean geometry with an emphasis on valid arguments. *Prerequisite:* MA 302 (offered every two years).

### **SC 101 Life Science (3)**

This course covers the characteristics of life, chemical basis of life, structure and function of cells, cell reproduction, Mendelian genetics, DNA and biotechnology, scientific creation, microscopic organisms, the animal kingdom, plant organization, growth, physiology and reproduction, animal organization, and bodily systems (offered every two years).

### **SC 102 Physical Science (3)**

A survey of the fundamental facts and principles of the physical sciences taught from a biblical perspective, including measurement, chemical elements, solar system, the moon, the universe, minerals and rocks, structural geology, surface processes, the atmosphere, and atmospheric effects (offered every two years).

### **SP 101 Fundamentals of Speech (3)**

A course which emphasizes the principles of public speaking and interpretation, considering different types of speeches with special emphasis on platform techniques (offered every year).

## **MISSIONS**

### **MI 100 Introduction to World Missions (3)**

This course is designed for Pastors, current or future missionaries, and dedicated laypersons seeking foundational knowledge in the area of ministry referred to as “missions.” It is a broad survey of the Scripture, theology, philosophy, strategy, and practice of missions from the local church to the world. A few basic conflicts in contemporary missions will be introduced (offered every two years).

### **MI 110 Engaging Cultural Diversity (3)**

This foundational cross-cultural course will instruct Christian educators, pastors, outreach ministry leaders, missionaries, and laymen to effectively navigate the waves of ever-increasing cultural change and ethnic diversity. It is designed to equip students to become vibrant witnesses among the different ethnic groups represented by their friends, neighbors, co-workers, and co-ministers. It will expose the student to a basic understanding of cultural constructs and introduce the cultural tendencies and orientations present in the most dominant cultural systems in the world today. It will survey topics such as cultural self-awareness, values assessments, stereotyping, cultural classifications, cross-cultural communication, and practical ministry application of cross-cultural concepts in a local ministry setting (offered every two years).

### **MI 200 Intercultural Communication (3)**

Students will examine the principles and processes of communicating effectively with people from a second cultural



context, whether in multicultural U.S.A. or in other countries. The course will investigate functional perception and how cultural worldview, beliefs, and values affect it through the personal perception of each individual. Students will explore how the shaping of the message, the style of communication, and the use of communication networks help to penetrate different cultures with the gospel. Dangers of ethnocentrism and its effect on the cross-cultural communication process will be discussed. The principles examined are valuable for intercultural relations in any field of work setting (offered every two years).

### **MI 210 Understanding World Religions (3)**

Students will examine the belief systems of major religions with a view to understanding why the tenets of each system make sense and drive behavior for the adherents. They will also examine how each religion affects the host culture and how the culture affects the religion. The inadequacies of each belief system will be considered in light of a Christian worldview (offered every two years).

### **MI 300 Applied Cultural Anthropology (3)**

The nature of man and how his culture affects him are explored with a view to how this, in turn, affects ministry in intercultural contexts. Worldview assumptions and resulting values, beliefs, behavior, and attitudes are studied as to how they affect the person in his perception and understanding of the physical and spiritual world around him and, ultimately, in his understanding

of the gospel. Social organization is examined as to how it affects ministry strategy, and the nature of culture change is investigated with a view to evangelism (offered every two years).

### **MI 400 Cross-Cultural Church Planting Missions Practicum (3)**

This course will involve travel to and practical experience on a mission field and will require assigned reading and performance of various pre-and post-evaluations to sharpen their practical awareness of church planting across cultural boundaries, regardless of the type of mission trip they will engage in. The trip must be approved by the VBC Missions Coordinator at least 2 months prior to the travel date and must involve no less than seven days immersed in the other culture. *This course may not be taken during the same semester that a student is taking CM*

189, 289, 389, or 489 (offered as needed).

## **PASTORAL THEOLOGY**

### **PT 224 Sermon Preparation (3)**

Sermon Preparation is designed to instruct students in the philosophy of expository preaching as well as the practical steps to prepare expository sermons (offered every year).

### **PT 324 Sermon Delivery (3)**

Sermon Delivery is designed to instruct students about the moment of the preaching event. Students will learn about effective delivery, improving public speaking, and manuscript

preparation. Students will also receive feedback from the sermons they preach in class. *Prerequisite:* PT 224 (offered every year).

**PT 401 Survey of Church Ministries (2)**

A survey from the pastor's perspective of various church ministries and how they relate to one another. Ministries considered include evangelism, education, fellowship and worship (offered every two years).

**PT 406 Pastoral Administration (2)**

A survey of the principles of administration necessary for effective organization and administration of the local church. Topics considered include the pastor's spiritual life, the duties of the pastor and church officers, sermon preparation, business meetings, weddings and funerals, counseling, church ordinances, personal effectiveness, and visitation (offered every two years).

