

# Veritas

BAPTIST COLLEGE

## Academic Catalog

2026-2027



Veritas Baptist College currently operates under the Board of Directors and is recognized by the State of Indiana as a religiously exempt degree-granting institution.

Veritas Baptist College is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Road, Forest, VA 24551; Telephone: (434) 525-9539; e-mail: [info@tracs.org](mailto:info@tracs.org)], having been awarded Reaffirmation II of its Accredited Status as a Category IV institution by the TRACS Accreditation Commission on October 21, 2025. This status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (ED), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

Veritas Baptist College does not discriminate on the basis of race, color, gender, or national origin in administration of its educational policies, admission policies, hiring practices, or other college-administered programs.

Veritas Baptist College – 208 Walnut Street, Suite 115, Lawrenceburg, Indiana 47025 – 812.221.1714  
– [vbc.edu](http://vbc.edu)

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# From the President



Hello and welcome to Veritas Baptist College!

We are excited about our rich heritage, but also our future. God is doing great things within our student body as well as through our graduates. We are grateful that the Lord has brought you here to train with us. You are the reason we exist — to help you follow your calling, equipped to make a difference in your generation.

As our name indicates, we believe that truth matters. We stand upon the inerrant truth of God’s Word as our final authority for our beliefs and practices. You’ll find professors, proven leaders in their fields, ready to step in and help you on your journey. Our team not only has the academic credentials, but also the practical ministry experience that is vital.

Regardless of the program you are in, we welcome you into a growing body of Christ followers, passionate about discipleship, Spirit-filled evangelism, life-changing ministry philosophy, and a devotion to biblical truth. As you look through our programs of study, whether as a current or prospective student, I pray you sense our commitment to training today’s Christian leaders to stand for the truth.

Truth Matters!

Mike Lester, DMin  
President, Veritas Baptist College

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# 2026-2027 Calendar

## Summer 2026

April 1	Summer Registration Begins
April 27	Terms A and C Application Deadline
May 4	<b>Terms A and C Begin*</b>
May 5	Final Day for New Student Course Additions
May 8	Drop/Add Ends (last day to withdraw without penalty)
June 22	Term B Application Deadline
June 26	Term A Ends
June 29	<b>Term B Begins*</b>
June 30	Final Day for New Student Course Additions
July 3	Drop/Add Ends (last day to withdraw without penalty)
August 21	Terms B and C End

## Fall 2026

May 1	Fall Registration Begins
August 17	Terms A and C Application Deadline
August 24	<b>Terms A and C Begin*</b>
August 25	Final Day for New Student Course Additions
August 28	Drop/Add Ends (last day to withdraw without penalty)
October 12	Term B Application Deadline
October 16	Term A Ends
October 19	<b>Term B Begins*</b>
October 20	Final Day for New Student Course Additions
October 23	Drop/Add Ends (last day to withdraw without penalty)
November 23-27	Thanksgiving Holiday
December 11	Terms B and C End

\*Scholarship applications are due one week before the term begins.

## Spring 2027

November 1	Spring Registration Begins
January 4	Terms A and C Application Deadline
January 11	<b>Terms A and C Begin*</b>
January 12	Final Day for New Student Course Additions
January 15	Drop/Add Ends (last day to withdraw without penalty)
March 1	Term B Application Deadline
March 5	Term A Ends
March 8	<b>Term B Begins*</b>
March 9	Final Day for New Student Course Additions
March 8-12	Spring Break (UG Term C Only)
March 12	Drop/Add Ends (last day to withdraw without penalty)
April 30	Terms B and C Ends
May 1	Fall Registration Begins
May 7	Graduation Ceremony
May 8	Graduation Breakfast

## Summer 2027

April 1	Summer Registration Begins
May 3	Terms A and C Application Deadline
May 10	<b>Terms A and C Begin*</b>
May 11	Final Day for New Student Course Additions
May 14	Drop/Add Ends (last day to withdraw without penalty)
June 21	Term B Application Deadline
June 28	<b>Term B Begins*</b>
June 29	Final Day for New Student Course Additions
July 2	Term A End Date
July 2	Term B Drop/Add Ends (last day to withdraw without penalty)
August 20	Terms B and C End

\*Scholarship applications are due one week before the term begins.

# General Information

## Distance Learning

Veritas Baptist College offers 100% distance learning for every degree program we offer. Students access the weekly lessons through the college's learning management system.

## Facility

The administrative offices of Veritas Baptist College are located in the historic section of Lawrenceburg, Indiana.

## Mission Statement

Veritas Baptist College exists to equip men and women for dynamic Christian service and leadership in Bible-believing churches by providing online higher education that emphasizes academic excellence, spiritual development, and preparation for ministry, both lay and professional.

## Purpose

Veritas Baptist College exists to aid local churches in their task of equipping Christians to fulfill the Great Commission. God has graciously gathered a dedicated and qualified faculty to equip believers to do the work of the ministry in order to build the body of Christ. The goal is more than imparting academic knowledge; it is leading each student to spiritual maturity and Christlikeness. The college curriculum is organized to pursue this objective in a fourfold manner:

1. To train leaders and workers to serve in local churches and Christian schools.
2. To train pastors and missionaries to plant and lead local churches.
3. To provide continuing education for pastors and church staff members who are serving in local churches.
4. To provide Christians the opportunity for spiritual growth and spiritual enrichment.

# Educational Philosophy

Observing the random and often contradictory philosophies governing the institutions of this present world, the leadership of VBC believes a truly biblical and genuinely Christian educational philosophy is foundational to the pursuit and achievement of its goals. Indeed, the very formulation of these goals and outcomes must be predicated on such a philosophy. For this reason, we have chosen to set forth clearly the basic principles, which will serve as the philosophical underpinnings for all our efforts, including organizational structure, educational curricula, and instructional methodology.

It is our conviction that philosophy must first and foremost be based on theology. Our understanding of the existence and nature of God and His relationship with and purpose for mankind will necessarily affect every area of human knowledge and endeavor. Our deeply held view at VBC is that the universe in which we live is the direct product of divine creation. We believe that the God of creation is the Triune God who has revealed Himself to us through the Scriptures of the Old and New Testaments. We believe that the Bible is the inerrant product of divine inspiration and is to be interpreted literally and accepted as God's Word and, therefore, absolute truth. The Scriptures describe mankind as having been morally and spiritually corrupted through the Fall and as being incapable in himself of reformation. Redemption has been made possible only through the initiative of God through His Son, Jesus Christ. Salvation and fellowship with God can be attained only through faith in the person and work of Jesus Christ.

These precepts cause us to reject utterly the humanistic educational philosophies. These philosophies are generally characterized by a concentration on the satisfaction of human needs through the pursuit of knowledge derived from human observation by means of the scientific method. The institutions and programs under such a philosophy are guided by the prevailing tenets and mores of human society.

A thoroughly scriptural philosophy of education begins with the centrality of Christ. All things exist by Him and for Him. From start to finish, the primary goal of the educational process is to glorify God. The Christian considers God to be the source of all wisdom and knowledge. Not only do the Scriptures, as inspired divine revelation, provide the most important body of knowledge available to men, but they also become the filter and the illuminator which allows the Christian to properly evaluate and interpret knowledge stemming from natural revelation or any other source. The Word of God, therefore, must be in fact the foundation stone upon which Christian education

is built. Its truths must be the basis of all spiritual training and must also be integrated into every academic discipline. Rather than reflecting the traditions of society, the values taught in Scriptures provide the spiritual compass that guides the Christian educational process. The culmination of the process should be spiritually mature graduates who apply the precepts of God's Word to the problems of the real world. In doing so, the Christian brings glory to his Heavenly Father and compassionate help to society.

We are not so presumptuous to believe that these lofty goals can be achieved through mere human effort. It is essential for everyone involved in the process of Christian education—administration, faculty, and student—to seek and surrender to the empowering Holy Spirit. It is only through His enabling that a truly Christian education can be accomplished.

## Outcomes

### Spiritual Outcomes

1. Each student will display spiritual and emotional maturity and evangelistic zeal.
2. Each student will be able to lead others to a saving knowledge of the Lord Jesus Christ.
3. Each student will be involved in local church ministry, reflecting not only personal convictions regarding the truth, but also a servant's attitude in serving a flock through conscientious, dedicated, and sacrificial labor.
4. Each student will demonstrate a good working knowledge of the inspired, inerrant Word of God and will be able to formulate a Bible-based theology, discern doctrinal truth from error, and support his faith with Scripture.
5. Each student will be able to communicate the practical implications of the Christian faith and to apply them to the ethical issues of the day.
6. Each student will be able to personalize the Word of God through careful research and study.

### Educational Outcomes

1. Each student will communicate effectively in speaking and writing the English language.
2. Each student will understand and articulate a biblical worldview, providing a foundation for understanding truth, guiding to a proper understanding of self, others, institutions, and cultures, leading to right conduct and relationships.

3. Each student will be able to counsel individuals, discern their needs, and help them to grow personally and spiritually.
4. Each student will demonstrate skills and understanding adequate for the work he is to do in lay or professional ministry.
5. Each student will be able to demonstrate analytical thinking and problem solving.
6. Each student will evidence knowledge common to higher education.
7. Each student will demonstrate competence in the use of tools and methods appropriate to the pursuit of higher education and lifelong learning.

*Our Students Affirm...*

1. Both the Old and New Testaments were written by men, verbally inspired by God, inerrant in their recordings, and authoritative in faith and practice. We believe in the full historicity of the Scriptures.
2. God eternally exists as one in nature and three in Person: the Father, the Son, and the Holy Spirit. Each Person, though distinct, shares in the divine nature, possessing the same attributes and perfections.
3. Jesus is the incarnate Son of God, born of a virgin; true God and true man, having two distinct natures co-joined in one Person. He died for our sins, was buried, and bodily arose on the third day, now sitting at the Father's right hand in Heaven.
4. The Holy Spirit convicts the world of sin, of righteousness, and judgment. He regenerates, seals, baptizes, and gifts every believer in the body of Christ.
5. All humans were created as image-bearers of God. Adam, the first man, sinned, bringing about the curse of sin upon all creation.
6. Salvation is by grace through faith in Christ alone. It is based upon Christ's finished work and not human works. It is eternally secure for all those who trust in Him.
7. The return of Jesus Christ will be literal, visible, and personal. We believe in a final judgment for the unsaved, and a final justification for the saved.
8. The local New Testament church is a body of baptized believers with Christ as the Head, the Holy Spirit as its Guide, and the Scriptures as its authority. We celebrate two ordinances (Baptism and Communion), believe in the priesthood of each believer, and work together to obey the Great Commission in making disciples.
9. Human sexuality is a gift from God. Any form of sexual immorality, such as adultery, fornication, homosexuality, bisexual conduct, bestiality, incest, and pornography. Attempts to alter one's natural-born sex, or to portray one's self in opposition to one's natural sex, are forbidden. These actions violate God's biblical instruction and natural order.
10. The term marriage has only one meaning. It is sanctioned by God, joining one man and one woman in a single, exclusive union, as delineated in Scripture. Sexual intimacy is intended by God to occur only within the boundaries of a biblical marriage.

The preceding doctrinal statement and positions do not exhaust the extent of our beliefs. The Bible itself – our authority concerning faith and practice – is the source for our beliefs. For the purpose of Veritas Baptist College, the Board of Directors is the institution's final interpretative



At VBC, we believe in the plenary, verbal inspiration of the Bible, and it is our practice to use only the King James Version in the pulpit and in classroom instruction.

The position of Veritas Baptist College is that the Holy Spirit bestows gifts upon all believers for ministry and service, but that tongues and other sign gifts associated with the Apostolic Era are not appropriate gifts for this age.

VBC holds to the biblical teaching that the office of pastor is solely held by men. Therefore, our pastoral studies program and our preaching classes are open only to male students (1 Timothy 2:12; 3:1-7; Titus 1:5-9).

# Standard of Conduct

In this day of disappearing moral absolutes, it is imperative that all Christians be reminded that the Bible, as the revelation of God's truth, must determine not only our doctrinal beliefs, but also our lifestyles. In a changing world, the Christian has an unchanging standard, the Word of God. VBC's Standard of Conduct is based on the teachings and principles of Scripture. Its purpose is to aid in the development of personal holiness and discipline exemplified in a lifestyle that glorifies God.

Involvement in, or preparation for, Christian work requires personal commitment to the Lord Jesus Christ and separation from sin. All students and employees of VBC represent the Lord Jesus Christ and the local church as well as the College. Scripture denounces specific sins and attitudes that must be avoided entirely. Certain activities have been determined by the College to be questionable and should be avoided for testimony's sake. Each member of the VBC family must purpose, by God's grace, to follow scriptural principles in order to protect against destructive influences, false philosophies, and satanic temptations.

All students are required to sign and abide by the following Standard of Conduct:

1. I believe that the ultimate priority in life is to know and love the Sovereign God. I purpose to glorify Him in all that I do and to seek to build my goals around His priorities as they are taught and revealed in His Word.
2. I consider my body to be the living temple of God and acknowledge His demand that my body be kept clean from sin and that it be set apart daily for His use.
3. I regard marriage to be a biblical and holy institution between a man and a woman, and I will endeavor to conduct myself in such a manner so as to continually strengthen my home and marriage (if applicable) and the marriages of those around me.
4. I purpose to guard my tongue and keep my words in harmony with the Word of God. I will not take God's name in vain or use profanity. I further intend to avoid gossip and unkind speech which is neither helpful nor necessary.
5. I commit to be faithful to my local church in the areas of prayer, attendance, service, and scriptural giving.
6. I aspire to use my life as a positive, godly testimony before those who do not know Christ as Savior.

7. I respect God-ordained authority and pledge to submit to and pray for those in authority that they might function according to the principles, standards, and doctrines of God's Word.
8. I purpose that my conduct will foster encouragement and growth in other believers and will in no way weaken their biblical convictions and/or hinder their spiritual progress.
9. I acknowledge that, even under the best of conditions, differences of opinion and misunderstandings occur. I therefore purpose to communicate openly, honestly, and lovingly with those whom I have offended or those who have offended me. I commit to follow the principles given in the Scriptures regarding such situations.
10. I understand the importance of maintaining a godly testimony for Jesus Christ regarding one's appearance. I will abide by the dress code as described in the faculty or student handbook.
11. I refuse to defile my mind with sinful or questionable media. I will abstain from pornography in any form. I further promise to refrain from the use, possession, or distribution of harmful substances and illegal drugs. I promise to refrain from gambling, inappropriate dancing, and all forms of sexual immorality, including homosexuality.
12. I believe the Bible is God's inspired, infallible Word and is, therefore, the ultimate guide and the final authority for my life.

I understand that the Standard of Conduct is the guide to my behavior for the time I am enrolled in VBC. Although personal preferences may differ and every member of the College community may not agree with every detail of these standards, I agree to honorably adhere to them. Such an attitude develops Christian discipline, exhibits Christian maturity, demonstrates Christ's love in its consideration for others, and upholds the integrity of the College. I understand that failure to cooperate in maintaining these standards will lead to appropriate disciplinary action and/or possible dismissal.

## Legal Responsibility

Since most students are legal adults and ultimately responsible for their own conduct, they must agree to comply with all federal, state, and local laws.

# Student Information

## Entrance Requirements

All correspondence concerning admission should be addressed to the Admissions Office. The Admissions Office can be contacted at [office@vbc.edu](mailto:office@vbc.edu). Exceptions to the admissions' policies must be requested in writing to the Admissions Office. (Admission deadlines are listed on the calendar at the beginning of the catalog.)

### Non-Program Admission

A student who wishes to take selected courses for personal, spiritual, and/or professional improvement may apply as a non-program student.

Non-program students may apply later for degree status according to the degree program. Credits earned by non-program students may be applied toward a degree and are subject to the academic policies governing degree programs effective at the time they are accepted into a degree program. Admissions decisions are made by the Admissions Committee.

### Degree Program Admission

When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time. The program student who does not re-enroll for a period of one year will have their student status changed to inactive and may need to reapply to VBC and will fall under the degree program requirements specified in the catalog valid at the time of his re-enrollment.

A basic requirement for admission to Veritas Baptist College is a personal testimony of salvation. Additional guidelines for undergraduate and graduate admissions can be found in their respective sections.

The application and all supporting documents must be received at least one week before the start of the term in which the student begins classes.

## Dual Enrollment Admission

Veritas Baptist College offers courses for dual enrollment for students in grades 10-12, who have a GPA of 2.5 or higher and whose department reflects a level of maturity conducive to a post-secondary environment. Dual enrollment courses will be offered at a reduced rate of tuition.

Dual enrollment is limited to students who have not graduated from high school and who are under the age of 21. Dual enrollment ends when high school course requirements are met.

Dual Enrollment students are permitted to take any 100-level or 200-level courses for credit. A student may not register for more than six consecutive semesters, excluding summers, as a Dual Enrollment student; however, summer courses are permitted. Dual Enrollment students can enroll in the Associate of Ministry with a specialization in Bible, Church Ministries, Church Business, or Music Ministry or can enroll in the Associate of Christian Education program with a specialization in Early Childhood Education. Students enrolled in the Associate program will be permitted to take 300-level courses required for that degree.

## International Student Admission

Veritas Baptist College does not currently issue I 20s; however, international students may complete any program through distance education from their homeland. The regular application process should be followed.

## Non-US/Non-English Transcripts

Transcripts sent from any educational institution recorded in a language other than English must be accompanied by a certified translation. All documents must be original or a certified copy.

All transcripts from non-US institutions must be evaluated by a [NACES member organization](#). Applicants just wishing to show proof of finishing high school or college-level work, do not need to have a "Course by Course" evaluation done, however, the evaluation should include a GPA. Those wishing to possibly transfer some of their college credits into VBC will need to have a "Course by Course" evaluation completed.

Evaluations must indicate that the transcripts evaluated are certified and submitted directly from the issuing organization to the evaluation service. Completed evaluations must be received by Veritas Baptist College directly from the evaluation service.

It is the prospective student's responsibility to take this step and to pay for the evaluation. The official evaluated document should be sent either by mail to Veritas Baptist College or by email to [office@vbc.edu](mailto:office@vbc.edu) (preferred).

## Test of English as a Foreign Language (TOEFL)

Prospective international students may obtain evidence of their English proficiency by taking the Test of English as a Foreign Language (TOEFL). Those students whose native language is not English must provide evidence that they are able to use the English language with sufficient ability to do college-level work in an English-speaking institution by scoring as indicated below:

- iBT TOEFL - 85 minimum
- Paper-Based TOEFL taken after July 2017 - 65 minimum
- Paper-Based TOEFL taken before July 2017 - 580 minimum

Students who have scored below the minimum TOEFL requirement and/or those who score below 60% on the VBC English placement exam must take EN 099: Conversational English during their first term, before moving on to other courses. Once that course has been successfully completed, with a grade of C- or higher, they may register as full-time students.

## Payment

Payment must be made using a US credit card platform.

## Undergraduate Students in Graduate Programs

Students in their final semester of undergraduate work at Veritas Baptist College may make a request to the Academic Dean to take a graduate course; however, final admission to a graduate program cannot be granted until the college receives an official transcript indicating that a bachelor's program has been completed successfully. Financial aid cannot be awarded for graduate-level courses before officially completing an undergraduate program.

## Background Checks

All students and faculty are required to receive background checks prior to acceptance. Flags on a background check do not necessarily preclude a student from attending. The admissions department will submit any flagged background checks to the Admissions Committee for review and approval.

## New Student Orientation

After a student has confirmed he is ready to take his next steps, he is enrolled in a new student orientation and instructions to access the orientation are sent to the student's VBC email. The orientation will include an introduction to Canvas, Populi, and some additional, important information.

All first-time VBC students are required to complete the orientation by passing a quiz, which shows they have a good grasp of the knowledge covered in the orientation. Failure to do so may result in the student waiting until the following term to begin classes. All resources provided during the orientation may be used for the quiz.

The financial check-in is a requirement in orientation. Students cannot register until orientation is complete and they have been cleared by the financial office. Students must be completely through the Orientation process by 4 p.m. EST the Friday before classes to begin. Failure to do so may result in the student waiting until the following term to begin classes.

The orientation course is open continuously. Students will be enrolled into the orientation course (no fee) after they have confirmed their readiness for their next steps on the "Ready to Take Your Next Steps" form. If a student does not engage in the course within 90 days, he will be removed and his student status made inactive until he requests to be placed back in the course. Students who remain inactive for a period of one year are required to resubmit the application before entering Orientation.