**YOUTH MINISTRIES**

**YM 101 Youth Ministry Philosophy and Leadership (2)**

An examination of the biblical philosophy of youth ministry. The course

presents the work of the youth pastor and purpose of youth ministry in regard to developing both adult and teen leadership in the local church (offered every two years).

**YM 201 Youth Ministry Programs and Methods (2)**

A survey of the available evangelistic programs and materials designed for young people in today's society. An emphasis will be placed on appropriate methods and strategies for teaching teenagers (offered every two years).

**YM 310 Discipleship and Mentoring in Youth Ministry (2)**

A study of discipleship and mentoring as it pertains to youth ministry. Special emphasis will be given to the development and implementation of effective discipleship and mentoring programs for youth. (offered every two years).

**YM 410 Youth Ministry Internship (2)**

An internship designed to give students practical youth ministry experience in a local church. Students will be mentored by youth ministry veterans, providing thorough practical training and preparation for full-time ministry to youth. (offered every year as needed).

## Graduate Course Descriptions

### **BIBLE**

#### **BI 501 Old Testament Introduction I (3)**

Old Testament Introduction is an overview of critical issues regarding Old Testament study. Though some time will be spent discussing lower criticism (the text and transmission of the Old Testament) and higher criticism (methods of interpretation), discussion about the Old Testament books will mostly pertain to canonicity (offered every two years).

#### **BI 502 Old Testament Introduction II (3)**

Old Testament Introduction is an overview of critical issues regarding Old Testament study. Time will be spent discussing higher criticism (methods of interpretation), and discussion about the Old Testament books pertaining to literary genre and cultural settings. Similarly, the theology of the books will be discussed with emphasis placed on developing a theology of the OT books as a whole, without reverting to the improper use of the allegorical method (offered every two years).

#### **BI 512 First Corinthians (3)**

A study of 1 Corinthians, concentrating on both its exposition and application to local church problems. Topics for discussion include Christian unity and liberty, church testimony and discipline, marriage and singleness, spiritual gifts, and resurrection (offered every two years).

#### **BI 513 Advanced Hermeneutics (3)**

A study of biblical interpretation in all of its basic aspects such as theological, historical, cultural, grammatical, and literary. This includes particular topics such as typology, symbolism, prophecy, figures of speech, and parables (offered every two years).

#### **BI 611 New Testament Introduction I (3)**

This course is the first of two eight-week studies in the basic concepts and issues relevant to New Testament studies. This class will focus on the background and themes of Matthew-Acts. Special attention will be given to canonicity, textual preservation, interpretation, and doctrine as well as relevant issues (offered every two years).

#### **BI 612 New Testament Introduction II (3)**

This course is the second of two eight week studies in the basic concepts and issues relevant to New Testament studies. This class will focus on the background and themes of the New Testament Epistles and Revelation. Special attention will be given to canonicity, textual preservation, interpretation, and doctrine as well as relevant issues. (Synoptic problems, alleged discrepancies) (offered every two years).

### **BIBLICAL LANGUAGES**

#### **BL 500 Greek I (3)**

An introduction of the basic elements of the Greek language used in the inspiration of the NT text. There is special emphasis on learning vocabulary, grammar, and syntax (offered every two years).

**BL 501 Greek II (3)**

A further study of Greek grammar and vocabulary which implements translation principles. *Prerequisite:* BL 500 (offered every two years).

**BL 510 Hebrew I (3)**

This course covers the basic elements of the Hebrew language used in the inspiration of the OT text. A special emphasis is placed upon learning its vocabulary and morphology. Simple study methods utilizing some Hebrew language tools for Bible Study are also practiced (offered every two years).

**BL 511 Hebrew II (3)**

This course presents a further study of Hebrew tools and syntactical principles that will aid in sound biblical exegetical interpretation and sermon preparation. *Prerequisite:* BL 510 (offered every two years).

**BL 601 Intermediate Greek I (3)**

This course covers advanced elements of NT Greek grammar as it relates especially to the various cases – nominative, genitive, dative, accusative and vocative – and how those cases and their varied uses affect the translation, interpretation, and application of God's Word. *Prerequisite:* BL 501 or a passing score on the Greek placement exam (offered every two years).

**BL 602 Intermediate Greek II (3)**

This course covers advanced elements of NT Greek grammar as it relates especially to the various verbal moods and tenses – indicative, subjunctive, imperative and optative moods and present, aorist, and perfect tenses – and

how aspects of each and their varied uses affect the translation, interpretation, and application of God's Word. *Prerequisite:* BL 601 (offered every two years).

**BL 621 Exegesis of Matthew (3)**

This is an exegetical study of Matthew's Gospel based on the Greek text. Relying on exegetical skills acquired in *Greek I & II and Intermediate Greek I & II*, some main passages of Matthew's Gospel are translated and evaluated grammatically, syntactically and philologically. This focus on exegesis is to provide greater accuracy in assessing the theology of Jesus' life and teaching as recorded by Matthew. *Prerequisite:* BL 602 (offered every two years).