## Student Rights

### Identity

Online student identification is based on student affirmation on every assignment and examination, discussion board participation, telephone interviews, institutional email addresses, and password-protected access to student accounts. Students will be asked for identifying information when they call the VBC offices.

At this time there are no additional student fees associated with student verification. In the event any verification fee is needed, it will be posted on the course registration site to provide an advance alert to students.

## Confidentiality

Under the federal Family Educational Rights and Privacy Act (FERPA), on-campus and distance education students have the right to inspect and review their educational records at VBC and the right to request amendment of those records if they are inaccurate, misleading, or otherwise in violation of their privacy rights. See the Financial Information section on the website for the applicable fees. Educational records are considered confidential personal information. Students wishing to extend rights to others for accessing their personal information need to complete and submit a signed authorization form. This form is available on the [college website](#). A paper copy can be provided at your request. Information concerning FERPA and the most recent amendments can be found [here](#).

## Harassment

It is the policy of Veritas Baptist College to maintain an educational environment free of harassment of any kind. Furthermore, students have a right to be educated in an environment free of harassment, whether it is sexual, racial, or otherwise. Such harassment, verbal or physical, is against the law and will not be tolerated by this institution.

Students should immediately report any acts of mistreatment, hazing, or harassment to the administration by using the VBC form available online. All reports will be handled in a prompt, appropriate, and confidential manner. Discrimination and harassment will result in appropriate disciplinary action, which may include dismissal.

## Attendance

### Verifying Attendance

To comply with U.S. Department of Education policies, attendance is measured by any submission of an assignment that can receive a grade within the enrollment dates of the course or by initiating contact with the professor regarding a question related to the course-specific content studied in the course.

To simplify the process of verifying attendance for our students, the submission of a graded Syllabus Quiz is required. Please make sure to complete the Syllabus Quiz by midnight Sunday of Week One for this course. This verifies your attendance and secures your enrollment.

## Nonattendance

On Monday of Week Two, attendance in this course will be reviewed. If you have not made a submission of an assignment that can receive a grade or have not initiated communication with your professor regarding an academic subject by midnight Sunday of the first session, you will be dropped from the class roster. Your advisor must receive an email from you by midnight Wednesday of Week 2 if you wish to be reinstated in the course. You will not be permitted to take the Syllabus Quiz but rather will receive a grade of zero on that assignment. Submissions made and communication initiated prior to Monday of the first session do not qualify as attendance.

## Unofficial Withdrawal for Nonattendance

Students who initially attend the course but eventually cease submitting assignments or communication with their instructor regarding course-specific content for a period of 21 consecutive days or longer — and who do not officially request a withdrawal — will be removed from the course and assigned a Withdraw Fail for Nonattendance (WF) grade. If you receive all WF grades in a semester, you may be subject to a reduction and/or return of all financial aid. Students are fully responsible for all resulting charges on the account. If you are initially pulled for failure to complete the Syllabus Quiz in Week One and are then reinstated, be aware that those initial 7-10 days of non-attendance do count toward the period of 21 consecutive days that can lead to an unofficial withdrawal for nonattendance.

## Official Withdrawal

If you wish to officially withdraw from a course, you must complete the [withdrawal form](#), where you will also find the policy for tuition reimbursement. Students will need to contact [FinAid@vbc.edu](mailto:FinAid@vbc.edu) for financial check-out before officially withdrawing. Nonattendance or communication with your instructor or any other college official regarding your intent to withdraw from the course is not an official withdrawal. The official date of withdrawal will be the date that your completed form is received.

## Dismissal

Attendance at VBC is a privilege and not a right. Students choosing not to conform to the spirit or standard of conduct of the College forfeit their privilege of attending classes. It is the policy of the College to ensure equal treatment without discrimination or harassment on the basis of race,

color, national origin, sex, age, disability, marital status, or any other characteristic in accordance with the VBC Doctrinal Statement and the Holy Scriptures.

## Dress Code

Professional dress and demeanor are considered an important part of the training at Veritas Baptist College. These standards should be observed when the students are video recording themselves for course work, participating in formal video conferences, or attending VBC functions.

### Men

Men are expected to be presentable and appropriately dressed. Hair must be above the ears and off the collar. A collared shirt is required with professional business-casual or dress slacks.

### Women

Ladies are expected to wear professional business or business-casual attire. Women must avoid low necklines and tight clothing.

# Student Services

## Academic Advisors

Academic advisors can assist students in scheduling and registering for courses and in supporting students as they pursue their goals. An academic advisor will be assigned to all students upon entering a degree program. Prior to registering for each new semester, contact will be initiated by the student's academic advisor assisting in course registration. Students are additionally encouraged to meet with their advisor as needed. Appointments may be scheduled by contacting them directly.

## Grafton Library

The Grafton Library is completely online and available to students 24/7 via Canvas. Students have access to millions of articles, over 50,000 journals, and over 80,000 full-text ebooks through academic and theological databases. Additional library services are also available such as InterLibrary Loans, reciprocal borrowing program, and research tips.

If students require assistance, they can access a trained librarian anytime 24/7 by clicking the Ask-A-Librarian icon found on the home page of each course. Students can also email [library@vbc.edu](mailto:library@vbc.edu) if further assistance is needed.

## Student Conduct Appeals Committee

The Student Conduct Committee will provide a student appeal process for the College. The committee is available to meet weekly to hear cases of appeal. This committee will include one or more student representatives and one or more faculty/staff representatives. A student with a disciplinary grievance may request a meeting with the Student Conduct Committee by contacting the Director of Student Services within one week of the offense. The student will have the opportunity to present his grievance(s) to the committee and will be notified in a timely fashion as to the committee's decision. If the student is not satisfied with the committee's decision, he may appeal to the Administrative Cabinet, then to the President, then to the Board of Directors.

If the student still has a complaint after following the college's appeal procedures, he may contact the college's accrediting agency: Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Rd., Forest, VA 24551; Telephone: 434.525.9539; e-mail: [info@tracs.org](mailto:info@tracs.org)].

If the student still has a complaint after contacting TRACS, he may file a complaint through the State of Indiana [here](#).

Student grievances/complaints as well as any documentation received or maintained by Veritas Baptist College regarding student-specific grievances/complaints will be treated confidentially and in a manner consistent with the Family Educational Rights and Privacy Act (FERPA) as applicable.

## Students with Disabilities

VBC will endeavor to make every reasonable accommodation for students with disabilities. Students who require academic accommodations due to any physical, psychological, or learning disability should request assistance from the instructor by the end of the drop/add period for the relevant term. Official documentation must be provided to keep in the student's file for accommodations to be implemented. Likewise, students who potentially require emergency medical attention due to any chronic health condition are encouraged to disclose this information to the instructor by the end of the drop/add period for the relevant term. Declarations of disabilities made after the drop/add period will not impact previous coursework.

The Disability Services Coordinator (DSC) will review the submitted documentation and approve appropriate accommodations. For further treatment of this subject as well as the process for requesting accommodations, please refer to the current Student Handbook.

# Financial Information

## 2026-2027 Tuition and Fees

<b>Undergraduate: Full-Time (12-16 credits per semester)</b>		<b>Undergraduate: Part-Time (1-11 credits)</b>	
Tuition	\$4,788.00	Tuition (per credit hour)	\$399.00
Registration Fee	\$129.00	Registration Fee (per semester)	\$79.00
Technology Fee	\$179.00	Technology Fee (per semester)	\$104.00
<b>Total</b>	<b>\$5,096.00</b>		
<b>Master's Degrees: Full-Time (9 credits per semester)</b>		<b>Master's Degrees: Part-Time (1-8 credits)</b>	
Tuition	\$3,771.00	Tuition (per credit hour)	\$419.00
Registration Fee	\$153.00	Registration Fee (per credit hour)	\$17.00
Technology Fee	\$234.00	Technology Fee (per credit hour)	\$26.00
<b>Total</b>	<b>\$4,158.00</b>		
<b>EdS/Doctoral Degrees: Full-Time (6 credits per semester)</b>		<b>EdS/Doctoral: Part-Time (1-5 credits)</b>	
Tuition	\$2,694.00	Tuition (per credit hour)	\$449.00
Registration Fee	\$102.00	Registration Fee (per credit hour)	\$17.00
Technology Fee	\$156.00	Technology Fee (per credit hour)	\$26.00
<b>Total</b>	<b>\$2,952.00</b>		
<b>Dual Enrollment (Jr/Sr High School)</b>		<b>Fees</b>	
Tuition (per credit hour)	\$100.00	Application Fee (non-refundable)	\$40.00
Application Fee	Waived	Program Change Fee	\$25.00
Registration Fee (per semester)	Waived	Extension Course Fee	\$100.00
Technology Fee (per semester)	Waived	Graduation Fee UG	\$200.00
		Graduation Fee GR/PG	\$250.00
		Transcript Fee	\$10.00

<b>Cost of a 4-year undergraduate degree at the current rate*</b>	<b>Cost of a 30-credit graduate degree at the current rate*</b>	<b>Cost of a 30-credit doctoral degree at the current rate*</b>
\$40,768	\$13,860	\$14,760

\*Tuition and fees subject to change each year.

## Payment of Bill

After the drop/add period, the student is responsible for that semester's tuition. For exceptions, refer to the section on refund policies. All tuition and fees must be paid in full before final grades can be accessed. Students may access their financial information including balance, method of payment, and scholarship information on the SIS.

Students should view their account on the SIS or contact the College Office for information or assistance on their tuition accounts. It is the student's responsibility to give the invoices/statements to those paying the bills; it is not the College's responsibility. The student is responsible to pay his account on time. The account may be paid in full at registration or according to the payment plan listed on the website.

## Late Payment Fees

Any payment not made in full by the due date will result in a \$25 late charge being added to the account.

## Delinquent Accounts

Students may be required to pay their balance in full before accessing grades or transcripts. Delinquent accounts must be paid in full before a student registers for additional courses. Students who do not make their first payment of the term will be automatically removed from their courses. Students who do not make their final payment of the term will receive a course lock applied to their profile. They will not be able to access their coursework until their balance has been brought to \$0.

## Textbooks

The cost of books and supplies varies depending upon course of study, the subject, and the number of courses attempted per semester.

## Payment Plan

Students choosing to use a payment plan will follow the payment schedule listed below:

<b>Summer 2026</b> May 13 June 20 July 20	<b>Fall 2026</b> August 24 September 20 October 20 November 20	<b>Spring 2027</b> January 11 February 20 March 20 April 20	<b>Summer 2027</b> May 13 June 20 July 20
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<b>Summer 2026 Term B</b> June 29 July 20	<b>Fall 2026 Term B</b> October 19 November 20	<b>Spring 2027 Term B</b> March 8 April 20	<b>Summer 2027 Term B</b> June 28 July 20
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## Refund Policies

Students will receive refunds according to the following policy and are responsible for any remaining balance:

### 15-week courses

### 8-week courses

Drop/Add Period (ends Friday of Week 1)	100% refund	Drop/Add Period (ends Friday of Week 1)	100% refund
Week 2	75% refund	Week 2	50% refund
Week 3	50% refund	Thereafter	0% refund
Week 4	25% refund		
Thereafter	0% refund		

Once the credit adjustment has been calculated and applied to the student's account upon withdrawal, the College will determine whether any scholarships or financial aid must be returned to the appropriate organization. In addition, all college-funded awards for the semester are rescinded, and the student assumes financial responsibility for any remaining charges due the College. Any remaining balance will be returned to the student.

# Financial Aid

As a student at Veritas Baptist College, you will have a wide range of financial aid opportunities available. Explore the categories of aid and learn more detailed information about aid and scholarships [here](#). For more information, please read about the [financial aid process](#) on our website.

## Grants

The Federal Pell Grant is available to undergraduates and does not have to be repaid. It can be used for tuition, fees, books, and living expenses. Awards are based on FAFSA results.

Loans - Awards are based on FAFSA results.

Federal loans are awarded to students who have completed the FAFSA and who qualify based on financial need and are enrolled at least half-time (6 credit hours per semester for undergraduate/4.5 credit hours per semester for master's degrees/graduate certificates and 3 credit hours per semester for doctoral degrees and the EdS ). The primary loans available are the direct Stafford subsidized loan (The government pays the interest while you are in school.) and the direct Stafford unsubsidized loan (You pay all the interest, although you can have the payments deferred until after graduation.).

## Scholarships

VBC offers a variety of scholarships at the undergraduate, graduate, and postgraduate levels. Scholarships provide funding that does not have to be repaid. For undergraduate students, awards are based on FAFSA and scholarship application results. For a current list of scholarships, visit our [website](#).

## Prepaid Education Program

Students participating in a 529 prePAID should contact their 529 College Savings Plan office to notify them of their enrollment at VBC.

## Military Tuition Assistance

This is a benefit paid to eligible members of the National Guard, Army, Navy, Marines, Air Force, and Coast Guard. Each service has its own criteria for eligibility, obligated service, application process, and restrictions. This money is usually paid directly to the institution by the individual services. Click [here](#) for more information.

## Military Policies

### Veterans' Benefits

Veterans should apply for benefits [here](#), then submit their DD-214 and Certificate of Eligibility to the financial aid office by either emailing the documentation to [finaid@vbc.edu](mailto:finaid@vbc.edu) or submitting a Military Benefit Form (<https://vbc.edu/military-benefit-form/>) with the documents attached. Courses are certified following the drop/add period of each term.

### Cooperative Training Policy

VBC does not offer cooperative training at this time.

### Practical Training/Internship/Externship Policy

All VBC internships will include a subject description, instructor, activities controlled by VBC, weekly interaction, syllabus instructions, a grading system as according to the current catalog, and a schedule detailing course workload. See catalog for internship course descriptions.

### Leave of Absence Policy

As a credit hour institution, students are not offered a leave of absence option. Per Military Policy Requirement, students in the Armed Forces, including reserve components and National Guard can be readmitted if such members are temporarily unavailable or must suspend enrollment by reason of serving in the Armed Forces. VBC will accommodate short absences for such services in the Armed Forces.

## Student to Teacher Ratio

Veritas is committed to maintaining a maximum student-to-teacher ratio of 15-1 in each section of a course.

## Study Abroad Policy

VBC does not offer a study abroad program at this time.

## TA Funds Return Policies

Veritas Baptist College (VBC) will utilize the Change 3, DoDI 1322.25 (July 07, 2014)

(Appendix to Enclosure 3, 4. f. (2) (d) (page 42)), for those students who have received TA and have withdrawn or have been terminated. For a student who receives TA, the College must determine the amount of TA a student has earned at the time of withdrawal/termination using the prorated refund policy. This amount of TA earned is based upon the amount of time the student attended and has no relationship to the institutional charges the student has incurred. Up through the 60% point of the payment period, a pro-rata schedule is used to determine the amount of TA funds the student has earned at the time of his or her withdrawal/termination. After the 60% point, the student has earned 100% of the Title IV funds for the payment period.

Funds will be returned to the TA programs within forty-five (45) days after the date the School determines that the student withdrew, and may result in the student owing the School for institutional charges previously covered by TA. A typical semester is 110 days. Students withdrawing before the 66th day (60%) will have a pro-rated return of unearned TA funds using the following schedule:

15-week course (110 days)

Day 1-7	100% return	Day 8	88% return	Day 9	86% return	Day 10	85% return
Day 11	83% return	Day 12	82% return	Day 13	80% return	Day 14	79% return
Day 15	77% return	Day 16	76% return	Day 17	74% return	Day 18	73% return
Day 19	71% return	Day 20	70% return	Day 21	68% return	Day 22	67% return
Day 23	65% return	Day 24	64% return	Day 25	62% return	Day 26	61% return
Day 27	59% return	Day 28	58% return	Day 29	56% return	Day 30	55% return
Day 31	53% return	Day 32	52% return	Day 33	50% return	Day 34	48% return
Day 35	47% return	Day 36	45% return	Day 37	44% return	Day 38	42% return
Day 39	41% return	Day 40	39% return	Day 41	38% return	Day 42	36% return

Day 43	35% return	Day 44	33% return	Day 45	32% return	Day 46	30% return
Day 47	29% return	Day 48	27% return	Day 49	26% return	Day 50	24% return
Day 51	23% return	Day 52	21% return	Day 53	20% return	Day 54	18% return
Day 55	17% return	Day 56	15% return	Day 57	14% return	Day 58	12% return
Day 59	11% return	Day 60	09% return	Day 61	08% return	Day 62	06% return
Day 63	05% return	Day 64	03% return	Day 65	02% return	Day 66	01% return (60% completion)
Day 67	0% return						

# Financial Aid and Satisfactory Academic Progress

## Undergraduate SAP Standards

Veritas Baptist College's Standards of Satisfactory Academic Progress (SAP) measures a student's academic performance in the following three areas: completion rate, cumulative grade point average (GPA), and maximum time frame (Pace). The Financial Aid Office is responsible for ensuring that all students who receive federal financial aid are meeting these standards. The Standards of SAP apply to all federal, state, and institutional financial assistance programs. Progress will be measured at the end of each payment period (semester, summer, or module) that a student is taking classes.

1. **Completion Rate:** At the end of each payment period, a student's academic progress will be measured by comparing the number of attempted credit hours with the earned credit hours (i.e., received a grade of A, B, C, D, or P). This includes any course for which the student has remained enrolled past the drop/add period. A student must earn 70% of credits attempted to maintain SAP.
2. **Cumulative GPA (Qualitative):** All students must meet the following standards of academic achievement. The qualitative standard requires the student to achieve a minimum grade point average of 2.0 and to maintain a cumulative grade point average of at least 2.0 for the remainder of the program. Federal regulations require that a student attain a 2.0 GPA by the end of the second academic year.
3. **Max Time Frame (Quantitative):** The student is not eligible to receive financial aid once 150% of the normal credits required for a degree or certificate program have been attempted or it becomes academically impossible for the student to complete the degree or certificate within pace. For example, a student in a program requiring 120 credit hours for graduation will be eligible for financial aid during the first 180 attempted hours as an undergraduate. All attempted hours are counted, including accepted transfer hours, repeated courses, and remedial courses whether financial aid was received, or the course work was successfully completed. Students are permitted to change their major one time if using financial aid. The Program Change Form can be found [here](#).

## Graduate SAP Standards

1. Cumulative GPA (Qualitative): All students must meet the following standards of academic achievement. The qualitative standard requires the student to achieve a minimum grade point average of 3.0 and to maintain a cumulative grade point average of at least 3.0 for the remainder of the program.
2. Max Time Frame (Quantitative): Students are not eligible to receive financial aid after the max time frame of each program.

MMin (30 credits) — 3 years

DMin (30 credits) — 3 years

MCEd (30 credits) — 3 years

EdS (30 Credits) — 3 years

MBS (60 credits) — 5 years

EdD (48 credits) — 5 years

MDiv (90 credits) — 7 years

## SAP Assessments

Academic progress will be reviewed at the end of each payment period. Those students not meeting the standards stated above will be placed on Financial Aid Warning during the next payment period and will receive notification from the Financial Aid Office.

## Financial Aid Warning

1. The student is placed on Financial Aid Warning for the payment period following the payment period in which SAP standards were not met.
2. The student is eligible to receive financial aid funds during this payment period but must meet the SAP standards by the end of the payment period.
3. At the end of the warning period, a student not meeting the SAP standards will be notified of ineligibility (unable to receive financial aid for the next payment period).

## Financial Aid Probation

1. The student will be placed on Financial Aid Probation and will be eligible to receive financial aid for the next payment period IF
  - The student appeals the determination of ineligibility AND

- It is determined that the student should be able to meet the SAP standards by the end of the probation period
2. The student will not receive financial aid funds for the subsequent payment period unless the SAP standards are met by the end of the probation period or a new appeal is submitted and approved.
  3. A denied appeal indicates that students will be ineligible to receive federal financial aid.
  4. Ineligible status may not be appealed more than two times.

## Financial Aid Ineligible

1. A student will be considered Ineligible IF
  - At the end of the warning period the student does not meet SAP standards and does not appeal the ineligible status
  - The appeal for probation is denied
  - At the end of the probation period the SAP standards were not met and the student does not submit a new appeal to remain on probation status
2. If SAP standards are met at the end of the period of ineligibility, financial aid eligibility will be reinstated.
3. A student in ineligible status may not receive federal financial aid.

## Appeals

To appeal an Ineligible status, the student must, within 15 calendar days of notification of the status, submit a signed and dated letter of appeal to the Financial Aid Director. The appeal must include the reason the student failed to meet the SAP standards and an explanation of what has changed that will allow the student to meet the standards by the next evaluation. Reasons for an appeal may include, but are not limited to, the following: health, family, catastrophe, etc. Documentation verifying the situation may be requested. After all requested information is received, the Appeals Committee will make a determination on the appeal. The student will then be notified of the approval or disapproval of the appeal and of his financial aid status for the next payment period. This notification will be sent by the Director of Financial Aid within a reasonable time frame.

## Reinstatement

A student may be reinstated to a “qualified for financial aid” status after meeting the SAP standards.

## Academic Plan

Students who fail to meet SAP standards are placed on financial aid probation. During that period of financial aid probation, a student may be eligible to receive aid by using an Academic Plan created in consultation with an academic advisor. A student who chooses not to work with an advisor to create an Academic Plan, does not meet SAP standards, and is enrolled at VBC, will not be eligible for Financial Aid. The Academic Plan illustrates what a student must do to meet Satisfactory Academic Progress in four or less semesters. A student and an advisor will create an Academic Plan, which must be followed in order to receive financial aid. The student will be on Financial Aid Probation while following an Academic Plan.

An Academic Plan can be created for one, two, three, or four terms. The plan will specify a minimum number of credits a student must earn in a term, and /or a minimum term grade point average. The specific requirements will depend on the student’s situation.

An Academic Plan is filed with the Financial Aid Office. At the end of each term of the plan, the Financial Aid Office will review the student’s record to be sure that the requirements have been satisfied. When the student has met these requirements, he will be eligible for aid for the next term. A student not meeting these requirements will not be eligible to receive aid for the next term.

## Title IV Funds Return Policies

Veritas Baptist College (VBC) will utilize the Return of Title IV Funds Policy required by the U.S. Department of Education for those students who have received Title IV Funds (Federal Student Aid) and have withdrawn or are terminated. For a student who receives Title IV Funds, the College must determine the amount of Title IV funds a student has earned at the time of withdrawal/termination using the Return of Title IV Funds Policy. This amount of Title IV assistance earned is based upon the amount of time the student attended and has no relationship to the institutional charges the student has incurred. Up through the 60% point of the payment period, a pro-rata schedule is used to determine the amount of Title IV funds the student has

earned at the time of his or her withdrawal/termination. After the 60% point, the student has earned 100% of the Title IV funds for the payment period. The formula for Return of Title IV Funds also specifies the order in which funds are to be returned to the financial aid programs. Refunds on behalf of Title IV recipients must be distributed according to said order. Sample Return of Title IV calculations are available from the Financial Aid Office upon request. Funds will be returned to the Title IV programs within forty-five (45) days after the date the College determines that the student withdrew, and this may result in the student owing the School for institutional charges previously covered by Title IV assistance.

#### Cancellation/Withdrawal/Rejection Calculations and Policies:

Students wishing to cancel or withdraw must notify the School's Registrar and the Financial Aid Department in writing prior to doing so. All tuition paid will be refunded to students who enroll and do not attend class. The registration and application fees are not applicable toward tuition. Refunds will be made according to the refund policy. All registration fees will be refunded if the student is not accepted into his/her particular program. All monies paid by a student will be refunded if cancellation occurs within three business days after signing this agreement and making initial payment. When due by the School, all refunds will be made within forty-five (45) days from the date of determination (the last day of attendance if written notification has been provided to the School by the student—official withdrawal, or from the date the School terminates the student or determines withdrawal by the student—unofficial withdrawal) of the student's withdrawal and without requiring student's request. All balances owed to the institution due to the return of Title IV funds or withdrawal calculation or a balance due at time of graduation will be billed to the student. Any direct Loan student who withdraws, is terminated, or graduates from any program is required to complete Exit Counseling.

#### Unofficial Withdrawal

Students who stop attending all of their classes are required to officially withdraw from the college. An unofficial withdrawal is a student who did not successfully complete any of his/her courses (receives all F grades or U grades), stopped attending classes, and did not complete any coursework as of the 60% point of the semester without officially withdrawing from the college, as required.

When a student leaves the college without notice, faculty will be contacted to determine the last date of academically-related activity. Since attendance is not required to be taken by all

instructors, the last date of academic activity will be used to determine an effective date for both Title IV and institutional refund purposes. If an effective date cannot be accurately determined, the midpoint of the term will be used as the effective date. A different effective date may be used for refund purposes of institutional expenses compared to Title IV funds when there are differences between the date the withdrawal was initiated compared to when the student completed the process and vacated campus. An unofficial withdrawal may be required to repay a portion of the financial aid received for the term. All financial aid reductions are calculated based on formulas published by software received from the Department of Education.

#### Leave of Absence

As a credit hour institution, students are not offered a leave of absence option.

# Academic Information

## Accreditation

Veritas Baptist College is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Road, Forest, VA 24551; Telephone: (434) 525-9539; e-mail: [info@tracs.org](mailto:info@tracs.org)], having been awarded Reaffirmation II of its Accredited Status as a Category IV institution by the TRACS Accreditation Commission on October 21, 2025. This status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (ED), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

As a Christian institution, we do not seek accreditation to validate our message but rather to serve as a vehicle for self-improvement and to communicate the quality of our educational function.

Veritas Baptist College credits are transferable to many institutions; however, colleges and universities establish their criteria for acceptance independently, and questions about transferability of credit should be addressed prior to enrollment.

## Unit of Credit

The unit of credit is the semester hour. A semester hour is 15 academic hours.

For each credit hour of the course, there must be at least 50 minutes of “instructional time” in which the student is “academically engaged” in supervised educational activities. Homework and research do not count toward this requirement, but they do count toward the two hours of outside work required per credit hour. The guidance given by the Department of Education stipulates that one credit hour “reasonably approximates not less than one hour of class and two hours of out-of-class student work per week over a semester for a semester hour” (CH-A3), calculating a course hour as 50 minutes in clock hours, resulting in a total of 37.5 clock hours for each course credit hour (<https://www.govinfo.gov/content/pkg/FR-2010-10-29/pdf/2010-26531.pdf>, page 66844-66857).

Please see the summary chart below.

	8 Weeks	15 Weeks	Total Hours for Semester
1 credit	N/A	3 hrs. per week	45 (37.5 clock hours)
2 credits	11.25 hrs. per week	6 hrs. per week	90 (75 clock hours)
3 credits	16.875 hrs. per week	9 hrs. per week	135 (112.5 clock hours)

## Transfer of Credit

Courses taken at accredited/recognized colleges and universities with at least a grade of “C-” and appropriate to the student’s course of study will be evaluated for transfer in accordance with college policies. There is no guarantee that courses taken at non-accredited colleges, universities, Bible institutes, or other educational organizations will transfer, however, these will be evaluated on a case-by-case basis. In the case that a non-accredited/unrecognized organization can show that their credits are accepted at accredited institutions (and this is able to be verified), transfer credits will be evaluated in the following ways:

- Colleges, universities, other educational organizations - course for course transfers and electives
- Bible institutes - a maximum of 12 credits can transfer to be applied only as electives

The student should request an official transcript to be sent to the College. Official transcripts must be sent directly from previously attended colleges and universities to the VBC Admissions Office. Transfer credits will be evaluated after the application has been received and approved. ***Transfer credits may not be used as the final course in a program. All transfer credits must be received before the student’s final term begins.***

Veritas Baptist College will evaluate, for acceptance, credit from students who take the CLEP or high school AP exams.

Veritas Baptist College does not provide challenge tests for any courses. Students who wish to test out of certain general education courses may choose to take the CLEP examinations (contact Advising for more information).

- CLEP exams must be passed with the minimum score recommended by the College Board that can transfer in as a C-.
- CLEP transcripts showing a minimum score of at least the minimum score recommended by the ACE to grant credit must be received by the end of the drop/add period for the semester that the course will be applied.
- Secondary Education students may not CLEP subjects related specifically to their teaching field.
- CLEP tests are not considered part of the 25% of VBC courses required for graduation.
- Students anticipating graduation who choose to CLEP courses are responsible to have those submitted to the college before the beginning of their final semester. CLEP scores received after the final semester begins will not be accepted.
- CLEP transcripts may not be used as the final course in a program.

*In accordance with college policy, the final course in a student's program must be taken at VBC.* \*Note, an unneeded elective is not considered part of a student's program.

Credit for prior learning is awarded on a case-by-case basis following the guidelines of the Council for Adult and Experiential Learning (CAEL). Credit for prior learning is not awarded at the graduate level.

If a student wishes to transfer to another institution at any point in time, it is the student's responsibility to confirm whether or not credits will be accepted. Each college or university determines its own policies for admissions and credit transfer.

## Prior Learning Assessment

The Prior Learning Assessment (PLA) at Veritas Baptist College is a process which allows students at the undergraduate and doctoral levels to receive credit for extensive full-time field experience (five years or more). A maximum of 15 credits can be earned through PLA submissions.

A PLA may not be requested for the following courses/situations:

- A PLA may not be requested for a similar course that the student was previously enrolled in at any institution--whether the student failed the course or withdrew from it.
- A PLA may not be requested to replace an elective course.

- A PLA may not be requested to replace a general education course.
- A PLA may not be requested to replace a Bible/Theology course.
- A PLA may not be requested to replace a masters-level course.
- A PLA may not be requested for a course in which a previous PLA was denied.
- A PLA may not be requested to replace a capstone course.

Students wishing to request a PLA must submit the initial extension course application before the student reaches the 75% completion mark in his program at VBC and at least 6 months prior to graduation. No PLAs will be evaluated during a student's final semester at VBC.

Your PLA application should include the following information:

- the reason for requesting the PLA
- the course name and number that the PLA will replace
- a detailed resume' of the student's experience related to the course he is challenging

An initial Prior Learning Assessment Request form may be filled out [here](#).

If a student is requesting a PLA for more than one course, a separate application must be submitted for each. Once the PLA has been approved, the student must submit the required documentation within 4 months of the date of approval but before the beginning of the student's final semester. Failure to submit within this timeframe will require the student to start over with the application process.

The completed PLA will include essays that address the learning outcomes of the course the student is challenging. These essays will include but are not limited to the following:

- substantial evidence of experience or performance reviews from employers
- annotated bibliographies of books have read
- work products created
- letters of verification
- certifications
- critical reflection and analysis of the student's experiences identifying what was learned from them and how that learning is connected to a particular outcome

At least three professional recommendations must be included--no family members. These recommendations should speak directly to the outcomes of the course you are challenging.

Students who are approved to complete the PLA process will be charged a non-refundable fee of \$250 per course which must be paid in full at the time of final submission. The fee pays for the actual evaluation of the submission. Nothing has to be paid up front, but no PLA will be evaluated before the fee is submitted.

## Evaluation of Military Credit

The evaluation of credit for military experience and schools will be in keeping with the procedures as outlined in the publication Guide to the Evaluation of Educational Experiences in the Armed Forces, published by the American Council on Education. Students must order their JST transcript of Community College of the Air Force Transcript to be sent to Veritas Baptist College for official evaluation.

## Official Transcript Requests

Official Veritas Baptist College transcripts may be requested through Parchment for a fee. The website to request these can be found by following the link [here](#).

## Grading Scale

Letter	Minimum Points	Maximum Points	Grade Points
A+	98.00	100.00	4.00
A	93.00	97.00	4.00
A-	90.00	92.00	4.00
B+	87.00	89.00	3.00
B	83.00	86.00	3.00
B-	80.00	82.00	3.00
C+	77.00	79.00	2.00
C	73.00	76.00	2.00
C-	70.00	72.00	2.00
D+	67.00	69.00	1.00
D	63.00	66.00	1.00
D-	60.00	62.00	1.00
F	0.00	59.00	0.00
P (Passing)	60.00	100.00	Grade points equivalent to corresponding letter grade above
W (Withdrew)	-	-	-
WP (Withdrew Passing)	60.00*	100.00*	-
WF (Withdrew Failing)	0.00*	59.00*	-

\*Range of in-progress grade

## Course Changes

### Drop/Add Period

#### *New Students*

The period to add classes to a new student's schedule will end on 11:59 PM ET on Tuesday of week one for each term (i.e. the day after classes begin). The period to drop classes from a new student's schedule without academic penalty will end at 11:59 PM ET on Friday of week one for each term (i.e. the first Friday after classes begin).

During week one for each term, a new student may add or drop a course through consultation with his academic advisor prior to the end of the respective deadline for new student course additions or drops. If a student's course registration is locked, it is the responsibility of the student to contact the academic advisor via email by the respective deadline to add a course. Drops during the final week of drop/add for new or returning students are via the [Course Withdrawal Form](#).

#### *Returning Students*

The period to drop and/or add classes to a returning student's schedule without academic penalty will end at 11:59 PM ET on the Friday of week one for each term (i.e. the first Friday after classes begin). During week one for each term, a student may add or drop a course through consultation with his academic advisor prior to the end of the drop/add period. If a student's course registration is locked, it is the responsibility of the student to contact the academic advisor via email by the respective deadline to add a course. Drops during the final week of drop/add for new or returning students are via the [Course Withdrawal Form](#).

## Course Withdrawals

To withdraw from a course without academic penalty, a student must complete a [course withdrawal request](#) during the drop/add period. The advisor will update the registration. Students will receive refunds according to the following policy:

### 15-week courses

Drop/Add Period (ends Friday of Week 1)	100% refund
Week 2	75% refund
Week 3	50% refund
Week 4	25% refund
Thereafter	0% refund

### 8-week courses

Drop/Add Period (ends Friday of Week 1)	100% refund
Week 2	50% refund
Thereafter	0% refund

## Withdrawal Procedures

Students may withdraw from courses from the 2<sup>nd</sup> to the 9<sup>th</sup> session of a 15-week course or from the 2<sup>nd</sup> to the 4<sup>th</sup> session of an 8-week course and receive a W which does not affect the GPA. Students may withdraw from courses from the 10<sup>th</sup> to 15<sup>th</sup> session of a 15-week course or from the 5<sup>th</sup> to 8<sup>th</sup> session of an 8-week course and will receive a WP (does not affect GPA) or WF (affects GPA) based on the academic status at the time of withdrawal.

Students who wish to withdraw from a course or from the College must complete the appropriate [withdrawal form](#) on the college website.

## Administrative Removal from Course

It is important that you engage in distance education courses from the very first session and remain engaged throughout the semester if you desire to succeed.

## Verifying Attendance

To comply with U.S. Department of Education policies, attendance is measured by any submission of an assignment that can receive a grade within the enrollment dates of the course or by

initiating contact with the professor regarding a question related to the course-specific content studied in the course.

To simplify the process of verifying attendance for our students, the submission of a graded Syllabus Quiz is required. Please make sure to complete the Syllabus Quiz by midnight Sunday of Week One for this course. This verifies your attendance and secures your enrollment.

### Nonattendance

On Monday of Week Two, attendance in this course will be reviewed. If you have not taken the Syllabus Quiz, have not made a submission of an assignment that can receive a grade, or have not initiated communication with your professor regarding an academic subject between the first Monday and the first Sunday of Week One, you will be dropped from the class roster. The registrar must receive an email from you in writing by midnight Wednesday of Week 2 if you wish to be reinstated in the course. You will not be permitted to take the Syllabus Quiz but rather will receive a grade of zero on that assignment. Submissions made and communication initiated prior to the first Monday do not qualify as attendance.

### Unofficial Withdrawal for Nonattendance

Students who initially attend the course but eventually cease submitting assignments or communication with their instructor regarding course-specific content for a period of 21 consecutive days or longer — and who do not officially request a withdrawal — will be removed from the course and assigned a Withdraw Fail for Nonattendance (WF) grade. If you receive all WF grades in a term, you may be subject to a reduction and/or return of all Financial Aid. Students are fully responsible for all resulting charges on the account. If you are initially pulled for failure to complete the Syllabus Quiz in Week One and are then reinstated, be aware that those initial 7-10 days of non-attendance do count toward the period of 21 consecutive days that can lead to an unofficial withdrawal for nonattendance.

### Official Withdrawal

If you wish to officially withdraw from a course, you must complete the form found [here](#) where you will also find the policy for tuition reimbursement. Nonattendance or communication with your instructor or any other college official regarding your intent to withdraw from the course is

not an official withdrawal. The official date of withdrawal will be the date that your completed form is received.

Any student whose commitment to successfully completing a degree is questioned due to the lack of progress and regular activity in multiple classes may not be permitted to enroll in courses the following semester.

## Entrance Exam

All incoming freshmen and all students who are transferring to VBC without the appropriate accepted English transfer credits will be required to take an English grammar examination. Students who score under a 60, must register for EN 111, Introduction to College English. Students who fail EN 111 must re-enroll in the course every semester until it is passed successfully.

## English Placement Requirements

<b>Requirement for Entrance into English Composition I (only one)</b>	<b>Requirement for Entrance into English Composition II (only one)</b>
ACT English score of 20-30	ACT English score of 31-36*
SAT Writing score of 21-29	SAT Writing score (2016 or earlier) of 30 or higher*
SAT EBRW score of 400	SAT EBRW score of 600*
CLT Grammar/Writing score of 25	CLT Grammar/Writing score of 35*
English Placement Test score of 60%	English Placement Test score of 95% or higher
Minimum grade of 60% in EN 111	Minimum grade of 60% in VBC English Composition I
	Minimum grade of C in English Composition I transfer credit

*\*A grade of Pass for English Composition I is possible based on these scores, but the student will be charged for the credit.*

All program students are required to complete both Composition I and II within their first three semesters at VBC. Students who begin as non-program students and later enter degree programs must immediately enroll in Composition I and Composition II if those courses have not already been taken. Students who fail to take Composition II by the end of their third term will be

removed from their degree program. They may continue to take classes as a non-program student but will not be permitted to be considered a program student until this requirement is met.

## Non-Scheduled Courses

Non-scheduled courses are primarily designed for the student who needs a required course that is not in the current rotation schedule in order to graduate.

- Non-scheduled courses may be requested for any term.
- Non-scheduled courses will not be offered to meet an elective requirement unless there are no other electives offered before graduation.
- A non-scheduled course will not be offered the term immediately following when it was officially offered in the course rotation.
- Non-scheduled courses may be requested only during regular registration periods and at least two weeks before the start of the term.
- A student who wishes to take a non-scheduled course by extension must seek approval of the non-scheduled course by submitting the [Non-Scheduled Course Request Form](#).

## Residency Requirement

To receive an undergraduate degree, students must complete a minimum of 25% of the required credits at Veritas Baptist College. These required credits include capstone courses and any required internships. No physical residency is required. A student's final course must be at Veritas. Exceptions to this must be requested in writing to the Academic Committee.

Master's students must complete a minimum of 50% of the required credits at Veritas Baptist College. These required credits include capstone courses for each degree program. No physical residency is required. A student's final course must be at Veritas. Exceptions to this must be requested in writing to the Academic Committee.

Doctoral/EdS students must complete a minimum of 50% of the required credits at Veritas Baptist College. These required credits include dissertation-specific courses and the final dissertation. No physical residency is required. A student's final course must be at Veritas. Exceptions to this must be requested in writing to the Academic Committee.

## Student Classifications

Freshman	1-29 credits
Sophomore	30-59 credits
Junior	60-89 credits
Senior	90 credits min.

## Graduation

All students are encouraged to attend the spring commencement exercises, and all graduates are encouraged to participate. All graduates will be charged the current graduation fee, including those graduating in absentia. The student's account balance must be paid in full before a diploma is issued.

Students who are planning to graduate within the current academic year must complete a Petition to Graduate, available on the college website. The Administration will contact the student once the petition has been received and reviewed. Graduates are expected to participate in commencement exercises unless granted an exception. Students graduating in absentia will still be charged the current graduation fee. All tuition and fees must be paid before a diploma is issued. Refer to the college website for the most current [fee schedule](#).

The final class must be taken from VBC, and students must meet the residency requirements for the program.

## Semester Honors

### President's List

To be eligible for the President's List in a given semester, a student must have been a full-time student in the undergraduate program during that semester and have had a term GPA equal to or greater than 3.75 for that semester.

## Dean's List

To be eligible for the Dean's List in a given semester, a student must have been a full-time student in the undergraduate program during that semester and have had a term GPA in the range of 3.5 to 3.74 for that semester.