**BL 622 Exegesis of Ephesians (3)**

This is an exegetical study of the Epistle to the Ephesians based on the Greek text. Relying on exegetical skills acquired in *Greek I & II and Intermediate Greek I & II*, some main passages of the Epistle to the Ephesians are translated and evaluated grammatically, syntactically and philologically. This focus on exegesis is to provide greater accuracy in assessing the theology of Paul especially in terms of Soteriology and Ecclesiology. *Prerequisite:* BL 602 (offered every two years).

**BIBLICAL COUNSELING****CM 505 Principles of Biblical Counseling (3)**

The system of biblical truth is introduced which brings people and their problems together with God and His Word. This course is especially helpful for pastors

and is based upon the conviction that the Bible is sufficient for counseling and should be our authority. Counseling is in-depth discipleship and is to be a vital part of the discipling ministry of the local church. Christians as well as church leaders should be trained to counsel effectively. The biblical doctrine of counseling is considered along with its philosophy, principles, and practice in the local church. Particular emphasis is placed upon the techniques of applying biblical principles in real life situations and the development of counselors in the church (offered every two years).

### **CM 513 Counseling Problems & Procedures (3)**

This is an advanced course in biblical counseling. The course includes advanced instruction in counseling areas that require specific training.

### **CM 516 Premarital, Marital, and Family Counseling (3)**

This course will deal with counseling in three specific areas – premarital counseling, marriage counseling, and family counseling – with consideration given to the proper principles, procedures, techniques, and goals of effective counseling for the pastor and/or Christian leader in the church setting (offered every two years).

## **CHURCH MINISTRIES**

### **CM 502 Biblical Leadership in the 21st Century (3)**

This course will aid in the development of a biblical philosophy of leadership and effective procedures for organization and administration of

Christian ministries. Particular attention will be given to leadership style, team development, planning, goal achievement and evaluation. (offered every two years)

### **CM 504 Discipleship, Mentoring, and Equipping in the Local Church (3)**

This course deals with the biblical philosophy of discipleship and focuses on how to effectively develop all Christians to spiritual maturity (Ephesians 4:11-12, Philippians 4:8-9) and some Christians to leadership (2 Timothy 2:2). Attention is given to various levels of discipleship. A ministry-matching approach is introduced which allows a pastor to match the ministry needs of the local church with the gifts and calling of its members. In addition to discipling the saints, the pastor also has the responsibility to develop ministry leaders and specifically to equip future pastors (offered every two years).

### **CM 506 Christian Ethics in a Post-Modern Society (3)**

This course will analyze such issues as abortion, euthanasia, homo-sexuality, capital punishment, biomedical issues, civil disobedience, marriage and divorce. An evaluation of these issues from a biblical perspective will help the student to develop guidelines and convictions as he lives in our contemporary society (offered every two years).

### **CM 510 Ministry to the Family (3)**

This course is a survey of current issues and trends involving Christian marriage. Topics of study include dating, courtship, engagement, marriage, intimacy, spiritual growth,

communication, finances, children, parenting, the extended family, stages of life, and the empty nest. The difficulties of divorce, remarriage, the blended family, single living, and single parenting are addressed in relation to the responsibilities of the church and its opportunities for ministry. The goal is to enable the student to develop an overall church-based plan of ministry to the family, based on biblical precepts and practical application (offered every two years).

### **CM 518 Spiritual Formation (3)**

Spiritual Formation is a consideration of the biblical principles for cultivating a balanced, victorious spiritual life. This embraces the mental, emotional, physical, and practical aspects and includes personality development for the purpose of growth in Christ in holiness and compassion. Practical disciplines such as Bible study, prayer, fasting, meditation, and journaling will be examined (offered every two years).

### **CM 521 Church History (3)**

This course is a study of the first fifteen centuries of Christian testimony, both sacramental and free church. It includes surveying the rise of Roman Catholicism and its dominance, the continual clash of orthodoxy with heresy, and the reasons for and results of the Protestant Reformation. Lessons from Christian history will be weighed against a biblical philosophy of history and a biblical ecclesiology (offered every two years).

### **CM 535 Independent Theological Research (3)**

Each student in the MBS program must write a sixty-page thesis that is theological in nature. The project must involve data collection, systemization, analysis, and the presentation of conclusions. *Prerequisites:* Successful completion of 48 program credits and EN 530 Research and Writing and in the last semester of the program (offered every semester).

## **EDUCATION**

### **ED 501 Curriculum Development (3)**

This course studies basic principles and practices for developing a K-12 curriculum, focusing on a comparison of a God-centered curriculum and a child-centered curriculum, curriculum priorities, and scope and sequence (offered every two years).

### **ED 525 Current Issues in Education (3)**

This course will examine several current issues in education through the lens of biblical worldview. The learner will conduct independent study and form conclusions based on research and Scripture.