## Graduation Honors

A baccalaureate candidate earning at least a 3.25 grade point average for courses completed at VBC (with a minimum of 25% of credits from VBC) is eligible for honors recognition. Evaluation is based upon the successful completion of the course requirements and the required number of credits for the degree. Scholastic honors are as follows:

Summa cum laude	3.75-4.00 grade point average
Magna cum laude	3.50-3.74 grade point average
Cum laude	3.25-3.49 grade point average

## Probation and Dismissal

### Academic Probation - Undergraduate

Any student enrolled in a degree program whose Term GPA falls below 2.0 will be placed on academic probation with a limited credit load. If the student's Term GPA falls below 2.0 two semesters in a row, the student may be suspended for one semester. A record of this status will be placed on the student's permanent record.

Any student enrolled in a degree program whose Cumulative GPA falls below 2.0 will be placed on academic probation with a limited credit load. The student must make progress toward raising the cumulative GPA to 2.0. If the student fails to raise the cumulative GPA to 2.0 by the end of two semesters, the student may be suspended for one semester.

Undergraduate students who transfer to Veritas Baptist College from another postsecondary institution with a GPA below 2.0 will be placed on academic probation and will be required to abide by the same probation policies as returning students.

Any student on academic probation must meet with his faculty advisor once a month and demonstrate proof that satisfactory academic performance is being maintained.

#### Academic Dismissal - Undergraduate

Any student returning after a semester of academic suspension will be placed on academic probation. The student must achieve a 2.0 average for the semester following the return. Failure to achieve a GPA of 2.0 for the semester will result in dismissal for a period of two regular semesters. Students who wish to return must follow the Academic Appeals procedure.

#### Academic Probation – Graduate

Students in the Graduate programs of Veritas Baptist College must maintain a GPA of 3.0. Any student whose *semester\** GPA (average of both terms\*) is below a 2.5 will be limited to one course in the following semester.

Any student whose *cumulative* GPA falls below a 3.0 will be limited to one course per term until acceptable progress is made in raising the GPA to the required level. If a student's *semester* GPA and *cumulative* GPA fall below the acceptable level, the lower of the two GPA's will determine his course limit. A student who is not able to raise his *cumulative* GPA to a 3.0 within two terms may be academically suspended for one full term.

A student transferring into the Graduate program from another institution or entering a Graduate program as a new student may be placed on academic probation for the first term, limiting the number of credits that he can take, if his most recent transcript shows a final GPA below 3.0.

Any student (whether undergraduate or graduate) placed on academic probation or returning from academic suspension will receive an academic rehabilitation plan.

\*Any 8-week or 15-16-week period of instruction (e.g. A, B, or C)

\*\*A 16-week period of instruction that may include multiple terms (e.g. Summer, Fall, Spring)

#### Academic Rehabilitation

Academic rehabilitation offers a way for former students who were dismissed or suspended from VBC a way to redeem their records. Those wishing to apply for academic rehabilitation may write to the Admissions Office. Students may apply one year after their previous experience at VBC.

## Academic Appeals

### Course Appeals

Students with an academic grievance related to a course which is unable to be resolved through the instructor should fill out the Academic Appeal form provided on the college website: <https://vbc.edu/academic-appeal/>. The student should complete the appeal form within five business days after they receive a response from the instructor and should include all details and documentation of the grievance. Appeals need to be presented in a professional manner.

The Academic Appeals Committee convenes as needed. Decisions are made within one week of the appeal. If the student is not satisfied with the committee's decision, he may appeal to the Administrative Cabinet, then to the President, then to the Board of Directors.

### Academic Standing Appeals

Any student placed on academic probation, or who has been notified of pending academic suspension, may make an appeal to the Academic Dean within five business days of the notice.

Students placed on academic suspension must apply for readmission through the Academic Dean by submitting a letter requesting readmission and providing evidence that the student will be able to complete college-level work successfully.

Decisions are made within one week of the appeal. If the student is not satisfied with the Dean's decision, he may appeal to the Administrative Cabinet, then to the President, then to the Board of Directors.

If the student still has a complaint after following the college's appeal procedures, he may contact the college's accrediting agency: Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Rd., Forest, VA 24551; Telephone: 434.525.9539; e-mail: [info@tracs.org](mailto:info@tracs.org)].

If the student still has a complaint after contacting TRACS, he may file a complaint through the State of Indiana at <https://www.in.gov/che/2744.htm>.

Student grievances/complaints as well as any documentation received or maintained by Veritas Baptist College regarding student-specific grievances/complaints will be treated confidentially and in a manner consistent with the Family Educational Rights and Privacy Act (FERPA) as applicable.

# Undergraduate Program

## General Information

### Entrance Requirements

#### Admissions

When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time. The program student who does not re-enroll for a period of one year will have their student status deactivated and may need to reapply to VBC and will fall under the degree program requirements specified in the catalog valid at the time of his re-enrollment.

First-time students to Veritas Baptist College will be evaluated based on their most current educational experience provided (high school or college). They must also take an English entrance exam if the registrar has not verified English proficiency. Students entering with a GPA below 2.0 from their most current educational experience will be placed on academic probation and will be limited to 3-5 credits for their first semester. These students are required to abide by the same probation policies as returning students. Students entering with a GPA between 2.0 and 2.49 will be limited to twelve credits for their first semester. Credit loads will be re-evaluated following the completion of the student's first semester at VBC.

Students applying to the degree programs are required to submit the following to the College Office:

1. Completed application (including personal testimony of faith, references, and official transcripts)

2. Non-refundable application fee
3. Agreement to a background check
4. Certification of high school graduation or high school equivalency (acceptable certification includes an official high school transcript, G.E.D., or an official transcript from coursework or degree completion at a higher education institution).
5. Agreement with the Personal Faith Statement and respect for the VBC Doctrinal Statement
6. Evidence of faithful attendance to a local church

The application and all supporting documents must be received at least one week before the start of the term in which the student begins classes.

# Undergraduate Ministry Department

## Ministry Department Objectives

1. To provide students with a strong foundation of biblical doctrine and truth;
2. To prepare the student with a well-balanced ability to understand and apply the Scriptures personally and to ministry;
3. To provide training to help students clearly communicate God's Word to believers and unbelievers; and
4. To train effective Christian leaders and servants in local church ministries.

The **Bible Certificate** may serve as either a short course of study for a lay person who wishes to understand, interpret, and apply Bible truth more effectively or as the introduction to a longer course of study for one who wishes to prepare for full-time ministry on a church staff. The courses required for the Bible Certificate form a foundation for those who choose to continue their studies.

The **Associate of Ministry** degree is offered to students who wish to complete a two-year program of study that prepares them for support ministries in the local church or to those planning more education in non-ministry vocations. The courses required for the associate degree are also designed to coordinate with the requirements of the four-year program for those who choose to further their education after completing this degree.

The **Bachelor of Ministry** degree program prepares men and women who are called of God into vocational ministry in the local church. The four-year program of study provides a solid foundation for church ministry for pastors, pastoral assistants, youth leaders, biblical counselors, church education directors, musicians, and office personnel. The degree may also serve as a base for graduate study in ministry fields. A Bachelor of Ministry degree will be granted to a student upon successful completion of at least 120 credit hours and the fulfillment of the requirements for the Bible, Theology, and Church Ministries Core; General Education, the specific Specialization Core, and Electives.

## Ministry Department Specializations

Students interested in acquiring a degree in ministry (i.e. either the Associate of Ministry or the Bachelor of Ministry) may select from the following list of specializations:

Bible Specialization

Biblical Counseling Specialization

Church Business Specialization

Church Ministries Specialization

Music Ministry Specialization

Pastoral Studies Specialization

Youth Ministry Specialization

## Academic Requirements

Students pursuing a Ministry Degree must have either graduated from high school, passed the G.E.D., or demonstrated the ability to complete college-level course work to the satisfaction of the Academic Dean.

## Learning Outcomes for Ministry Department Students

(The department outcomes are linked to the college outcomes.)

1. Students will demonstrate a foundational knowledge of biblical doctrine and practice 2. (S-2, 4, 6; E-2).
2. Students will demonstrate a well-balanced ability to personally interpret the Scriptures from a dispensational perspective (S-1, 4, 5, 6; E-2, 4, 6).
3. Students will demonstrate competence in communicating clearly and compassionately God's Word to believers and unbelievers (S-1, 2, 4, 5; E-1, 4, 5).
4. Students will demonstrate a basic knowledge of the skills and tools needed to lead in one or more areas of lay or full-time church ministry (S-1, 3, 5, 6; E-1, 5, 7, 8).
5. Students will demonstrate a determined commitment to use all developed knowledge and skill to serve Christ in and through the local church (S-1, 3; S-8).

# Bible Certificate

The Bible Certificate is a 30-credit undergraduate program intended for students who desire to serve the Lord in ministry and desire special training in Bible and Christian service. This certificate may provide the basis for entrance into the associate or bachelor's degree programs.

Bible and Theology	12 credits
BI 101	Old Testament Survey 3
BI 102	New Testament Survey 3
TH 203	Bible Doctrines I 3
TH 204	Bible Doctrines II 3
Ministry Department Electives	18 credits
Total	30 credits

## Bible Certificate Course Sequence Note

Courses for this certificate may be taken in any order based on availability.

## Sample Sequence

First Year - Fall			First Year - Spring		
BI 101	Old Testament Survey*	3	BI 102	New Testament Survey*	3
TH 203	Bible Doctrines I*	3	TH 204	Bible Doctrines II*	3
	Specialization/Elective Courses	9		Specialization/Elective Courses	9

\*Summer course also available.

\*\*All electives must come from the Ministry Department. APOL, BC, BI, CM, MI, PT, TH, YM coursework.

\*\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

# Associate of Ministry

## Bible Specialization

An Associate of Ministry with a Bible Specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Bible Specialization for additional information about this course of study.

Bible and Theology		18 credits	Specialization Core		15 credits
Core					
BI 101	Old Testament Survey	3	APOL 100	Introduction to Apologetics	3
BI 102	New Testament Survey	3	BI 222	Principles of Bible Study	2
BI 213	The Life of Christ I	3	CM 104	Personal Evangelism	2
BI 214	The Life of Christ II	3	Various	Field Practicum	1
TH 203	Bible Doctrines I	3	CM 302	Christian Leadership	2
TH 204	Bible Doctrines II	3	CM 310	Administrative and	2
				Instructional Strategies for	
				Church Education	
General Education		15 credits	CM 320	Teaching Bible	3
EN 101	Composition I	3	Electives		12 credits
EN 102	Composition II	3			
HI 201	History of Western	3	Total		60 credits
	Civilization I				
SP 101	Fundamentals of Speech	3			
	Math or Science	3			

\*It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

## Biblical Counseling Specialization

An Associate of Ministry with a Biblical Counseling specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Biblical Counseling Specialization for additional information about this course of study.

Bible and Theology			18 credits	Specialization Core			16 credits
Core							
BI 101	Old Testament Survey		3	BC 101	Spiritual Life Dynamics		3
BI 102	New Testament Survey		3	BC 121	Introduction to Biblical Counseling		3
BI 213	The Life of Christ I		3	BC 221	Methods of Biblical Counseling		3
BI 214	The Life of Christ II		3	BI 222	Principles of Bible Study		2
TH 203	Bible Doctrines I		3	ED 111	Human Growth/Development		2
TH 204	Bible Doctrines II		3	GE 202	Interpersonal Communications		3
General Education			15 credits	Electives			11 credits
EN 101	Composition I		3	Total			60 credits
EN 102	Composition II		3				
HI 201	History of Western Civilization I		3				
SP 101	Fundamentals of Speech		3				
	Math or Science		3				

## Church Business Specialization

An Associate of Ministry with a Church Business Specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Church Business Specialization for additional information about this course of study.

Bible and Theology Core			18 credits	Specialization Core			19 credits
BI 101	Old Testament Survey	3		BA 103	Principles of Accounting I	3	
BI 102	New Testament Survey	3		BA 104	Principles of Accounting II	3	
BI 213	The Life of Christ I	3		BA 201	Organizational Communications	3	
BI 214	The Life of Christ II	3		BA 210	Principles of Marketing	3	
TH 203	Bible Doctrines I	3		BA 212	Principles of Management	3	
TH 204	Bible Doctrines II	3		Various	Field Practicum	1	
General Education			15 credits	GE 202	Interpersonal Communications	3	
EN 101	Composition I	3		Electives			8 credits
EN 102	Composition II	3		Total			60 credits
HI 201	History of Western Civilization I	3					
SP 101	Fundamentals of Speech	3					
	Math or Science	3					

## Church Ministries Specialization

An Associate of Ministry with a Church Ministries Specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Church Ministries Specialization for additional information about this course of study.

Bible and Theology Core			18 credits	Specialization Core			17 credits
BI 101	Old Testament Survey	3		APOL 100	Introduction to Apologetics	3	
BI 102	New Testament Survey	3		CM 104	Personal Evangelism	2	
BI 213	The Life of Christ I	3		Various	Field Practicum	1	
BI 214	The Life of Christ II	3		CM 212	Philosophy of Worship Music	3	
TH 203	Bible Doctrines I	3		CM 302	Christian Leadership	2	
TH 204	Bible Doctrines II	3		CM 310	Administrative and Instructional Strategies for Church Education	2	
General Education			15 credits	CM 402	Child Evangelism	2	
EN 101	Composition I	3		PT 401	Survey of Church Ministries	2	
EN 102	Composition II	3		Electives			10 credits
HI 201	History of Western Civilization I	3		Total			60 credits
SP 101	Fundamentals of Speech	3					
	Math or Science	3					

## Pastoral Studies Specialization

An Associate of Ministry with a Pastoral Studies Specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Pastoral Studies Specialization for additional information about this course of study.

Bible and Theology Core			18 credits	Specialization Core			23 credits
BI 101	Old Testament Survey	3		APOL 100	Introduction to Apologetics	3	
BI 102	New Testament Survey	3		BC 121	Introduction to Biblical Counseling	3	
BI 213	The Life of Christ I	3		BI 205	The Book of Genesis	2	
BI 214	The Life of Christ II	3		BI 222	Principles of Bible Study	2	
TH 203	Bible Doctrines I	3		CM 104	Personal Evangelism	2	
TH 204	Bible Doctrines II	3		Various	Field Practicum	1	
General Education			15 credits	CM 212	Philosophy of Worship Music	3	
EN 101	Composition I	3		CM 302	Christian Leadership	2	
EN 102	Composition II	3		CM 310	Administrative and Instructional Strategies for Church Education	2	
HI 201	History of Western Civilization I	3		PT 224	Sermon Preparation	3	
SP 101	Fundamentals of Speech	3					
	Math or Science	3		Electives		4 credits	
				Total		60 credits	

## Youth Ministry Specialization

An Associate of Ministry with a Youth Ministry Specialization may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours. See Bachelor of Ministry, Youth Ministry Specialization for additional information about this course of study.

Bible and Theology		18 credits	Specialization Core		19 credits
Core					
BI 101	Old Testament Survey	3	APOL 100	Introduction to Apologetics	3
BI 102	New Testament Survey	3	CM 104	Personal Evangelism	2
BI 213	The Life of Christ I	3	Various	Field Practicum	1
BI 214	The Life of Christ II	3	CM 212	Philosophy of Worship Music	3
TH 203	Bible Doctrines I	3	CM 302	Christian Leadership	2
TH 204	Bible Doctrines II	3	YM 101	Youth Ministry Philosophy/Leadership	2
General Education		15 credits	YM 110	Historical and Theological Foundations of Youth Ministry	2
EN 101	Composition I	3	YM 201	Youth Ministry Programs and Methods	2
EN 102	Composition II	3	YM 210	Teaching Youth	2
HI 201	History of Western Civilization I	3	Electives		8 credits
SP 101	Fundamentals of Speech	3	Total		60 credits
	Math or Science	3			

## Associate of Ministry Course Sequence Notes

- Courses in the Bible and Theology Core and General Education course groups may be taken in any order based on availability. Courses with codes beginning with EN or MA are exceptions to this rule. See course descriptions for prerequisites.
- Composition I and II must be completed within the first three semesters of a student's program at Veritas Baptist College.

### Sample Sequence

#### First Year - Fall

BI 101	Old Testament Survey*	3
BI 213	The Life of Christ I*	3
EN 101	Composition I*	3
	Specialization/Elective Courses	6

#### First Year - Spring

BI 102	New Testament Survey*	3
BI 214	The Life of Christ II*	3
EN 102	Composition II*	3
	Specialization/Elective Courses	6

#### Second Year - Fall

TH 203	Bible Doctrines I*	3
HI 201	History of Western Civilization I	3
SP 101	Fundamentals of Speech	3
	Specialization/Elective Courses	6

#### Second Year - Spring

TH 204	Bible Doctrines II*	3
	Math or Science	3
	Specialization/Elective Courses	9

\*Summer course also available.

\*\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

# Bachelor of Ministry

## Bible Specialization

The Bible Specialization provides the student with the knowledge and study tools needed to understand, interpret, and apply Bible truth effectively. The required courses provide a basic foundation of biblical knowledge, philosophy, and values which will serve as guiding principles for life and ministry. This program also allows the flexibility of emphasizing one of several areas of ministry. Specific courses and credits required in each category are as follows:

Bible, Theology, and Church Ministries Core	31 credits	Math or Science	3
		General Education Electives	9
APOL 100 Introduction to Apologetics	3	Specialization Core	32 credits
BI 101 Old Testament Survey	3	BI 201 Pentateuch	2
BI 102 New Testament Survey	3	BI 202 Historical Books	2
BI 205 The Book of Genesis	2	BI 204 Life of David	2
BI 213 The Life of Christ I	3	BI 211 Acts	2
BI 214 The Life of Christ II	3	BI 212 Romans	2
BI 222 Principles of Bible Study	2	BI 302 Major Prophets	2
CM 104 Personal Evangelism	2	BI 314 General Epistles	2
CM 302 Christian Leadership	2	BI 401 Minor Prophets	2
TH 203 Bible Doctrines I	3	BI 412 Revelation	2
TH 204 Bible Doctrines II	3	CHHI 323 Church History	3
Various Field Practicum (1 credit ea.)	2	CHHI 423 Baptist History	3
General Education	30 credits	CM 320 Teaching Bible	3
EN 101 Composition I	3	CM 410 Ministry Internship I	3
EN 102 Composition II	3	TH 402 Contemporary Theology	2
Literature Elective	3	Electives	27 credits
HI 201 Hist. of Western Civilization I	3	Total	120 credits
HI 202 Hist. of Western Civilization II	3		
SP 101 Fundamentals of Speech	3		

# Bachelor of Ministry

## Biblical Counseling Specialization

The Biblical Counseling Specialization is designed to prepare the student to serve as a biblical counselor. A Bachelor of Ministry Degree with a specialization in Biblical Counseling will be granted to a student upon successful completion of at least 120 semester hours. Specific courses and credits required in each category are as follows:

Bible, Theology, and Church Ministries Core	31 credits	SP 101	Fundamentals of Speech	3	
			Math or Science	3	
			General Education Electives	9	
APOL 100	Introduction to Apologetics	3			
BI 101	Old Testament Survey	3	Specialization Core	30 credits	
BI 102	New Testament Survey	3			
BI 205	The Book of Genesis	2	BC 101	Spiritual Life Dynamics	3
BI 213	The Life of Christ I	3	BC 121	Intro. to Biblical Counseling	3
BI 214	The Life of Christ II	3	BC 221	Methods of Biblical Counseling	3
BI 222	Principles of Bible Study	2	BC 301	Theology of Biblical Counseling	3
CM 104	Personal Evangelism	2	BC 401	Advanced Counseling Issues I	3
CM 302	Christian Leadership	2	BC 402	Advanced Counseling Issues II	3
TH 203	Bible Doctrines I	3	CM 304	Marriage and the Family	2
TH 204	Bible Doctrines II	3	CM 410	Ministry Internship I	3
Various	Field Practicum (1 credit ea.)	2	ED 111	Human Growth/Development	2
			GE 202	Interpersonal Comm.	3
General Education	30 credits	YM 401	Counseling Youth	2	
EN 101	Composition I	3	Electives	29 credits	
EN 102	Composition II	3			
	Literature Elective	3	Total	120 credits	
HI 201	Hist. of Western Civilization I	3			
HI 202	Hist. of Western Civilization II	3			



# Bachelor of Ministry

## Church Ministries Specialization

The Church Ministries Specialization is designed to prepare the student to serve as an assistant to a pastor in a role that includes overseeing the Sunday school, children’s ministries, and other educational functions of the church. Specific courses and credits required in each category are as follows:

Bible, Theology, and Church Ministries Core		31 credits	Specialization Core		32 credits
APOL 100	Introduction to Apologetics	3	BA 201	Organizational Comm.	3
BI 101	Old Testament Survey	3	BC 121	Intro. to Biblical Counseling	3
BI 102	New Testament Survey	3	CM 151	Introduction to Digital Media	3
BI 205	The Book of Genesis	2	CM 212	Philosophy of Worship Music	3
BI 213	The Life of Christ I	3	CM 304	Marriage and the Family	2
BI 214	The Life of Christ II	3	CM 310	Administrative and Instructional Strategies for Church Education	2
BI 222	Principles of Bible Study	2	CM 402	Child Evangelism	2
CM 104	Personal Evangelism	2	CM 410	Ministry Internship I	3
CM 302	Christian Leadership	2	ED 112	Philosophy of Christian Ed.	2
TH 203	Bible Doctrines I	3	MI 100	Introduction to World Missions	3
TH 204	Bible Doctrines II	3	PT 401	Survey of Church Ministries	2
Various	Field Practicum (1 credit ea.)	2	YM 101	Youth Ministry Philosophy/Leadership	2
General Education		30 credits	YM 210	Teaching Youth	2
EN 101	Composition I	3	Electives		27 credits
EN 102	Composition II	3	Total		120 credits
	Literature Elective	3			
HI 201	Hist. of Western Civilization I	3			
HI 202	Hist. of Western Civilization II	3			
SP 101	Fundamentals of Speech	3			
	Math or Science	3			
	General Education Electives	9			

# Bachelor of Ministry

## Pastoral Studies Specialization

The Pastoral Studies specialization is designed to prepare men for pastoral leadership. Emphasis is given to biblical studies, Bible languages, church administration, preaching, counseling, and other skills that will be valuable to the man whom God has called to oversee the life and growth of a local church. Specific courses and credits required in each category are as follows:

Bible, Theology, and Church Ministries Core		31 credits	Specialization Core		42 credits
APOL 100	Introduction to Apologetics	3	BC 121	Intro. to Biblical Counseling	3
BI 101	Old Testament Survey	3	BL 101	Elementary Greek I	3
BI 102	New Testament Survey	3	BL 102	Elementary Greek II	3
BI 205	The Book of Genesis	2	BL 201	Intermediate Greek I	3
BI 213	The Life of Christ I	3	BL 202	Intermediate Greek II	3
BI 214	The Life of Christ II	3	CHHI 323	Church History	3
BI 222	Principles of Bible Study	2	CM 212	Philosophy of Worship Music	3
CM 104	Personal Evangelism	2	CM 310	Administrative and Instructional Strategies for Church Education	2
CM 302	Christian Leadership	2	CM 410	Ministry Internship I	3
TH 203	Bible Doctrines I	3	CM 420	Ministry Internship II	3
TH 204	Bible Doctrines II	3	MI 100	Introduction to World Missions	3
Various	Field Practicum (1 credit ea.)	2	PT 224	Sermon Preparation	3
General Education		30 credits	PT 324	Sermon Delivery	3
EN 101	Composition I	3	PT 406	Pastoral Administration	2
EN 102	Composition II	3	TH 404	Contemporary Challenges to Traditional Premillennialism	2
	Literature Elective	3	Electives		17 credits
HI 201	Hist. of Western Civilization I	3	Total		120 credits
HI 202	Hist. of Western Civilization II	3			
SP 101	Fundamentals of Speech	3			
	Math or Science	3			
	General Education Electives	9			

# Bachelor of Ministry

## Youth Ministry Specialization

The Youth Ministry specialization prepares students for ministering to young people and their families through a variety of programs in the context of the local church. Special emphasis is given to understanding and effectively working with, counseling, and teaching those who are in their teen years. A Bachelor of Ministry Degree with a specialization in Youth Ministry will be granted to a student upon successful completion of at least 120 semester hours. Specific courses and credits required in each category are as follows:

Bible, Theology, and Church Ministries Core	31 credits	Math or Science	3
		General Education Electives	9
APOL 100 Introduction to Apologetics	3	Specialization Core	42 credits
BI 101 Old Testament Survey	3	BC 121 Intro. to Biblical Counseling	3
BI 102 New Testament Survey	3	CM 151 Intro. to Digital Media	3
BI 205 The Book of Genesis	2	CM 212 Philosophy of Worship Music	3
BI 213 The Life of Christ I	3	CM 310 Ad. and Inst. Strat. for Ch. Ed.	2
BI 214 The Life of Christ II	3	CM 410 Ministry Internship I	3
BI 222 Principles of Bible Study	2	CM 420 Ministry Internship II	3
CM 104 Personal Evangelism	2	MI 100 Intro. to World Missions	3
CM 302 Christian Leadership	2	PT 224 Sermon Preparation	3
TH 203 Bible Doctrines I	3	PT 324 Sermon Delivery	3
TH 204 Bible Doctrines II	3	PT 406 Pastoral Administration	2
Various Field Practicum (1 credit ea.)	2	YM 101 Youth Ministry Philosophy/ Leadership	2
General Education	30 credits	YM 110 Historical and Theological Foundations of Youth Ministry	2
EN 101 Composition I	3	YM 201 Youth Ministry Programs and Methods	2
EN 102 Composition II	3	YM 210 Teaching Youth	2
Literature Elective	3	YM 301 Contemporary Issues in Youth Ministry	2
HI 201 Hist. of Western Civilization I	3		
HI 202 Hist. of Western Civilization II	3		
SP 101 Fundamentals of Speech	3		

YM 310	Discipleship and Mentoring in Youth Ministry	2	Electives	17 credits
YM 401	Counseling Youth	2	Total	120 credits

### Bachelor of Ministry Course Sequence Notes

- Courses in the Bible, Theology, and Church Ministries Core and General Education course groups may be taken in any order based on availability. Courses with codes beginning with EN or MA are exceptions to this rule. See course descriptions for prerequisites.
- Composition I and II must be completed within the first three semesters of a student's program at Veritas Baptist College.
- Ministry Internship courses require senior status. Ministry Internship I is a prerequisite for Ministry Internship II.

## Sample Sequence

### First Year - Fall

BI 101	Old Testament Survey*	3
BI 213	The Life of Christ I*	3
EN 101	Composition I*	3
	Specialization/Elective Courses	6

### First Year - Spring

BI 102	New Testament Survey*	3
BI 214	The Life of Christ II*	3
EN 102	Composition II*	3
	Specialization/Elective Courses	6

### Second Year - Fall

TH 203	Bible Doctrines I*	3
HI 201	History of Western Civilization I	3
SP 101	Fundamentals of Speech	3
	Specialization/Elective Courses	6

### Second Year - Spring

TH 204	Bible Doctrines II*	3
	Math or Science	3
	Specialization/Elective Courses	9

### Third Year - Fall

APOL 100	Introduction to Apologetics	3
BI 205	The Book of Genesis	2
BI 222	Principles of Bible Study	2
Various	Field Practicum	1
	Literature Elective	3
	Specialization/Elective Courses	4

### Third Year - Spring

CM 104	Personal Evangelism	2
CM 302	Christian Leadership	2
HI 202	Hist. of Western Civilization II	3
Various	Field Practicum	1
	Gen. Ed. Elective	3
	Specialization/Elective Courses	4

### Fourth Year - Fall

	Specialization/Elective Courses	12
	Gen. Ed. Elective	3

### Fourth Year - Spring

	Specialization/Elective Courses	12
	Gen. Ed. Elective	3

\*Summer course also available.

\*\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

# Undergraduate Christian Education Department

## Christian Education Department Objective

The education program is designed to equip the student with a biblical philosophy of education to facilitate integrating Bible truth into the subject content areas. The student will also receive appropriate academic training to enable him to teach effectively in a Christian school. The student is challenged to approach the teaching ministry with a servant's heart.

The **Associate of Christian Education** degree is offered to students who wish to complete a two-year program of study that prepares them for educational opportunities within the Christian school setting. The courses required for the associate degree are also designed to coordinate with the requirements of the four-year program for those who choose to further their education after completing this degree.

The **Bachelor of Christian Education** degree program is a four-year program of study that prepares men and women for the Christian school setting. All bachelor's degree candidates will complete within their degree programs the equivalent of a Bible Major (30 hours of Bible and Theology). A student must earn a minimum grade of C in all ED courses in order to continue to qualify as an undergraduate Christian Education student.

This program is designed to prepare men and women to teach students in a Christian school classroom. The course of study emphasizes the philosophy and methodology of Christian education and introduces the student to a wide range of strategies to plan instruction, prepare instructional materials, and teach effectively in a Christian school.

## Christian Education Department Specializations

Students interested in acquiring a degree in Christian education and teaching in a Christian school may select from the following list of specializations that are currently offered:

Early Childhood Specialization\*  
Elementary Education Specialization

Secondary Education Specialization\*\*  
Special Education Specialization\*\*

\*Associate of Christian Education only

\*\*Bachelor of Christian Education only

## Learning Outcomes for Christian Education Students

(The department outcomes are linked to the college outcomes.)

1. Students will demonstrate competence in biblical integration (S-1, 2, 4, 5, 6; E-2, 4, 5, 6).
2. Students will obtain knowledge in the subject areas included within their teaching field(s) at the elementary or secondary level (E-5, 7).
3. Students will effectively communicate facts, concepts, and principles related to their teaching field(s) at the elementary or secondary level (E-1, 5, 6).
4. Students will demonstrate the ability to organize and manage the Christian elementary or secondary classroom (S-1, 3, 5; E-4, 5, 6).
5. Students will display practical knowledge of multiple biblical methods of instruction in the elementary and secondary classroom (S-1, 3; E-4, 5, 8).
6. Students will exhibit proficiency with technology appropriate to their teaching responsibilities (E-5, 7, 8).

## Academic Requirements

Students pursuing an education degree must have either graduated from high school, passed the G.E.D., or demonstrated the ability to complete college-level course work to the satisfaction of the Academic Dean.

# Associate of Christian Education

## Early Childhood Education Specialization

The Associate of Christian Education with an Early Childhood Education specialization is designed to prepare students to work in a preschool setting and perform their duties with knowledge, expertise, and warm-hearted service.

Bible and Theology		19 credits	Education Core		12 credits
Core			ED 101	Methods and Materials	2
BI 101	Old Testament Survey	3	ED 111	Human Growth/Development	2
BI 102	New Testament Survey	3	ED 112	Philosophy of Christian Education	2
BI 213	The Life of Christ I	3	ED 232	Instructional Technology	3
BI 214	The Life of Christ II	3	ED 243	Educational Classroom Practicum	3
TH 203	Bible Doctrines I	3			
TH 204	Bible Doctrines II	3			
Various	Field Practicum	1	Specialization Core		12 credits
General Education		15 credits	ED 103	Teaching Fine Arts	2
EN 101	Composition I	3	ED 104	Teaching PE and Health	2
EN 102	Composition II	3	ED 201	Teaching Reading and Language Arts	3
	HI 201 or HI 202	3	ED 202	Teaching Elementary Math	3
SP 101	Fundamentals of Speech	3	ED 222	Teaching the Young Child	2
	Math or Science	3			
			Electives		2 credits
			Total		60 credits

\*It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

# Associate of Christian Education

## Elementary Education Specialization

The Associate of Christian Elementary Education degree is offered to students who wish to complete a two-year program of study that prepares them for support ministry in a Christian school. The courses required for the Associate degree are also designed to coordinate with the requirements of the four-year program for those who choose to further their education after completing this degree. An Associate of Christian Elementary Education degree may be earned by completing the specified courses of the first two years of the bachelor's program with a minimum of 60 hours.

Bible and Theology			19 credits	Education Core			12 credits
Core				ED 101	Methods and Materials		2
BI 101	Old Testament Survey	3		ED 111	Human Growth/Development		2
BI 102	New Testament Survey	3		ED 112	Philosophy of Christian Education		2
BI 213	The Life of Christ I	3		ED 232	Instructional Technology		3
BI 214	The Life of Christ II	3		ED 243	Educational Classroom Practicum		3
TH 203	Bible Doctrines I	3					
TH 204	Bible Doctrines II	3					
Various	Field Practicum	1		Specialization Core			12 credits
General Education			15 credits	ED 103	Teaching Fine Arts		2
EN 101	Composition I	3		ED 104	Teaching PE and Health		2
EN 102	Composition II	3		ED 201	Teaching Reading and Language Arts		3
	HI 201 or HI 202	3		ED 202	Teaching Elementary Math		3
SP 101	Fundamentals of Speech	3		ED 210	Teaching STEAM		2
	Math or Science	3					
				Electives			2 credits
				Total			60 credits

\*It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

## Associate of Christian Education Course Sequence Notes

- Courses in the Bible and Theology Core and General Education course groups may be taken in any order based on availability. Courses with codes beginning with EN or MA are exceptions to this rule. See course descriptions for prerequisites.
- Composition I and II must be completed within the first three semesters of a student's program at Veritas Baptist College.
- Educational Classroom Practicum is taken after all education and specialization core courses are complete (offered every fall and spring semester).

### Sample Sequence

#### First Year - Fall

BI 101	Old Testament Survey*	3
BI 213	The Life of Christ I*	3
EN 101	Composition I*	3
ED 101	Methods and Materials	2
ED 111	Human Growth/Development	2
ED 112	Philosophy of Christian Education	2

#### First Year - Spring

EN 102	Composition II*	3
ED 103	Teaching Fine Arts	2
ED 104	Teaching PE and Health	2
ED 202	Teaching Elementary Math	3
ED 232	Instructional Technology	3
Varies	ED 222 or 210**	2

#### Second Year - Fall

ED 201	Teaching Reading and Language Arts	3
Varies	HI 201 or HI 202	3
SP 101	Fundamentals of Speech	3
TH 203	Bible Doctrines I*	3
Various	Field Practicum	1
	Elective	2

#### Second Year - Spring

BI 102	New Testament Survey*	3
BI 214	The Life of Christ II*	3
ED 243	Educational Classroom Practicum	3
TH 204	Bible Doctrines II*	3
	Math or Science	3

\*Summer course also available.

\*\*See specialization course list for required course.

\*\*\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

# Bachelor of Christian Education

## Elementary Education Specialization

The Elementary Specialization provides the student with the knowledge, application, and experience needed to prepare him for managing, instructing, and evaluating students in a Christian elementary classroom. A Bachelor of Christian Education Degree with a specialization in Elementary Education will be granted to a student upon successful completion of at least 120 semester hours. Specific courses and credits required in each category are as follows:

Bible, Theology, and Church Ministries Core	30 credits	Math or Science	3	General Education Electives	9
APOL 100	Introduction to Apologetics	3	Education Core	30 credits	
BI 101	Old Testament Survey	3	ED 101	Methods and Materials	2
BI 102	New Testament Survey	3	ED 111	Human Growth/Development	2
BI 205	The Book of Genesis	2	ED 112	Philosophy of Christian Ed.	2
BI 213	The Life of Christ I	3	ED 232	Instructional Technology	3
BI 214	The Life of Christ II	3	ED 301	Educational Psychology	3
BI 222	Principles of Bible Study	2	ED 343*	Teaching Readiness Assessment	3
CM 104	Personal Evangelism	2	ED 400	Effective Classroom Management	3
CM 302	Christian Leadership	2	ED 401	Tests and Measurements	3
TH 203	Bible Doctrines I	3	ED 410	Capstone Project/Student Teaching	9
TH 204	Bible Doctrines II	3			
Various	Field Practicum	1			
General Education	30 credits	Specialization Core	22 credits		
EN 101	Composition I	3	ED 103	Teaching Fine Arts	2
EN 102	Composition II	3	ED 104	Teaching PE and Health	2
	Literature Elective	3	ED 201	Teaching Reading/Lang. Arts	3
HI 201	History of Western Civ. I	3	ED 202	Teaching Elementary Math	3
HI 202	History of Western Civ. II	3	ED 210	Teaching STEAM	2
SP 101	Fundamentals of Speech	3	ED 311	Teaching Elementary Science	2

ED 312	Teaching Elem. Social Studies	2	Electives	8 credits
EN 302	Children's Literature	3		
SPED 310	Teaching Students with Learning Disabilities	3	Total	120 credits

\*For a complete list of prerequisites for ED 343 for your specialization or teaching field, see the Course Descriptions section.

# Bachelor of Christian Education

## Secondary Education Specialization

The Secondary Specialization provides the student with the knowledge, application, and experience needed to prepare him for managing, instructing, and evaluating students in a Christian secondary classroom. A Bachelor of Christian Education Degree with a specialization in secondary education will be granted to a student upon successful completion of at least 120 semester hours. Specific courses and credits required in each category are as follows:

Bible, Theology, and Church Ministries Core	30 credits	HI 202	History of Western Civ. II	3
		SP 101	Fundamentals of Speech	3
			Math or Science	3
APOL 100	Introduction to Apologetics		General Education Electives	9
BI 101	Old Testament Survey			3
BI 102	New Testament Survey			3
BI 205	The Book of Genesis			2
BI 213	The Life of Christ I			3
BI 214	The Life of Christ II			3
BI 222	Principles of Bible Study			2
CM 104	Personal Evangelism			2
CM 302	Christian Leadership			2
TH 203	Bible Doctrines I			3
TH 204	Bible Doctrines II			3
Various	Field Practicum			1
General Education	30 credits			
EN 101	Composition I			3
EN 102	Composition II			3
	Literature Elective			3
HI 201	History of Western Civ. I			3
		ED 101	Methods and Materials	2
		ED 111	Human Growth/Development	2
		ED 112	Philosophy of Christian Ed.	2
		ED 232	Instructional Technology	3
		ED 301	Educational Psychology	3
		ED 343*	Teaching Readiness Assessment	3
		ED 400	Effective Classroom Management	3
		ED 401	Tests and Measurements	3
		ED 410	Capstone Project/Student Teaching	9
			Teaching Field/Electives	30 credits
		Total		120 credits

\*For a complete list of prerequisites for ED 343 for your specialization or teaching field, see the Course Descriptions section.

## Secondary Education Major Teaching Fields

The courses listed in the Bible teaching field match the Bible/Theology component of this degree program. Every VBC graduate of the Christian Education program is qualified to teach Bible and another teaching field.

English	33 credits	HI 202	History of Western Civ. II	3	
		HI 303	World Geography	3	
EN 101	Composition I	3	HI 313	Civil War and Reconstruction	3
EN 102	Composition II	3	HI 432	American Government	3
EN 201	English Literature	3	ED 330	Instructional Strategies for	3
EN 202	American Literature	3		Middle & High School	
EN 205	Creative Writing	3	ED 431	Teaching History	3
EN 330	Drama as Literature	3	SPED 310	Teaching Students with	3
EN 403	Advanced Grammar	3		Learning Disabilities	
EN 405	Milton	3			
ED 330	Instructional Strategies for	3	Mathematics	27 credits	
	Middle & High School		MA 101	College Math	3
ED 412	Teaching Secondary	3	MA 102	College Algebra	3
	Grammar and Composition		MA 203	Introduction to Statistics	3
ED 413	Teaching Secondary	3	MA 204	College Trigonometry	3
	Literature and Poetry		MA 301	Calculus I	3
SPED 310	Teaching Students with	3	MA 302	Calculus II	3
	Learning Disabilities		MA 401	College Geometry	3
History	27 credits	ED 330	Instructional Strategies for	3	
			Middle & High School		
HI 101	U.S. History I	3	ED 421	Teaching Secondary Math	3
HI 102	U.S. History II	3	SPED 310	Teaching Students with	3
HI 201	History of Western Civ. I	3		Learning Disabilities	

# Bachelor of Christian Education

## Special Education Specialization

The Special Education Specialization provides the student with the knowledge, application, and experience needed to prepare him for managing, instructing, and evaluating students in a special education setting. A Bachelor of Christian Education Degree with a specialization in Special Education will be granted to a student upon successful completion of at least 120 semester hours. Specific courses and credits required in each category are as follows:

Bible, Theology, and Church Ministries Core	30 credits	Math or Science	3
		General Education Electives	9
APOL 100 Introduction to Apologetics	3	Education Core	30 credits
BI 101 Old Testament Survey	3	ED 101 Methods and Materials	2
BI 102 New Testament Survey	3	ED 111 Human Growth/Development	2
BI 205 The Book of Genesis	2	ED 112 Philosophy of Christian Ed.	2
BI 213 The Life of Christ I	3	ED 232 Instructional Technology	3
BI 214 The Life of Christ II	3	ED 301 Educational Psychology	3
BI 222 Principles of Bible Study	2	ED 343* Teaching Readiness Assessment	3
CM 104 Personal Evangelism	2	ED 400 Effective Classroom Management	3
CM 302 Christian Leadership	2	ED 401 Tests and Measurements	3
TH 203 Bible Doctrines I	3	ED 410 Capstone Project/Student Teaching	9
TH 204 Bible Doctrines II	3		
Various Field Practicum	1		
General Education	30 credits	Specialization Core	24 credits
EN 101 Composition I	3	SPED 210 Introduction to Exceptional Learners	3
EN 102 Composition II	3		
	Literature Elective	3	
HI 201 History of Western Civ. I	3	SPED 220 Characteristics and Methods: Mild Disabilities	3
HI 202 History of Western Civ. II	3		
SP 101 Fundamentals of Speech	3	SPED 230 Teaching Reading to Diverse Learners	3

SPED 300	Behavior Management	3	Autism Spectrum Disorder	
SPED 320	Characteristics and Methods: Intellectual and Developmental Disabilities	3	SPED 405	Characteristics and Methods: Gifted Learners
SPED 330	Inclusion Planning for Diverse Learners	3	Electives	6 credits
SPED 400	Characteristics and Methods:	3	Total	120 credits

\*For a complete list of prerequisites for ED 343 for your specialization or teaching field, see the Course Descriptions section.