### **ED 530 Advanced Classroom Management (3)**

This course will expand upon classroom management techniques. Topics to be covered include classroom rules and procedures, record keeping, behavior management, instructional planning, and communication skills (offered every two years).

**ED 535 Independent Research in Education (3)**

Each student must write a sixty-page thesis. The thesis requires the student to complete a comprehensive, independent project to answer a seminal question or address a seminal argument within the Christian education field. Extensive reading and research are required. Since ED 535 is a capstone course, students must submit a final product that reflects the knowledge and skills acquired throughout their program and earn a minimum grade of 80% to be considered passing. *Prerequisites:* EN 530 and in the last semester of the program (offered every semester).

**ED 605 Assessment in Education (3)**

This course is designed to increase the instructor's and administrator's knowledge and understanding of assessment and its roles in improving student achievement. Students will examine the knowledge and skill base that supports the effective use of assessment within classrooms and schools.

The nature and purpose of assessment, its use for improving instruction, and the design of high-quality, teacher-developed classroom assessments will be emphasized (offered every two years).

**ED 615 Instructional Strategies (3)**

Concepts, strategies, methods, and techniques of teaching gifted, average, and special-needs students are explored. Opportunities are provided for development of strategies to successfully reach a wide range of

students in a single classroom (offered every two years).

**ED 620 Christian School Administration (3)**

This course is a study of educational administration. Students will form a vision for Christian educational leadership and develop administrative skills necessary to function effectively as a school administrator. Topics included will be statutory and procedural issues, both teacher and student recruitment, professional development, and evaluation (offered every two years).

**ED 700 History and Social Foundations of Education (3)**

This course will acquaint students with the history of Christian education and various expressions of a Christian philosophy of education. In particular, it is intended to help the student form his own Christian philosophy of education drawing upon insights from history (offered every two years).

**EDUCATION (SPED)****SPED 510 Introduction to Special Education (3)**

This course provides an introduction to the history, legal foundations, and current legal aspects related to the area of special education as well as an introduction to the 13 categories that make up the special education spectrum. The philosophy of Christian special education and student assessment and interventions will also be examined (offered every two years).

**SPED 610 Teaching Methods with Learning Disabilities (3)**

An introductory study of characteristics, causes, prevalence, and educational needs of learning-disabled students. Particular emphasis is given to various definitions of learning disabilities, delineation of specific learning disabilities, and to appropriate procedures for identification and classification of students (offered every two years).

**SPED 612 Behavior Management and Social Skills Training (3)**

The foundation of this course is the introductory study to a biblical philosophy of discipline/disciple-ship. The following programs and techniques are examined in the light of this philosophy: (1) an overview of current basic behavioral principles and major theoretical models, (2) behavioral interventions and reduction techniques, (3) the development and implementation of systematic positive reinforcement systems, (4) an understanding of how to observe and record student behavior, and (5) how to develop and implement functional assessments and behavior intervention plans (offered every two years).

**SPED 615 Teaching Methods for Intellectual Disabilities (3)**

An introductory study of the definition, classifications, characteristics, causes, and prevalence of individuals diagnosed with intellectual disabilities. Also included in this study are the historical developments of intellectual disabilities, educational programming issues such as identifying and developing appropriate curriculum materials,

establishing appropriate student goals and objectives, and available support services as they enter their adult years (offered every two years).

**SPED 620 Assessment and Intervention (3)**

A study of the various methods of assessment: screening, progress monitoring, and diagnostic data. Emphasis will be given to using assessments to select appropriate teaching interventions to remediate students' academic weaknesses (offered every two years).

**SPED 635 Special Education Internship**

This course consists of four elements: (1) field experience, (2) professional portfolio containing key artifacts that demonstrate successful completion of program assessment outcomes, (3) reflective writing assignment that demonstrates the graduate students' ability to connect concepts learned in their courses to their current internship experiences, and (4) professional seminar participation. Prerequisites: 24 hours of completed program course work

**GENERAL EDUCATION****EN 530 Research and Writing (3)**

This course requires the student to complete a comprehensive, independent project, involving extensive reading and research. Upon completion of the course, students will be equipped with the tools for conducting graduate-level research so that they will be able to produce



graduate-level writing in their respective majors (offered every year).

**GE 502 Interpersonal Communications (3)**

An advanced study of ministry staff communication, conflict management, and self-assessment from a biblical perspective. It will also include focus on one's personal interaction with God and family as it relates to ministry.

**MISSIONS**

**MI 500 Theological Issues in Missions (3)**

An analysis of the theological issues facing missionaries, together with an analysis of biblical solutions. Special consideration will be given to the uniqueness of Jesus Christ in a pluralistic world, the eternal destiny of the heathen, biblical absolutism, and cultural relativism (offered every two years).

**MI 510 Cross-Cultural Communication and Anthropology (3)**

A study of the principles and processes of communicating from one culture to another, focusing on the difference of perceptions, ways of thinking, value systems, and nonverbal communication for the purpose of gospel clarification (offered every two years).

**MI 520 Cross-Cultural Church Planting (3)**

A survey and analysis of the strengths and weaknesses of church planting models and strategies around the world with emphasis on user-friendly

multiplication strategies for the national church (offered every two years).

**PASTORAL THEOLOGY**

**PT 507 Advanced Sermon Development (3)**

This class will focus on the step-by-step process for sermon development. A preacher who commits to biblical preaching will not only experience personal growth but will also see evidences of growth in his congregation through effective application. Students will be instructed in making the Scripture clear, understandable, and relevant, challenging listeners to grow in Christ (offered every two years).

**PT 510 Organization and Administration of Church Ministries (3)**

This course is a thoughtful analysis of current and potential local church ministries. Ministries will be considered in relation to the biblical purpose of the church and the philosophy of ministry and unique personality of the individual congregation and its leaders. Core ministries will be identified, and beneficial support programs will be surveyed. Special attention will be given to church administration to ensure that the necessary leadership, organizational structures, and procedures are in place to make the church's ministries viable (offered every two years).

## **THEOLOGY**

### **TH 500 Theology I (3)**

This course is an analytical study of the doctrines of God as revealed in Scripture through His person, attributes, names, works, decrees and government. The bibliography section begins with an analysis of the doctrine of Scripture as the foundation for all theological truth. A close examination of revelation, inspiration, illumination, inerrancy, canonicity, preservation, and authority is made (offered every two years).

### **TH 504 Dispensationalism (3)**

This course is a study of the historical development of dispensationalism, including variations within the system of theology from the first century to the present. The course outline includes key persons, literary contributions, and events relevant to the history of dispensationalism. Current challenges such as progressive dispensationalism and the future prospect for normative dispensationalism will be analyzed (offered every two years).

### **TH 510 Biblical Apologetics (3)**

This course surveys the basics in biblical apologetics, including its biblical basis, the relationship between faith and reason, and various apologetic methods. A number of apologetic issues are considered, such as the existence of God, the inerrancy of the Bible, and the resurrection of Jesus Christ. The most influential world religions and philosophies are examined with the intent of generating effective apologetic responses for each (offered every two years).

### **TH 511 Theology II (3)**

This course is an analytical study of the doctrines of Christology, the divinity and humanity of Jesus, and Pneumatology, the work of the Holy Spirit (offered every two years).

### **TH 515 Systematic Theology (3)**

This introductory course acquaints students with important Bible doctrines and applies theological truths to Christian living, demonstrating the connection between one's theology and one's life. *Note:* This course cannot replace Theology I, II, III, or IV.

### **TH 520 The Calvinism Question (3)**

This course is an examination of the roots and distinctive doctrines of classic Calvinism and Arminianism. The historic debates and their modern expressions will be investigated. Topics for discussion will include election, foreknowledge, depravity, extent of the Atonement, universal call, and eternal security. The biblical arguments used for both theological perspectives on each of these topics will be critiqued. Emphasis will also be given to the practical implications that one's view of these doctrinal positions has on one's effectiveness in prayer and on one's motivation for evangelism (offered every four years).

### **TH 521 Theology III (3)**

This course is an analytical study of the doctrines of Soteriology, the saving grace of God, and Hamartiology, the effects of sin (offered every two years).

### **TH 531 Theology IV (3)**

This course is an analytical study of the doctrines of Ecclesiology, the Church,

and Eschatology, the study of the end times (offered every two years).

**TH 641 Contemporary Theology (3)**

This course centers on what theologies are popular and formative of Christian thinking in the present day. It looks at how they should be assessed by those

Christians who want to be "in the world" without being "of the world". It covers giving an overview of the historical roots from which these current theological movements have developed, and includes an evaluation of their biblical or nonbiblical, practical or harmful emphases.

## Postgraduate Course Descriptions

### **DOCTOR OF MINISTRY**

#### **DM 700 Consistent Hermeneutics in Ministry (3)**

This is a foundational course for the DMin degree program. Emphasis is given to develop advanced interpretation skills focused on using the normal rules of context and grammar within a Dispensational theological framework. Evaluation of other popular methodologies in hermeneutics among Evangelicals is also made (offered every two years).

#### **DM 710 Biblical Ethics in Ministry (3)**

This is a foundational course for the DMin degree program. Emphasis is given to developing advanced understanding and discernment skills for biblically based ethical decision-making needed in Christian ministry. Evaluation of other popular applications in ministry ethics among Evangelicals is also made (offered every two years).

#### **DM 720 Family Relationships in Ministry (3)**

This course will examine what it means to have a biblical family relationship. From that foundation, the importance of the pastor applying and demonstrating it within his own home will be discussed. The student will then personally examine his own family relationship, with his wife, and children. He will look at areas that need to be developed or changed and take specific steps in facilitating the change (offered every two years).