## Bachelor of Christian Education Course Sequence Notes

- Courses in the Bible, Theology, and Church Ministries Core and General Education course groups may be taken in any order based on availability. Courses with codes beginning with EN or MA are exceptions to this rule. See course descriptions for prerequisites.
- Composition I and II must be completed within the first three semesters of a student's program at Veritas Baptist College.
- Prior to the Capstone Project/Student Teaching requirement, students must have senior status, a minimum overall 2.0 GPA, chair approval, and successful completion of ED 343 Teaching Readiness Assessment. Additionally, students must have completed all required core and specialization courses with a grade of 80% or higher. During the student teaching semester, student teachers may take up to six additional credits.

## Sample Sequence

### First Year - Fall

BI 101	Old Testament Survey*	3
BI 213	The Life of Christ I*	3
EN 101	Composition I*	3
ED 101	Methods and Materials	2
ED 111	Human Growth/Development	2
ED 112	Philosophy of Christian Education	2

### Second Year - Fall

HI 201	History of Western Civ. I	3
SP 101	Fundamentals of Speech	3
TH 203	Bible Doctrines I*	3
Various	Field Practicum	1
	Specialization/Elective Courses	5

### Third Year - Fall

APOL 100	Introduction to Apologetics	3
BI 205	The Book of Genesis	2
BI 222	Principles of Bible Study	2
	Literature Elective	3
	Specialization/Elective Courses	7

### Fourth Year - Fall

ED 343*	Teaching Readiness Assessment	3
ED 400	Effective Classroom Management	3
	Specialization/Elective Courses	6
	Gen. Ed. Elective	3

### First Year - Spring

EN 102	Composition II*	3
ED 232	Instructional Technology	3
	Specialization/Elective Courses	9

### Second Year - Spring

BI 102	New Testament Survey*	3
BI 214	The Life of Christ II*	3
TH 204	Bible Doctrines II*	3
	Math or Science	3
	Specialization/Elective Courses	3

### Third Year - Spring

CM 104	Personal Evangelism	2
ED 301	Educational Psychology	3
ED 401	Tests & Measurements	3
HI 202	History of Western Civ. II	3
	Gen. Ed. Elective	3

### Fourth Year - Spring

CM 302	Christian Leadership	2
ED 410	Capstone Project/Student Teaching	9
	Gen. Ed. Elective	3

\*Summer course also available.

\*\*Suggested schedules are just "suggestions." Students who transfer in credits from other institutions, students who take summer courses, and students who do not take a full-time load will find it difficult to follow this schedule. It is highly

recommended to work through your degree audit with your advisor who will direct you to the best schedule each semester based on your individual needs.

# General Education Department

## Objective

The General Education Department supports the mission, purpose, and student learning outcomes of VBC by instilling those Christian traits of maturity that enable an individual to succeed as both student and servant of Jesus Christ. With the Bible as its Standard, the department seeks to provide a broad educational foundation. This foundation will enable individuals to call upon the Bible and their Christian heritage to solve problems and clearly communicate the Gospel to all.

## Learning Outcomes for General Education Students

(The department outcomes are linked to the college outcomes.)

1. Students will articulate their own ideas about complex issues and arguments in written and oral discourse that demonstrate efficient use of grammar, mechanics, and style (S-4, 5; E-1, 7, 8).
2. Students will recognize movements, theories, people, and works that have shaped our Christian and modern culture. They will describe the historical and global context of current issues within the framework of a Christian worldview (S-1, 4, 5, 6; E-2, 3, 5).
3. Students will solve problems through logical reasoning and the scientific method (S-5; E-6, 8).
4. Students will compile, assess, and use data to make decisions (E-5, 6, 7, 8).

# Minors

A student may declare a minor in any of the fields listed by completing at least 18 credits in that field (designated with the field abbreviation).

Biblical Counseling (BC)

Church Business (BA)

Church Ministries (CM)

English (EN)

History (HI)

Mathematics (MA)

Missions (MI)

Music (MU)

Special Education (SPED)

Youth Ministries (YM)

# Graduate Program

## General Information

### Entrance Requirements

#### Admissions

When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time. The program student who does not re-enroll for a period of one year will be required to reapply and will fall under the degree program requirements specified in the catalog valid at the time of his reenrollment.

The basic requirement for admission into a graduate degree is a bachelor's degree from a recognized institution of higher education with at least six earned credits in grammar and composition and evidence of the student's ability to complete graduate work. Agreement with the College's doctrinal statement and standard of conduct is also required prior to consideration of admission. Admissions decisions are made by the college Registrar and Academic Dean. A Master's degree is required for admission to the Education Specialist or a doctoral degree.

Students applying to the degree programs are required to submit the following to the College Office:

- Completed application (including references and official transcripts)
- Non-refundable application fee
- Agreement to a background check
- College transcript showing the completion of a bachelor's degree

- Salvation testimony video
- Agreement to abide by the college standard of conduct and agreement with the VBC doctrinal statement
- Evidence of faithful attendance to a local church

The application and all supporting documents must be received at least one week before the start of the term in which the student begins classes.

### Admission Procedures

1. Complete and submit an application form along with a non-refundable \$40.00 application fee.
2. Official transcripts must be sent directly from previously attended colleges and universities to the VBC Admissions Office. Transfer credit evaluations will not be conducted until all official transcripts have been received and the admissions application has been completed. Graduate level courses cannot be applied to undergraduate degrees or certificates, and undergraduate courses cannot be applied to graduate degrees or certificates.

## Student Information

### Attendance

The college does not track attendance for student records. Veritas Baptist College offers 100% distance learning for every degree program we offer. Students access the weekly lessons through the college's learning management system.

Due to the nature of distance learning, all students are required to successfully complete the first week's assignment within the time frame given to avoid being automatically dropped from the course.

### Thesis Proposal Development

All master's-level ministry students pursuing a thesis must complete the non-credit Thesis Proposal Development requirement and obtain formal written approval from the Department Director prior to beginning thesis research or enrolling in thesis hours. No thesis work may formally commence until this approval is granted.

## Honors

A graduate degree candidate earning at least a 3.5 grade point average for courses completed at VBC is eligible for honors recognition. Evaluation is based upon the successful completion of the course requirements and the required number of credits for the degree. Scholastic honors are as follows:

Cum laude	3.50–3.69 grade point average
Magna cum laude	3.70–3.89 grade point average
Summa cum laude	3.90–4.00 grade point average

## Limit to Fulfill Academic Requirements

Any student not completing the requirements for graduation within ten years of admission will be required to secure permission from the Exception Committee to fulfill the requirements for their degree program prescribed in the current catalog before being allowed to graduate. When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time.

## Grade Point Average Requirements

A student must earn a minimum grade point average of 3.0 in order to obtain a graduate degree. Only two C's may be applied to a graduate degree. All transfer credit into the program must be a B or higher.

# Graduate Certificates

Our graduate certificates are designed especially for students in ministry who may not have the time in their schedules to complete an entire degree program. Tailored to meet your specific interests and to give you tools that you can use immediately in your ministry, our eight-week flexible course schedule allows you to attend classes completely online.

Completing graduate courses for your certificate earns you graduate credit that may be applied toward a Veritas Baptist College master's degree if you choose to continue your education at a later time.

## **Tuition and Fees for Graduate Certificates**

Refer to the [college website](#) for the most current tuition and fees information.

## Available Certificates

**(Three credits for each course)**

### Course Sequence

Courses for these certificates may be taken in any order based on availability.

### Biblical Counseling

This certificate is open to anyone who desires to achieve a basic level of proficiency in Biblical Counseling.

#### **Courses**

CM 502          Biblical Leadership in the 21<sup>st</sup> Century

Electives      Choose 3 graduate counseling courses

### Biblical Leadership

This certificate prepares students to become leaders at all levels of leadership within a ministry.

### **Courses**

CM 502	Biblical Leadership in the 21 <sup>st</sup> Century
GE 502	Interpersonal Communication
CM 506	Christian Ethics in a Post-Modern Society
CM 518	Spiritual Formation

## Educational Leadership

Focusing on the Christian school setting, this certificate emphasizes knowledge and skills required of K-12 supervisors, principals, and administrators.

### **Courses**

ED 605	Assessment in Education
ED 501	Curriculum Development
ED 700	Historical and Social Foundations of Education
ED 620	Christian School Administration

## Missions

This certificate will equip students with the basic skills and knowledge necessary for effective cross-cultural ministries.

### **Courses**

MI 500	Theological Issues in Missions
MI 510	Cross-Cultural Communications and Anthropology
MI 520	Cross-Cultural Church Planting
CM 502	Biblical Leadership in the 21 <sup>st</sup> Century

## Pastoral Leadership

The aim of this certificate is to equip leaders with skills needed for effective ministry.

### **Courses**

CM 502	Biblical Leadership in the 21 <sup>st</sup> Century
CM 505	Organization and Administration of Church Ministries
CM 510	Ministry to the Family
PT 507	Advanced Sermon Development

## Special Education

This certificate focuses on preparing teachers to work with students who have special needs in the education process. Students are required to take SPED 510 (Introduction to Special Education) and may choose three more SPED courses from the list below (Note: The SPED Internship is not part of the certificate.):

### **Courses**

SPED 610	Teaching Methods for Learning Disabilities
SPED 612	Behavior Management and Social Skills Training
SPED 615	Teaching Methods for Intellectual Disabilities
SPED 620	Assessment and Intervention

## Theology

A study in systematic theology, this certificate will equip the student with the tools necessary to apply God's Word to all areas of life.

### **Courses**

TH 500	Theology I
TH 511	Theology II
TH 521	Theology III
TH 531	Theology IV

# Graduate Degree Programs

Students interested in acquiring a graduate degree may select from the following list of degrees that are currently offered:

- Master of Ministry
- Master of Biblical Studies
- Master of Divinity
- Master of Christian Education
- Education Specialist
- Doctor of Ministry
- Doctor of Education

## Sequencing Note

For degrees that require Research and Writing (either ED 540 or CM 540), this must be taken in the first 1-2 semesters of a graduate program.

## Master of Ministry

### Description

The Master of Ministry (M.Min.) is a 30-credit hour program designed for those who desire advanced training on a graduate level in order to enhance their Bible knowledge.

### Program Outcomes

The desired result of the M.Min. Program is to further develop a philosophy of ministry and ministry skills which will be utilized both in the local church and on the mission field. This program has been designed to enable students to meet the following outcomes:

(The department outcomes are linked to the college outcomes.)

1. To demonstrate a thorough knowledge and understanding of the Bible as the verbally inspired Word of God and the infallible rule of faith (S-4; E-5);
2. To demonstrate competence in conducting biblical research (S-6; E-1, 5, 6, 7, 8);
3. To demonstrate an understanding of conservative Christian theology and skill in applying its tenets in ministry (S-1, 2, 4, 5, 6; E-2, 4, 5, 6);
4. To demonstrate competence in preaching and teaching the Bible effectively (S-1, 2, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8);
5. To demonstrate knowledge of the biblical foundations of the local church, an ability to lead the various ministries of the local church, and a burden for evangelism and missions (S-1, 2, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8);
6. To give the opportunity to advance the level of competency and scholarship especially in reading, writing, interaction, and communication skills (S-6; E-1, 6, 8).

## Program Requirements

**Admission:** Students pursuing a Master of Ministry degree must have obtained a bachelor's degree from an approved institution.

**Graduation:** Students must have a minimum 3.0 grade point average.

**Transfers:** Only transfer credits from approved institutions which have an earned grade of B or above will be accepted. Only 50% of the program may be transferred. All capstone work must be completed at Veritas. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course. Graduate level courses cannot be applied to undergraduate degrees or certificates, and undergraduate courses cannot be applied to graduate degrees or certificates.

## Master of Ministry Degree Completion

Students pursuing the Master of Ministry degree may select from the following specialization options:

- Bible/Theology Specialization
- Biblical Counseling Specialization
- Church Ministries Specialization
- Missions and Cross-Cultural Studies Specialization
- Pastoral Studies Specialization

The 30-credit Master of Ministry degree is divided between three categories. Students will complete the Master of Ministry core courses (12 credit hours), the required courses for the specialization the student chooses (9 credit hours), and electives (9 credit hours).

Most courses are offered on a two-year rotation. See the course descriptions for rotation and prerequisite information.

### Course Sequence

- CM 540 Research and Writing must be taken within a student's first two semesters.
- See course descriptions for prerequisites for elective course options.
- All other courses may be taken in any order based on availability.

### Master of Ministry Core Courses 12 credits

CM 502	Biblical Leadership in the 21st Century	3
CM 504	Discipleship, Mentoring, and Equipping	3
CM 540	Research and Writing	3
TH 515	Systematic Theology (not required for theology specialization)	3

### Required Courses by Specialization

#### Bible and Theology Specialization 12 credits

TH 500	Theology I	3
TH 511	Theology II	3
TH 521	Theology III	3
TH 531	Theology IV	3

\*TH 515 while not required for this specialization may be used as an elective if taken.

#### Biblical Counseling Specialization 9 credits

CM 505	Principles of Biblical Counseling	3
CM 513	Counseling Problems & Procedures	3
CM 516	Premarital, Marital, and Family Counseling	3

Church Ministries Specialization 9 credits

CM 505 Principles of Biblical Counseling 3

CM 510 Ministry to the Family 3

PT 510 Organization and Administration of Church Ministries 3

Missions and Cross-Cultural Studies Specialization 9 credits

MI 500 Theological Issues in Missions 3

MI 510 Cross-Cultural Comm. and Anthropology 3

MI 520 Cross-Cultural Church Planting 3

Pastoral Studies Specialization 9 credits

BI 513 Advanced Hermeneutics 3

CM 505 Principles of Biblical Counseling 3

PT 507 Advanced Sermon Development 3

Master of Ministry Elective Courses 9 credits

Elective options consist of all non-required master's level courses for this degree including those from the MBS degree, the MDiv degree, and the MCEd degree.

Total 30 credits

# Master of Biblical Studies

The Master of Biblical Studies (MBS) is a 60-credit hour program designed for those who desire advanced training on a graduate level in order to enhance their Bible knowledge.

## Outcomes

(The department outcomes are linked to the college outcomes.)

1. Demonstrate a thorough knowledge and understanding of the Bible as the verbally inspired Word of God and the infallible rule of faith, using a literal hermeneutic leading to a dispensational, premillennial interpretation of the Scriptures (S-4; E-5, 7).
2. Demonstrate competence to do biblical research (S-6; E-1, 5, 6, 7, 8).
3. Demonstrate an understanding of conservative Christian theology (S-1, 2, 4, 5, 6; E-2, 4, 5, 6, 7).
4. Demonstrate a level of competence in Hebrew and Greek exegesis of the biblical texts (S-1, 5, 6; E-1, 2, 5, 6, 7, 8).

## Program Requirements

**Admission:** Students pursuing a Master of Biblical Studies degree must have obtained a bachelor's degree from an approved institution. Any student with a bachelor's degree in a program other than Bible or Theology may be required to complete prerequisites prior to full acceptance into the program.

**Graduation:** Students must have a minimum 3.0 grade point average.

**Transfers:** Only transfer credits which are from approved institutions and have an earned grade of B or above will be accepted. Only 50% of the program may be transferred. All capstone work must be completed at Veritas. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course. Graduate level courses cannot be applied to undergraduate degrees or certificates, and undergraduate courses cannot be applied to graduate degrees or certificates.

## Master of Biblical Studies Degree Completion

There are two tracks within the Master of Biblical Studies program. The language track is divided between required courses, language courses, and electives (42 required credits, 12 language

credits, and 6 elective credits). The non-language track is divided between required courses and electives (42 required credits and 18 elective credits).

Most courses are offered on a two-year rotation. See the course descriptions for rotation and prerequisite information.

### Course Sequence

- CM 540 Research and Writing must be taken within a student’s first two semesters.
- BL 501 Greek II and BL 511 Hebrew II have prerequisites of BL 500 Greek I and BL 510 Hebrew I respectively.
- Prior to the CM 535 Independent Theological Research, students must have successful completion of 48 program credits and CM 540 and must be in the last semester of the program.
- See course descriptions for prerequisites for elective course options.
- All other courses may be taken in any order based on availability.

### Master of Biblical Studies Core Courses 42 credits

BI 513	Advanced Hermeneutics	3
BI 501/502	Old Testament Introduction I or II	3
BI 611/612	New Testament Introduction I or II	3
CM 502	Biblical Leadership in the 21st Century	3
CM 506	Christian Ethics in a Post Modern Society	3
CM 521	Church History	3
CM 535	Independent Theological Research	3
CM 540	Research and Writing	3
TH 500	Theology I	3
TH 504	Dispensationalism	3
TH 510	Biblical Apologetics	3
TH 511	Theology II	3
TH 521	Theology III	3
TH 531	Theology IV	3

Select either the MBS Language or Non-Language Track Courses

MBS Language Track Required Courses 12 credits

BL 500	Greek I	3
BL 501	Greek II	3
BL 510	Hebrew I	3
BL 511	Hebrew II	3

MBS Language Track Elective Courses 6 credits

Elective options consist of all non-required master's level courses for this program including those from the MMin degree, the MDiv degree, and the MCEd degree.

MBS Non-Language Track Elective Courses 18 credits

Elective options consist of all non-required master's level courses for this degree including those from the MMin degree, the MDiv degree, and the MCEd degree.

Total 60 credits

# Master of Divinity

The Master of Divinity (MDiv) is a 90-credit hour program designed to give men and women extensive training to be professionally prepared for the work of the ministry. Some students will use this degree as the foundation for entering a doctoral program.

## Outcomes

(The department outcomes are linked to the college outcomes.)

1. Demonstrate a thorough knowledge and understanding of the Bible as the verbally inspired Word of God and the infallible rule of faith, using a literal hermeneutic leading to a dispensational, premillennial interpretation of the Scriptures (S-4; E-5, 7).
2. Demonstrate competence in exegesis of the Hebrew and Greek biblical texts (S-1, 5, 6; E-1, 2, 5, 6, 7, 8).
3. Demonstrate an understanding of conservative Christian theology and skill in applying its tenets in ministry (S-1, 2, 4, 5, 6; E-2, 4, 5, 6, 7).
4. Demonstrate competence and passion in preaching and teaching the Bible, evidencing thorough preparation and effective delivery skills (S-2, 4, 5, 6; E-1, 2, 5, 6).
5. Demonstrate competence in conducting, synthesizing, and applying biblical research (S-4, 5, 6; E-1, 5, 6, 8).
6. Demonstrate knowledge of the biblical foundations of the local church, an ability to lead the various ministries of the local church, and a burden for evangelism and missions (S-1,2, 3, 5; E-2, 5, 6).

## Program Requirements

**Admission:** Students pursuing a Master of Divinity Studies degree must have obtained a bachelor's degree from an approved institution. Any student with a bachelor's degree in a program other than Bible or Theology may be required to complete prerequisites prior to full acceptance into the program.