#### **DM 730 Critical Issues / Problem-Solving in Ministry (3)**

This course seeks to equip ministry leaders serving in our contemporary world to identify and analyze critical challenges impacting

the church at large and individual congregations specifically. Issues to be researched include such matters as theological dangers, leadership vision and mission drift, misplaced priorities, threatening cultural trends, moral and ethical failures, coworker and ministry conflicts, financial difficulties, legal and safety pitfalls, etc. Emphasis will be given to the articulation of the problem and the preparation of a biblical solution in a practical ministry application (offered every two years).

#### **DM 740 Doctoral Ministry Proposal Design (3)**

This course identifies and utilizes the various research methods and statistical techniques necessary for producing a doctoral dissertation. It also provides guidance for choosing an appropriate and useful topic to present in the proposal (offered every two years).

#### **DM 800 Research and Writing for Public Ministry (3)**

This course provides a general introduction to the DMin program, equips students with research and writing methods and resources, and develops skills necessary for ministry publications (offered every two years).

**DM 802 Biblical Foundations for Leadership (3)**

This course studies the biblical foundations for leadership by exegeting and applying important Scripture passages on leadership and by observing leadership examples of women and men in the Bible (offered every year).

**DM 810 Evangelistic Ministry in Contemporary Culture (3)**

This is a ministry course for the DMin degree program. Emphasis is given to evaluate a wide range of popular tools of evangelism and community outreach categories. The course includes an evangelism project that incorporates a community helps emphasis (offered every two years).

**DM 815 Historical and Theological Foundations for Expository Preaching (3)**

This course investigates the theology of expository preaching by asking, from the biblical text and the historical practice of the church, what expository preaching is, how it is done, what it seeks to accomplish, and why it is important. This course seeks to answer these questions in a practical and not just a theoretical way (offered as needed).

**DM 820 Discipleship Ministry through the Local Church (3)**

This course is designed to equip students for leading discipleship ministries in a local church by exploring a variety of methods and approaches used in response to the Great Commission. Students are exposed to various materials and methods of discipleship as well as also introduced

to developmental processes in discipleship ministries (offered every two years).

**DM 830 Leadership Development for Ministry (3)**

A study of scriptural leadership principles that enables students to evaluate various philosophies, styles, and expectations and to develop and apply a Biblical philosophy of effective leadership for varied ministry leadership roles (offered every two years).

**DM 831 Leading Change in Ministry (3)**

This course explores biblical and historical models that effectively equip church leaders to shepherd people through changes in vision, focus, methods, programs, and ministries to make the local church more effective in evangelization and discipleship. This course studies models to see if and how they can be used without compromising the purity of the gospel of Jesus Christ (offered as needed).

**DM 832 Cross-Cultural Leadership (3)**

This course evaluates how various models of leadership flourish in different cultures, emphasizing the need to accommodate leadership styles to culture when such accommodation is biblical. This course also emphasizes biblical principles for leadership that transcend cultural and historical settings (offered as needed).

**DM 840 Doctoral Ministry Literature Review (3)**

This is a capstone course for the DMin degree program. Emphasis is given to develop a comprehensive bibliography and review of literature to be used in formulating the chosen DMin ministry project and to write the accompanying dissertation. *Prerequisite:* 18 credits of course work completed, before last two semesters of the Program (offered as needed).

**DM 850 Doctoral Ministry Project (3)**

This is a capstone project for the DMin degree program. Emphasis is given to develop a viable ministry project and to write the accompanying dissertation. See DMin Dissertation Handbook for complete detail. *Prerequisite:* 21 credits of coursework completed, before the last semester of the Program (offered as needed).

**DM 860 Preaching the Old Testament (3)**

This course emphasizes the interpretation of Old Testament books and the application of their content to contemporary life situations. This course stresses biblical exegesis as the foundation for sermon preparation, explores important aspects of the homiletical process, and fosters skills for effective sermon delivery. (offered as needed)

**DM 865 Preaching the New Testament (3)**

This course emphasizes the interpretation of

New Testament books and the application of their content to contemporary life situations. This course stresses biblical exegesis as the foundation for sermon preparation, explores important aspects of the homiletical process, and fosters skills for effective sermon delivery (offered as needed).

**DOCTOR OF EDUCATION****CM 705 Principles of Effective Communication (3)**

Concepts and specific techniques in school communication involving the development and maintenance of purposeful programs of communication and collaboration both among school personnel and the greater community (offered every two years).

**CM 820 Leadership Principles and Ethics (3)**

Candidates are engaged in an analysis of appropriate practices and principles related to leadership by exploring ethical issues and developing a biblical foundation for leadership practices (offered every two years).

**DIS 840 Research Methods: Q, Q, MM, A (3)**

This course is designed to provide doctoral students with an in-depth analysis of the methods and procedures of research. The course will introduce students to qualitative, quantitative, mixed methods, and applied research approaches. Specific topics will include conceptualizing research, constructing measurement instruments, collecting and analyzing qualitative and quantitative data, drawing inferences,

and writing research proposals (offered as needed).

### **DIS 860 Introduction to Applied Research (5)**

This course is designed to teach students to conduct applied research. Students will learn specific data collection and analysis strategies needed to solve a problem or improve a practice at a specific site. Candidates will write the front matter and all sections of Chapter 1: Introduction of the applied research dissertation template (offered as needed).

### **DIS 900 Literature Review (5)**

This course will provide doctoral students with the skills necessary to complete a literature review. Students will learn to critically analyze texts and synthesize the information to support their chosen research topic. Candidates will write all sections of Chapter 2: Literature Review of the applied research dissertation template (offered as needed).

### **DIS 910 Applied Research Methods (5)**

This course is designed to assist doctoral candidates in writing the proposal for their applied research dissertation. Candidates will write the front matter and all sections of Chapter 1: Introduction, Chapter 2: Literature Review, and Chapter 3: Methods of the applied research dissertation template (offered as needed).

### **DIS 920 Proposal Defense (3)**

Candidates will upload their proposal and slideshow presentation for review. All students must remain enrolled in this course for its full duration—no

exceptions. Upon successfully defending their proposal, candidates may begin data collection and analysis. While candidates may start drafting Chapters 4 and 5 of their dissertation, these chapters cannot be submitted for approval until they are enrolled in course 930. May request course continuation for additional fee (offered as needed).

### **DIS 930 Data Collection and Analysis (3)**

In this final stage of the doctoral program, candidates refine and finalize their dissertation based on feedback from their committee, ensuring their research, analysis, and conclusions meet the highest academic and scholarly standards. They will complete any necessary revisions, format their dissertation according to institutional guidelines, and prepare it for final submission. Candidates will continue writing Chapters 4 and 5 of their dissertation and, once completed, submit their final dissertation and slideshow presentation for approval. With their chair's approval, candidates may advance to DIS 940 at any point during DIS 930. If additional time is needed beyond the eight-week course duration, they may request an extension (offered as needed).

### **DIS 940 Dissertation Defense (0)**

Upon completing all required revisions, candidates will submit their final dissertation for approval. A formal final defense will be conducted, during which candidates present their research findings and respond to committee questions. Following a successful final defense, the chair will submit the final grade, officially marking the completion

of the dissertation process (offered as needed).

### **ED 700 Historical and Social Foundations of Education (3)**

This course will acquaint students with the history of Christian education and various expressions of a Christian philosophy of education. In particular, it is intended to help the student form his own philosophy of education drawing upon insights from history (offered every year).

### **ED 710 Curriculum Philosophy and Analysis (3)**

This course examines the various concepts, principles, methods, and theories of curriculum as enacted in formal and informal spaces of learning. Course topics, readings, and assignments will enable students to synthesize different conceptions and approaches to curriculum in various contexts and schooling practices (offered every year).

### **ED 800 Issues and Trends in Exceptionality (3)**

A research-oriented course that focuses on issues and trends that face the discipline of special education. The course utilizes research to analyze and examine through written discussions controversial issues in various areas of exceptionalities (offered every year).

**ED 810 Issues and Trends in Teaching and Learning (3)** This course examines current and emerging issues and trends impacting education. Topics may include socially and culturally responsive teaching, teacher resiliency, trauma responsive classrooms,

differentiation, student stress and mental health, grit, emerging technologies, flexible classrooms, and cultivating creativity. Topics will be dependent upon student interest and current national trends. Emphasis will be on developing, analyzing, and clarifying beliefs and practices as they relate to education and from a biblical perspective (offered every two years).

*\*Some electives may be chosen from select graduate courses. Check with your advisor for a full list.*



## LEADERSHIP

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MDiv, Southern California Seminary  
DMin, Luther Rice Seminary

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MSM, Liberty University

**Forrester, Don;** Chancellor

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DRE, Temple Baptist Seminary  
EdD, Temple Baptist Seminary

**Johnson, Tyler;** Director of Student Services

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MM, Boston University

**Rill, Ann;** Academic Dean

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MLIS, Wayne State University  
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**Smith, Krista; Undergraduate Christian Education**

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## FACULTY

### FULL-TIME FACULTY

**Christian, Fred: Ministry**

MMin, Temple Baptist Seminary  
PhD, Louisiana Baptist University

**Davis, Adam: Ministry**

MMin, Veritas Baptist College  
MBS, Veritas Baptist College  
MDiv, Veritas Baptist College  
PhD Candidate, Columbia International University

**Edmonds, John: Ministry**

M.A., Pensacola Theological Seminary  
MDiv, Pensacola Theological Seminary  
PhD, Columbia International University

**Edmonds, Penny: General Education and Education**

M.S., Pensacola Christian College  
M.A., West Florida University  
EdD, Pensacola Christian College