**Graduation:** Students must have a minimum 3.0 grade point average.

**Transfers:** Only transfer credits from approved institutions, which have an earned grade of B or above will be accepted. Only 50% of the program may be transferred. All capstone work must be

completed at Veritas. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course. Graduate level courses cannot be applied to undergraduate degrees or certificates, and undergraduate courses cannot be applied to graduate degrees or certificates.

## Master of Divinity Degree Completion

The 90-credit MDiv curriculum is divided between required courses and electives. Most courses are offered on a two-year rotation. See the course descriptions for rotation and prerequisite information.

### Course Sequence

- CM 540 Research and Writing must be taken within a student’s first two semesters.
- BL 602 Intermediate Greek II and BL 511 Hebrew II have prerequisites of BL 601 Intermediate Greek I and BL 510 Hebrew I respectively.
- Prior to the CM 535 Independent Theological Research, students must have successful completion of 48 program credits and CM 540 and must be in the last semester of the program.
- See course descriptions for prerequisites for elective course options.
- All other courses may be taken in any order based on availability.

Master of Divinity Core Courses		72 credits
BI 513	Advanced Hermeneutics	3
BI 501	Old Testament Introduction I	3
BI 502	Old Testament Introduction II	3
BI 611	New Testament Introduction I	3
BI 612	New Testament Introduction II	3
BL 510	Hebrew I	3
BL 511	Hebrew II	3
BL 601	Intermediate Greek I	3
BL 602	Intermediate Greek II	3
BL 621 or 622	New Testament Exegesis course	3
CM 502	Biblical Leadership in the 21st Century	3
CM 506	Christian Ethics in a Post-Modern Society	3

CM 521	Church History	3
CM 535	Independent Theological Research	3
CM 540	Research and Writing	3
ED 700-A	Historical and Social Foundations of Education	3
PT 507	Advanced Sermon Development	3
PT 510	Organization and Administration of Church Ministries	3
TH 500	Theology I	3
TH 504	Dispensationalism	3
TH 510	Biblical Apologetics	3
TH 511	Theology II	3
TH 521	Theology III	3
TH 531	Theology IV	3

Master of Divinity Elective Courses 18 credits

Elective options consist of all non-required master's level courses for this degree including those from the MMin degree and the MCEd degree.

Total 90 credits

# Master of Christian Education

The Master of Christian Education (MCEd) is a 30-credit hour program designed for those who are successfully engaged in a Christian educational ministry, and who desire advanced training on a graduate level in order to enhance their knowledge and ministry skills within the scope of Christian education.

## Purpose

The purpose of this degree is to provide a program in academic and professional educational ministry competencies rooted in biblically integrated instructional disciplines.

## Outcomes

(The department outcomes are linked to the college outcomes.)

1. Students will articulate a biblically based Christian worldview of educational leadership principles and practices through verbal and written expression in academic activities included with administration, teaching, spiritual growth, and group interaction (S-1, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8).
2. Students will identify best practices that integrate educational growth and spiritual formation through self-assessment and peer-evaluation of academic activities (S-1, 6; E-1, 4, 5, 6, 7).
3. Students will demonstrate knowledge and understanding of the advanced principles and practices of Christian educational leadership through critical reflection of scholarly resources and contemporary writings (S-1; E-1, 5, 7, 8).
4. Students will demonstrate advanced skills in Christian educational leadership through well-reasoned applications and evaluations deployed in personal development and teaching ministry opportunities (S-1, 3, 4, 5, 6; E-1, 2, 4, 5, 6, 7, 8).

## Program Requirements

**Admission:** Students pursuing a Master of Christian Education degree must have obtained a bachelor's degree from an approved institution. Any student with a bachelor's degree in a program other than Education may be required to complete prerequisites prior to full acceptance into the program.

**Graduation:** Students must have a minimum 3.0 grade point average.

**Transfers:** Only transfer credits from approved institutions, which have an earned grade of B- or above will be accepted. Only 50% of the program may be transferred. All capstone work must be completed at Veritas. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course. Graduate level courses cannot be applied to undergraduate degrees or certificates, and undergraduate courses cannot be applied to graduate degrees or certificates.

## Master of Christian Education Degree Completion

Students pursuing the Master of Christian Education degree may select from the following specialization options:

- Administration Specialization
- Classroom Instruction Specialization
- Special Education Specialization

The 30-credit MCEd curriculum is divided between core courses, specialization courses, electives, and a capstone. Most courses are offered on a two-year rotation. See the course descriptions for rotation and prerequisite information.

### Course Sequence

- Research and Writing must be taken within a student's first two semesters.
- Independent Research or the internship must be the final course in a program but may be taken concurrently with one other course.
- All other courses may be taken in any order based on availability.

Master of Christian Education Core Courses 12 credits

ED 525	Current Issues in Education	3
ED 540	Research and Writing	3
ED 700-A	Historical and Social Foundations of Education	3
SPED 510	Introduction to Special Education	3

### Administration Specialization

Required Courses 12 credits

ED 501	Curriculum Development	3
ED 605	Assessment in Education	3
ED 620	Christian School Administration	3
PT 510	Organization and Administration of Church Ministries	3

Elective Courses (Various Options) 3 credits

Capstone Courses 3 credits

**Choose one of the below options:**

ED 535	Independent Research	3
ED 640	Administration Internship	3

### Classroom Instruction Specialization

Required Courses 9 credits

ED 515	Instructional Strategies	3
ED 530	Advanced Classroom Management	3
ED 605	Assessment in Education	3

Elective Courses (Various Options) 6 credits

Capstone Courses 3 credits

**Choose one of the below options:**

ED 535	Independent Research	3
ED 630	Classroom Instruction Internship	3

## Special Education Specialization

Required Courses	9 credits
SPED 610 Teaching Methods for Learning Disabilities	3
SPED 612 Behavior Man. and Social Skills Training	3
SPED 615 Teaching Methods for Intellectual Disabilities	3
SPED 620 Assessment and Intervention	3
Elective Courses (Various Options)	3 credits
Capstone Courses	3 credits
<b>Choose one of the below options:</b>	
ED 535 Independent Research	3
SPED 635 Special Education Internship	3
Total	30 credits

## Dual Specialization Capstone Policy

Students pursuing a dual specialization within the Master of Christian Education degree will complete a single capstone course. The requirement may be fulfilled through **ED 535 Independent Research** or by selecting one of the specialization-specific internship courses (**ED 630 Classroom Instruction Internship, ED 640 Administration Internship, or SPED 635 Special Education Internship**). In all cases, the capstone experience must integrate both specializations.

For students completing ED 535 Independent Research, the project must be a unified study that meaningfully bridges the two specializations and demonstrates how they intersect in theory and practice.

For students completing an internship option, students may enroll in one of the listed internship courses; however, required field experiences and the final written paper must intentionally integrate both specialization areas and reflect their intersection in professional practice.

Students must submit a capstone proposal for approval prior to beginning the capstone experience.

# Entrance Requirements for Education Specialist and Doctoral Degrees

## Admissions

When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time. The program student who does not re-enroll for a period of one year will be required to reapply and will fall under the degree program requirements specified in the catalog valid at the time of his reenrollment.

The basic requirement for admission into the Education Specialist degree or a doctoral degree is a master's degree and evidence of the student's ability to complete doctoral-level work. Agreement with the College's doctrinal statement and standard of conduct is also required prior to consideration of admission. Admissions decisions are made by the Admissions Office.

Students applying to either of the degree programs are required to submit the following to the College Office:

- Completed application (including references and official transcripts)
- Non-refundable application fee
- Agreement to a background check
- College transcript showing the completion of a Master's degree
- Academic Writing Samples for Evaluation
- Agreement with the VBC doctrinal statement
- Evidence of faithful attendance to a local church

The application and all supporting documents must be received at least one week before the start of the term in which the student begins classes.

## Admission Procedures

1. Complete and submit an application form along with a non-refundable \$40.00 application fee.
2. Official transcripts must be sent directly from previously attended colleges and universities to the VBC Admissions Office. Official transfer credit evaluations will not be

conducted until all official transcripts have been received and the admissions application has been completed.

## Student Information

### Program Requirements

**Admission:** Students pursuing an Education Specialist or doctoral degree must have obtained a master's degree with a cumulative GPA of 3.0 or higher from an approved institution.

Program-specific admission requirements may include a minimum number of graduate-level credits and graduate-level writing samples.

**Graduation:** Students must have a minimum 3.0 grade point average.

**Transfers:** Only transfer credits from approved institutions, which have an earned grade of B or above will be accepted. Only 50% of the program may be transferred. All capstone work must be completed at Veritas. Transfer credits will be applied as electives unless evidence is provided which indicates that the transfer course is similar in content and philosophy to a required course.

### Attendance

The college does not track attendance for student records. Veritas Baptist College offers 100% distance learning for every degree program we offer. Students access the weekly lessons through the college's learning management system.

Due to the nature of distance learning, all students are required to successfully complete the first week's assignment within the time frame given to avoid being automatically dropped from the course.

### Institutional Review Board (IRB) Requirement

#### IRB Training

All doctoral students conducting dissertation research involving human subjects must complete Veritas Baptist College-approved IRB training prior to submitting a research proposal for review. Documentation of completed training must accompany the IRB application.

## IRB Review and Approval

1. IRB approval is required for all dissertation research involving human subjects before any data collection begins.
2. No recruitment, data collection, pilot studies, interviews, surveys, or observations may occur until formal written approval has been granted by the Veritas Baptist College Institutional Review Board (IRB).
3. Any substantive changes to an approved research protocol requires that a revised application be submitted to the IRB for review and approval prior to implementation.

## Research Restrictions Involving Minors

Veritas Baptist College does not approve research that requires direct contact with minors, including but not limited to:

- Interviews with minors
- Surveys administered directly to minors
- Direct observational research involving minors where the researcher interacts with participants

Dissertation research proposals that include direct interaction with minors will not be approved and must be revised to comply with institutional policy.

## Compliance and Enforcement

Failure to obtain required IRB training and approval constitutes noncompliance with institutional policy and may result in:

- Delay or denial of dissertation approval
- Suspension of research activities
- Academic consequences as determined by the College

## Responsibility

It is the responsibility of the student, in consultation with the dissertation chair, to ensure full compliance with this policy and all IRB requirements.

## Honors

A graduate degree candidate earning at least a 3.5 grade point average for courses completed at VBC is eligible for honors recognition. Evaluation is based upon the successful completion of the course requirements and the required number of credits for the degree. Scholastic honors are as follows:

Cum laude	3.50–3.69 grade point average
Magna cum laude	3.70–3.89 grade point average
Summa cum laude	3.90–4.00 grade point average

## Limit to Fulfill Academic Requirements

Any student not completing the requirements for graduation within 7 years of admission will be required to secure permission from the Exception Committee to fulfill the requirements for their degree program prescribed in the current catalog before being allowed to graduate. When entering into a degree program, the student will be bound by the degree requirements specified in the catalog valid at that time.

## Grade Point Average Requirements

A student must earn a minimum grade point average of 3.0 in order to obtain an Education Specialist or doctoral degree. Only two C's may be applied to an Education Specialist or doctoral degree. All transfer credit into the program must be a B or higher.

# Education Specialist

The Education Specialist (Ed.S.) degree at Veritas Baptist College is designed for professionals seeking advanced knowledge and skills in education without the commitment of a doctoral dissertation. The program offers a comprehensive 30-credit curriculum, including required core courses and electives in one of three specializations: Special Education, K-12 Administration, or Curriculum and Instruction.

This flexible, rigorous program prepares educators for leadership roles and provides opportunities for career advancement in various educational settings. Students who wish to continue their studies may apply credits earned in the Ed.S. program toward the Doctor of Education (Ed.D.), seamlessly transitioning into the dissertation phase.

## Education Specialist Degree Completion

Students pursuing the Education Specialist degree may select from the following specialization options:

- Curriculum and Instruction Specialization
- K-12 Administration Specialization
- Special Education Specialization

The 30-credit EdS curriculum is divided between required courses and electives. Most courses are offered on a two-year rotation. See the course descriptions for rotation and prerequisite information.

## Course Sequence

- Courses in this degree may be taken in any order based on availability.

EdS Core (required of all EdS students) 21 credits

CM 705	Principles of Effective Communication	3
CM 820	Leadership Principles and Ethics	3
DIS 840	Research Methods: Q, Q, MM, A	3
ED 700-B	Historical and Social Foundations of Education	3
ED 710	Curriculum Philosophy and Analysis	3
ED 800	Issues and Trends in Exceptionality	3
ED 810	Issues and Trends in Teaching and Learning	3

EdS students select one of the specialization options below:

EdS Electives - Curriculum/Instruction Spec. 9 credits

**Select three of the below course options:**

ED 530	Advanced Classroom Management	3
ED 605-B	Assessment in Education	3
ED 615-B	Instructional Strategies	3
SPED 610-B	Teaching Methods for Learning Disabilities	3
SPED 612-B	Behavior Management and Social Skills Training	3
SPED 615-B	Teaching Methods for Intellectual Disabilities	3
SPED 620-B	Assessment and Intervention	3

EdS Electives - K-12 Administration Spec. 9 credits

**Select three of the below course options:**

DM 730	Critical Issues / Problem-Solving in Ministry	3
ED 530	Advanced Classroom Management	3
ED 605-B	Assessment in Education	3
ED 615-B	Instructional Strategies	3
ED 620-B	Christian School Administration	3
SPED 610-B	Teaching Methods for Learning Disabilities	3
SPED 612-B	Behavior Management and Social Skills Training	3
SPED 615-B	Teaching Methods for Intellectual Disabilities	3
SPED 620-B	Assessment and Intervention	3

EdS Electives - Special Education Spec. 9 credits

***Select three of the below course options:***

SPED 610-B Teaching Methods for Learning Disabilities 3

SPED 612-B Behavior Management and Social Skills Training 3

SPED 615-B Teaching Methods for Intellectual Disabilities 3

SPED 620-B Assessment and Intervention 3

Total 30 credits

# Doctor of Ministry

The Doctor of Ministry (DMin) is an advanced professional degree. It is designed for ministry leaders (whether laity or professional) who desire to continually excel in ministry practices.

## Outcomes

(The department outcomes are linked to the college outcomes.)

1. Demonstrate competence in applying biblical research to specific methods of ministry.
2. Evaluate the dynamics of ministry contexts in a multicultural setting.
3. Produce and defend a research project to address a specific ministry objective.
4. Develop a more focused biblical ministry in light of personal skills, calling, and experience.

## Doctor of Ministry Degree Completion

The 30-credit DMin curriculum is divided between required courses and electives. Most courses are offered on a two-year rotation. See the course descriptions for rotation and prerequisite information.

## Course Sequence

- Prior to DM 740 Doctoral Ministry Proposal Design, students must have completed 21 degree credits.
- Prior to DM 840 Doctoral Ministry Literature Review, students must have completed DM 740.
- Prior to DM 850 Doctoral Ministry Project, students must have completed DM 840.
- All other courses may be taken in any order based on availability.

## Doctor of Ministry Core Courses

27 credits

DM 700	Consistent Hermeneutics in Ministry	3
DM 710	Biblical Ethics in Ministry	3
DM 740	Doctoral Ministry Proposal Design	3
DM 800	Research and Writing for Public Ministry	3
DM 810	Evangelistic Ministry in Contemporary Culture	3

DM 820	Discipleship Ministry through the Local Church	3
DM 830	Leadership Development for Ministry	3
DM 840	Doctoral Ministry Literature Review	3
DM 850	Doctoral Ministry Project	3
Doctor of Ministry Electives		3 credits
Total		30 credits

# Doctor of Education

## Outcomes

(The department outcomes are linked to the college outcomes.)

1. Analyze and address educational leadership situations biblically.
2. Demonstrate competence in designing, conducting, and communicating research that is designed to address complex problems of practice in Christian education settings.
3. Recommend improvements in practice and policy that would advance the academic and spiritual growth of all students.

## Doctor of Education Degree Completion

Students pursuing the Doctor of Education degree may select from the following specialization options:

- Curriculum and Instruction Specialization
- K-12 Administration Specialization
- Special Education Specialization

The 48-credit EdD curriculum is divided between required courses and electives. Most courses are offered on a two-year rotation. See the course descriptions for rotation and prerequisite information.

## Course Sequence

- DIS courses are to be taken in the following order: DIS 860, DIS 900, DIS 910, DIS 920, DIS 930, and DIS 940.

## EdD Core (required of all EdD students) 42 credits

CM 705	Principles of Effective Communication	3
CM 820	Leadership Principles and Ethics	3
DIS 840	Research Methods: Q, Q, MM, A	3
DIS 860	Introduction to Applied Research	5
DIS 900	Literature Review to Solve a Problem	5

DIS 910	Applied Research Methods	5
DIS 920	Proposal Defense* **	3
DIS 930	Data Collection and Analysis	3
DIS 940	Dissertation Defense***	0
ED 700-B	Historical and Social Foundations of Education	3
ED 710	Curriculum Philosophy and Analysis	3
ED 800	Issues and Trends in Exceptionality	3
ED 810	Issues and Trends in Teaching and Learning	3

\* Upon completion of DIS 920, students must maintain continuous enrollment in the program until finishing DIS 940.

\*\* DIS 920 and DIS 930 may be extended for a continuation fee if approved by the program director.

\*\*\* Enrollment in DIS 940 is contingent on approval by the program director.

EdD students select one of the specialization options below:

#### EdD Electives - Curriculum/Instruction Spec. 6 credits

**Select two of the below course options:**

ED 530	Advanced Classroom Management	3
ED 605-B	Assessment in Education	3
ED 615-B	Instructional Strategies	3
SPED 610-B	Teaching Methods for Learning Disabilities	3
SPED 612-B	Behavior Management and Social Skills Training	3
SPED 615-B	Teaching Methods for Intellectual Disabilities	3
SPED 620-B	Assessment and Intervention	3

#### EdD Electives - K-12 Administration Spec. 6 credits

**Select two of the below course options:**

DM 730	Critical Issues / Problem-Solving in Ministry	3
ED 530	Advanced Classroom Management	3
ED 605-B	Assessment in Education	3
ED 615-B	Instructional Strategies	3
ED 620-B	Christian School Administration	3
SPED 610-B	Teaching Methods for Learning Disabilities	3



# Course Descriptions

## Undergraduate Course Descriptions

### Bible and Theology

#### BI 101 Old Testament Survey (3)

A survey of the entire Old Testament which covers the author, date, purpose, and outline for each book. The national history of Israel will be emphasized throughout (offered summer and fall).

#### BI 102 New Testament Survey (3)

A survey of the entire New Testament covering the author, date, purpose, outline, and background information of each book (offered summer and spring).

#### BI 210 Cultures and Geography of the Bible (3)

A course which brings to life cultural and geographical characteristics associated with key Old and New Testament events. This course traces the social development of human civilization beginning with the

Creator's work in the Fertile Crescent and concluding with the millennial kingdom on the Earth (offered every two years).

#### BI 201 Pentateuch (2)

A study of the first five books of the Old Testament. Special attention will be given to the creation account, the Patriarchs, the events of the Exodus, the Levitical system, and the scriptural proof for Mosaic authorship (offered every year).

#### BI 202 Historical Books (2)

A careful study of the major teachings of the books of Joshua through Esther in the English Bible. The study includes the major characters and events, giving special attention to the nation of Israel from its origin to its return from exile, relating Israel's history to God's plan for the ages (offered every two years).

#### BI 204 Life of David (2)

A study of the life of David looking at the transition from the theocracy to the monarchy and progressing through the reign of David to the transition to Solomon's reign. The study focuses on David's heart for God with regular references to the Psalms (offered every two years).

#### BI 205 Genesis (2)

An examination of the book of Genesis with particular emphasis on the major themes and events: creation, flood, patriarchal narratives, and the development of a godly seed. Attention will be given to the origins of crucial theological concepts and social foundations found in the book, such as the origin of work, marriage, government, worship, sin, and forgiveness.

#### BI 211 Acts (2)

A detailed study of the book of Acts emphasizing historical content, the growth of the early church, the spreading of the gospel, and church planting in the first century (offered every two years).

#### BI 212 Romans (2)

An introduction to and exposition of Romans, noting doctrinal and practical truths, Israel's place in the divine program, and the believer's responsibilities to God and man (offered every two years).

#### BI 213 Life of Christ I (3)

A chronological study of the Life of Christ. This study includes an examination of the earthly ministry of Jesus including His preexistence, genealogy, birth, childhood, and early ministry. Special attention will be given to chronological and genealogical components of His travels. Overarching themes will be emphasized and practical application will be offered (offered summer and fall).