**Joyner, Lisa: Education**

MEd, Regent University  
EdD, Liberty University

**Smith, Krista: Education**

MCEd, Veritas Baptist College  
EdD Candidate, Veritas Baptist College

**Wagner, Brian: Ministry and General Education**

MDiv, Biblical Theological Seminary  
ThM, Liberty Baptist Seminary  
PhD, Carolina University

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M.S., Old Dominion University

**Beemer, Matthew: Education**

M.A., Pensacola Christian College

PhD, Louisiana State University

**Bennett, Ryan: Ministry**

BFA, Shawnee State University

**Botha, Erica: Education**

MCEd, Veritas Baptist College

EdD Candidate, Veritas Baptist College

**Buhr, Kate: Education**

MEd, American College of Education

**Buhr, Scott: Education**

M.S., Bob Jones University

EdD, University of South Carolina

**Catlin, Michele: Education**

M.A., Liberty University

PhD, Capella University

**Claxton, Bunnie: Education**

MEd, Liberty University

EdD, Liberty University

**Claxton, Russell: Education**

MEd, University of West Georgia

EdS, The University of Georgia

EdD, The University of Georgia

**Cloud, Cameron: Ministry**

M.A., Carolina University

PhD, Carolina University

**Cobzaru, Mary: Education**

MEd, University of Maryland, Baltimore County

EdD, Liberty University

**Epperson, Jennifer: General Education (English)**

M.S., Pensacola Christian College

**Forrester, Darla: Education**

MCEd, Veritas Baptist College

**Forrester, Don: Ministry**

MRE, Temple Baptist Seminary

DRE, Temple Baptist Seminary

EdD, Temple Baptist Seminary

**Goins, Matt: Ministry**

M.A., Liberty University

**Haney, Annalisa: General Education**

M.S., Pensacola Christian College

EdD Candidate, Veritas Baptist College

**Haney, Teresa: Education**

M.A., Northern Kentucky University

**Harry, Dennis: Ministry**

MDiv, Carolina University

DMin, Pensacola Theological Seminary

**Hawk, Rebekah: General Education**

M.S., Pensacola Christian College

**Howze, April: Education**

MEd, Bob Jones University

EdD Candidate, Veritas Baptist College

**Joyner, Brennen: Ministry**

M.A., Bob Jones University

MBS, Wake Forest University

**Lackey, David: Ministry**

MDiv, Temple Baptist Seminary  
MRE, Temple Baptist Seminary  
ThM, Temple Baptist Seminary  
EdD, Temple Baptist Seminary  
DMin, Baptist Bible Seminary

**Lester, Mike: Ministry**

M.A., Maranatha Baptist University  
MDiv, Southern California Seminary  
DMin, Luther Rice Seminary

**McCrum, David: Ministry**

MBS, Veritas Baptist College  
EdD, Southwestern Baptist Theological Seminary

**McElroy, Leah; Education**

Med, North Carolina State University

**McGill, Chris: Ministry**

MMin, Veritas Baptist College  
MBS, Veritas Baptist College

**McKay, Erik: Ministry**

MCEd, West Coast Baptist College  
MBS, Veritas Baptist College  
DMin Candidate, Veritas Baptist College

**McKinney, Shawn: Education**

M.A., Maranatha Baptist University  
EdD Candidate, Veritas Baptist College

**Miller, Craig: Ministry**

M.A., Northern Kentucky University  
M.A., Crown College

**Miller, Jeffrey; Education**

M.A., University of Akron  
PhD, Regent University

**Ortiz, Josué: Ministry**

MDiv, Pensacola Theological Seminary  
DMin, The Master's Seminary

**Parker, Brad: Education**

M.S., Bob Jones University  
EdD, Bob Jones University

**Reid, Sara: Education**

MCEd, Crown College

**Riley, Dan: Education**

M.S., Bob Jones University  
EdD, Liberty University

**Rill, Ann: Education**

M.A., Pensacola Christian College  
MLIS, Wayne State University  
PhD Candidate, Liberty University

**Rohm, Wendy: Education**

MEd, Bob Jones University

**Scalf, Patti: Education**

M.A., Tusculum University  
EdD, Liberty University

**Schmidt, Cary: Ministry**

MMin, Veritas Baptist College  
DMin, Liberty University

**Shepherd, Thomas: Ministry**

MBS, West Coast Baptist College

**Smith, Matt: Ministry**

Graduate Certificate, Shenandoah Conservatory  
MCM, Pensacola Theological Seminary

**Soemer, John: Education**

M.S., American Public University

**Valentin, Jon: Ministry**

MBA, Pensacola Christian College



**White, Tim: Ministry**

M.A., Bob Jones University

MDiv, Bob Jones University

DMin, Reformed Theological Seminary

PhD, Baptist Theological Seminary

**Youmans, Peter: Ministry**

PhD, Carolina University