#### BI 214 Life of Christ II (3)

A chronological study of the Life of Christ. This study includes an examination of the earthly ministry of Jesus from its midway point to the Ascension. Special attention will be given to chronological and genealogical components of His travels. Overarching themes will be emphasized and practical application will be offered (offered summer and spring).

#### BI 222 Principles of Bible Study (2)

A course designed to help the student in his personal study of God's Word. Various methods of Bible study will be investigated. Particular attention will be given to hermeneutics, the science of biblical interpretation (offered every two years).

### BI 301 Poetical Books (2)

A detailed survey of the five Old Testament poetical books covering themes and outlines, authorship, problem passages, characteristics of Hebrew poetry, and Messianic references (offered every two years).

### BI 302 Major Prophets (2)

A survey of the messages and historical background of the books of Isaiah, Jeremiah, Lamentations, Ezekiel, and Daniel. The authorship and divine promise of future judgment and deliverance will be emphasized (offered every two years).

### BI 303 Daniel (2)

An analysis and exposition of Daniel, concentrating on both its historical background and prophetic themes. Topics for discussion include Nebuchadnezzar's image, the four beasts, Daniel's 70 weeks, the antichrist, the tribulation, and the millennium (offered every two years).

### BI 311 Pauline Epistles (2)

The study of the epistles of Paul, Romans through Philemon, in relation to his life and ministry (offered every two years).

### BI 312 First Corinthians (2)

An expositional study including authorship, purpose, and outline with particular

attention given to difficult passages (offered every two years).

### BI 313 Hebrews (2)

An expositional study including authorship, purpose, and outline with particular attention given to difficult passages (offered every two years).

### BI 314 General Epistles (2)

An expository study of Hebrews, James, 1 and 2 Peter, 1-3 John, and Jude emphasizing the practical lessons and problems raised by these letters primarily addressed to the Hebrew Christians (offered every two years).

### BI 401 Minor Prophets (2)

A survey of Hosea through Malachi. The message of each book will be considered in its historical setting to better understand Israel's moral and spiritual condition. Special emphasis will be given to authorship and divine promise of future judgment and deliverance (offered every two years).

### BI 412 Revelation (2)

An expositional analysis of this prophetic book. A detailed chronology of future events will be presented. The study will demonstrate the validity of the pre-tribulational rapture of the church and the premillennial return of Christ (offered every two years).

### TH 203 Bible Doctrines I (3)

This course is the study of the doctrines of the Bible, God, Jesus Christ, the Holy Spirit, and Salvation. This study will include an evaluation of false teachings with an emphasis on apologetics (offered summer and fall).

### TH 204 Bible Doctrines II (3)

This course is the study of the doctrines of Man, Sin, Angels, the Church, and Last Things. This study will include an evaluation of false teachings with an emphasis on apologetics (offered summer and spring).

### TH 401 Eschatology (2)

A systematic study of the biblical basis for premillennialism. This study examines the biblical covenants, the rapture of the church, the tribulation, the Second Coming of Christ, the millennium, and the eternal state. Alternative theories regarding the tribulation and millennium are objectively considered and refuted. *Prerequisites:* TH 204. Junior or senior status (offered every two years).

### TH 402 Contemporary Theology (2)

This course centers on the most significant developments and movements on the current theological scene. This study will include discussions of the major theological movements and their implications on

today's church. This will include denominational differences and parachurch organizations as well as methodology of evangelization and missionary efforts. *Prerequisites:* TH 203 and 204. Junior or senior status. (offered every two years).

### TH 404 Contemporary Challenges to Traditional Dispensationalism (2)

An in-depth study of basic tenets of Traditional Dispensationalism, Covenant Theology, and Progressive Dispensationalism. *Prerequisite:* TH 203 and 204 and junior or senior status. (offered every two years).

## BIBLICAL COUNSELING

### BC 101 Spiritual Life Dynamics (3)

Placing an emphasis on the wholeness of the inner person, this course emphasizes the Christ-like character needed to be an effective counselor, stressing the spiritual disciplines of prayer, Scripture memory and meditation, journaling, redemptive relationships, and repentance and confession (offered every two years).

### BC 121 Introduction to Biblical Counseling (3)

This course covers the definition of biblical counseling, the role of the biblical counselor,

and the ministry of biblical counseling in the church, providing an introduction to foundational concepts and features of biblical counseling and comparing and contrasting biblical counseling with secular models (offered every year).

#### BC 221 Methods of Biblical Counseling (3)

This course presents the necessary methods of biblical counseling, equipping the counselor to help people make lasting positive changes in their thinking and actions (offered every two years).

#### BC 301 Theology of Biblical Counseling (3)

This course focuses on the theological basis for biblical counseling, emphasizing the interconnectedness of the material and immaterial aspects of the human person, focusing on the importance of spiritual wholeness and the role of the Holy Spirit and the Word of God (offered every two years).

#### BC 401 Advanced Counseling Issues I (3)

This course applies biblical principles to specific counseling issues, including anxiety, fear, depression, anger, and captivating sins. **Prerequisites:** BC 121 and 221. Junior or senior status. (offered every two years).

#### BC 402 Advanced Counseling Issues II (3)

This course applies biblical principles to more counseling issues that are prevalent today, including eating disorders, drug and alcohol addiction, pornography and sexual addiction, and other ways of life that involve wrong thinking. **Prerequisites:** BC 121 and 221. Junior or senior status. (offered every two years).

## BIBLICAL LANGUAGES

#### BL 101 Elementary Greek I (3)

A foundational introduction to NT Greek grammar from the alphabet through the present participle. The student will begin to translate on his own. Some word studies will be included (offered every two years).

#### BL 102 Elementary Greek II (3)

A continuation of the study of NT Greek syntax. The course includes more difficult translation and a study of the Greek participle and infinitive. **Prerequisite:** BL 101 (offered every two years).

#### BL 201 Intermediate Greek I (3)

This course begins with a review of Greek grammar, then goes beyond to deal with a more detailed study of syntax. The student develops vocabulary skills and translates

assigned passages from the Greek New Testament. The student also learns the process of a Greek “word study.” **Prerequisite:** BL 102 (offered every two years).

#### BL 202 Intermediate Greek II (3)

This course highlights a study of the syntax of the Greek verb and other vital parts of speech. Vocabulary and translation skills are further developed through translation of passages from the Greek New Testament. The student learns the proper techniques for performing a detailed exegesis of Scripture text. **Prerequisite:** BL 201 (offered every two years).

## Church Business

#### BA 103 Principles of Accounting I (3)

A study of the basics of the accounting process, including understanding accounting principles and terms, establishing a chart of accounts to create accounting records and making entries for various accounting transactions common in most businesses and not-for-profit organizations (offered every two years).

#### BA 104 Principles of Accounting II (3)

Building on the concepts learned in BA 103, this course will focus on a deeper understanding of Generally Accepted Accounting Principles (GAAP), special regulation and legislation affecting the

practice of accounting, preparation of journal entries and financial statements, financial statement analysis, budgeting, and taxes. Special emphasis will be placed on application of accounting principles to ministerial and nonprofit applications.

**Prerequisite:** BA 103 (offered every two years).

#### BA 201 Organizational Communication (3)

An in-depth study of the theory and practice of effective verbal and non-verbal organizational communication. Special emphasis will be placed on professionalism, improvement of individual communication, workplace and marketing communication, memo and email writing, and communication with the different tiers of the org. chart. **Prerequisites:** EN 101 and EN 102 (offered every two years).

#### BA 210 Principles of Marketing (3)

An introduction to the marketing concept, market analysis, and the development of marketing strategies, market research, target markets, product placement, promotion, and pricing. Detailed study of market segmentation, target marketing, and the behavior of business customers will allow the students to make informed business decisions (offered every two years).

### BA 212 Principles of Management (3)

An introduction to the management functions of planning, organizing, leading, and controlling, and their application to the business and ministry worlds. The student will learn how these functions are applied by the manager through effective leadership in the context of ethics, motivation, process design, and decisionmaking (offered every two years).

### BA 401 Corporate Finance (3)

A survey of principles and techniques of financial analysis, planning and control, working capital management, capital budgeting, long-term financing, and cost of capital. Students use time value of money, financial statement analysis, forecasting, and projected cash flows to evaluate business scenarios. *Prerequisites:* BA 103 and BA 104 (offered every two years).

### BA 405 Economics (3)

A survey of the principles of microeconomics and macroeconomics. Students will gain an understanding of national income determination, supply, demand, inflation, employment levels, money and banking, fiscal and monetary policy, and international trade and balance of payments. Emphasis will be placed on understanding the adjustment of business

enterprises to changing market conditions (offered every two years).

### BA 410 Business Law (3)

This course will provide a comprehensive overview of legal principles essential for effective management and operation of organizations within a ministry context. Participants will explore the intersection of business and law, gaining insights into the legal framework governing various aspects of ministry-related activities. Special emphasis will be placed on current issues in ministry and law (offered every two years).

## Church History

### CHHI 323 Church History (3)

A survey of the New Testament church from its birth to the present. This course will examine the Baptist position in church history as well as cover the general history of other major denominations (offered every two years).

### CHHI 423 Baptist History (3)

A survey of Baptist history. Examines key figures, Baptist distinctives, significant movements, and modern issues within their historical perspective (offered every two years).

# Church Ministries

## APOL 100 Introduction to Apologetics (3)

This course introduces students to both the why and the how of defending the Christian faith. Topics covered include the existence of God, the reliability of the Scriptures, the identity of Jesus Christ, and the question of evil (offered every year).

## APOL 301 Introduction to Worldview (3)

A study of comparative worldviews and the assumptions or assertions each major belief system makes regarding the essential aspects of human existence. The course will evaluate the assumptions and assertions of each worldview in light of the essential teachings of Christianity (offered every two years).

## CM 104 Personal Evangelism (2)

A study and application of the biblical principles of evangelism. Techniques for witnessing, visitation, and follow-up will be examined with special emphasis on personal soul-winning (offered every two years).

## CM 151 Introduction to Digital Media (3)

This course provides an overview of the very large role that digital media has in ministry. From digital presentations for the classroom

to website design to social media, students will be given practical tools that can be used to enhance their ministries (offered every two years).

## CM 181, 182 Field Practicum (1)

A course which encourages involvement in various areas of practical Christian service. Students must select at least one ministry in their local church in which they will be extensively involved. Service activities are monitored and evaluated on a weekly basis (offered every semester as needed).

## CM 289 Missions Practicum (2)

This course will involve travel to and practical experience on a mission field, either stateside or abroad, serving with missionaries for a period of at least five days. Attendance to a week-long educational missions camp may be used only one time for this practicum throughout your time at VBC. Students must submit a missions practicum proposal in advance of the trip/camp. This proposal must be approved by the administration before the student can register for the Missions Practicum course. This course may not be taken during the same semester a student is taking MI 400 (offered every year as needed).

CM 202 Biblical Financial Management (2)

A survey of biblical principles of financial management in the Christian home with opportunity for personal and practical application. Pastoral students will also receive information on the management of finances in the local church (offered every two years).

CM 212 Philosophy of Worship Music (3)

A course designed to help students develop a biblical philosophy of church music with an understanding of the function and purpose of congregational, vocal, and instrumental music in the worship service (offered every two years).

CM 232 Hymnology (2)

A study of the development of the hymn and gospel song from the early church to the present. A minimum grade of a “C” is required (offered every two years).

CM 302 Christian Leadership (2)

A study of the biblical principles of leadership including the development of leadership skills, proper planning, and time management techniques, and the setting and achieving of spiritual goals (offered every two years).

CM 304 Marriage and the Family (2)

A study of the biblical principles for building a Christian home. Topics include dating, mate selection, solving family problems, finances, time management, and child training (offered every two years).

CM 310 Administrative and Instructional Strategies for Church Education (2)

An examination of various administration models, teaching methods, and practical techniques designed to equip the Christian church leader in the education ministries of the church. (offered every two years).

CM 320 Teaching Bible (3 credits)

This course equips students with the knowledge and skills to effectively teach the Word of God to children in grades 1–6. Emphasis is placed on understanding the spiritual and developmental needs of children, crafting age-appropriate Bible lessons, and using creative methods to make Scripture come alive in Sunday school, children’s church, and midweek programs. Students will learn to develop clear biblical objectives, engage students through storytelling and activities, and cultivate a heart for shepherding children toward a personal relationship with Christ (offered every two years).

### CM 402 Child Evangelism (2)

A practical course designed to prepare a teacher to lead a child to Christ, develop Bible lessons on a child's level, and effectively instruct children using the most appropriate methods (offered every two years).

### CM 410 Ministry Internship I (3)

The ministry internship is the capstone course for all undergraduate ministry students. Senior students will learn the practical side of ministry by partnering with a local church pastor to participate in ministry. Each student will create ministry reports, have mentoring conversations with the pastor, and complete projects that help demonstrate ministry readiness.

**Prerequisite:** Senior status (offered every semester).

### CM 420 Ministry Internship II (3)

This is the second semester of the capstone course for all undergraduate ministry students. Senior students will learn the practical side of ministry by partnering with a local church pastor to participate in ministry. Each student will create ministry reports, have mentoring conversations with the pastor, and complete projects that help demonstrate ministry readiness.

**Prerequisites:** Senior status; completion of CM 410 (offered every semester).

## Education

### ED 101 Methods and Materials (2)

An introduction to the aims, materials, and general methods employed in teaching. Organization of units of work, lesson planning, and classroom procedures in teaching the fundamental subjects will also be discussed (offered every two years).

### ED 103 Teaching Fine Arts (2)

An overview of practice and procedures employed by elementary teachers in fine arts instruction which includes the disciplines of art, music, and drama. Lesson planning, materials, and classroom strategies will also be discussed (offered every two years).

### ED 104 Teaching PE and Health (2)

This course is designed to help students develop a foundational understanding and a Christian philosophical perspective of health, physical education, and sports. Prospective teachers will learn how to instruct students to develop personal motor skills, participate productively in team games, and enhance their overall physical fitness, health, and wellness. Topics include fitness, legal liability, and discipline as applied to physical education. The course requirements will direct the teacher candidate toward professional standards in

the areas of Health and Physical Education (offered every two years).

#### ED 111 Human Growth and Development (2)

A study of the intellectual, physical, and spiritual growth of the human life beginning with conception until death. Psychological theory and research will be used as a foundation to evaluate critical stages of human development (offered every two years).

#### ED 112 Philosophy of Christian Education (2)

A course of study which highlights the biblical and historical background of Christian education. Emphasis is placed on the development of a genuine philosophy of Christian education consistent with the Word of God (offered every year).

#### ED 201 Teaching Reading and Language Arts (3)

A presentation of practical methods of teaching reading, including an introduction to phonics and the comprehension skills involved in a developmental reading program. Students will participate in classroom observations, demonstration teaching, and an informal reading inventory testing series to determine the instruction level of an elementary child (offered every two years).

#### ED 202 Teaching Elementary Math (3)

An introduction to the principal methods, procedures, and basic materials necessary for teaching elementary math. An emphasis will be given to analytical thinking and problem solving (offered every two years).

#### ED 210 Teaching STEAM (2)

STEAM stands for Science, Technology, Engineering, the Arts, and Mathematics. STEAM ties all of the subjects together in an interdisciplinary way. This course includes an introduction to STEAM theory as well as instruction in creating STEAM lesson plans and portfolios (offered every two years).

#### ED 222 Teaching the Young Child (2)

A study of the preschool-age child. It will focus on the history and theories of early childhood education. The instructional methods, assessment strategies, and curriculum content will be discussed (offered every two years).

#### ED 232 Instructional Technology (3)

A study of how to effectively implement educational technology in the classroom. The scope of educational technologies will be explored in addition to a more focused look at how to implement information delivery and assessment technologies. Successful completion of this course will require students to demonstrate proficiency

in their ability to utilize technology in the classroom (offered every two years).

#### ED 243 Educational Classroom Practicum (3)

This is the capstone course for the associate program. This course provides associate education students with hands-on experience in an approved classroom setting. Students will develop lesson plans, teach lessons, conduct teacher interviews, observe instruction, document observations, and use a block lesson planner. The minimum passing grade for ED 243 is 80%. **Prerequisite:** Classroom Practicum is taken after all education and specialization core courses are complete (offered every fall and spring semester). See Associate of Christian Education specialization options for required core courses.

#### ED 301 Educational Psychology (3)

A study of the principles and theories which affect the teaching/learning process. A unit on developing critical thinking skills will also be included. Education of exceptional students will be addressed. **Prerequisite:** ED 111 Human Growth and Development (offered every two years).

#### ED 311 Teaching Elementary Science (2)

An introduction to the principal methods, procedures, and basic materials necessary

for teaching elementary science (offered every two years).

#### ED 312 Teaching Elementary Social Studies (2)

An introduction to the principal methods, procedures, and basic materials necessary for teaching elementary social studies (offered every two years).

#### ED 330 Instructional Strategies for Middle and High School (3)

This course is designed to provide educators with a variety of instructional tools for teaching middle and high school content subjects. The instructional process of planning, teaching, assessing, and reflecting is highlighted (offered every two years).

#### ED 343 Teaching Readiness Assessment (3)

This course provides education students with hands-on experience in an approved classroom setting immediately before student teaching. Students will develop lesson plans, teach lessons, conduct teacher interviews, observe instruction, document observations, and use a block lesson planner. A minimum grade of 80% is required to advance to ED 410 Student Teaching. Students who do not meet all course requirements or demonstrate readiness for student teaching must retake Classroom Practicum or transition to another program.

ED 410 Student Teaching should be taken within one year of completing this course. Prerequisites: ED 343 must be completed after reaching senior status, finishing all required education prerequisite courses, and just before student teaching (offered every fall and spring semester).

### **ED 343 Prerequisite Courses - Elementary Education**

ED 101 Methods and Materials  
ED 111 Human Growth and Development  
ED 112 Philosophy of Christian Education  
ED 232 Instructional Technology  
ED 301 Ed Psychology  
SPED 310 Teaching Students with Learning Disabilities  
ED 103 Fine Arts  
ED 104 PE and Health  
ED 201 Reading and Language Arts  
ED 202 Teaching Math  
ED 210 Teaching STEAM  
ED 311 Teaching Science  
ED 312 Teaching Social Studies  
ED 302 Children's Literature

### **ED 343 Prerequisite Courses- Special Education**

ED 101 Methods and Materials  
ED 111 Human Growth and Development  
ED 112 Philosophy of Christian Education  
ED 232 Instructional Technology  
ED 301 Ed Psychology  
SPED 210 Introduction to Exceptional

Learners  
SPED 220 Characteristics and Methods: Mild Disabilities  
SPED 230 Teaching Reading to Diverse Learners  
SPED 300 Behavior Management  
SPED 320 Characteristics and Methods: Intellectual Disabilities  
SPED 330 Inclusion Planning for Diverse Learners  
SPED 400 Characteristics and Methods: Autism  
SPED 405 Characteristics and Methods: Gifted Learners

### **ED 343 Prerequisite Courses - Secondary Math**

BA 203 Introduction to Statistics  
ED 101 Methods and Materials  
ED 111 Human Growth and Development  
ED 112 Philosophy of Christian Education  
ED 232 Instructional Technology  
ED 301 Ed Psychology  
SPED 310 Teaching Students with Learning Disabilities  
ED 330 Instructional Strategies for Middle & High School  
ED 421 Teaching Secondary Mathematics  
MA 101 College Math  
MA 102 College Algebra  
MA 204 College Trigonometry  
MA 301 Calculus I  
MA 302 Calculus II  
MA 401 College Geometry

MA 421 Teaching Secondary  
Mathematics

**ED 343 Prerequisites Courses - Secondary  
History**

ED 101 Methods and Materials  
ED 111 Human Growth and Development  
ED 112 Philosophy of Christian Education  
ED 232 Instructional Technology  
ED 301 Ed Psychology  
SPED 310 Teaching Students with  
Learning Disabilities  
ED 330 Instructional Strategies for  
Middle & High School  
HI 101 US History I  
HI 102 US History II  
HI 201 History of Western Civilization I  
HI 202 History of Western Civilization II  
HI 303 World Geography  
HI 313 Civil War and Reconstruction  
HI 432 American Government  
ED 431 Teaching History  
CHHI 323 Church History

**ED 343 Prerequisite Courses - Secondary  
English**

ED 101 Methods and Materials  
ED 111 Human Growth and Development  
ED 112 Philosophy of Christian Education  
ED 232 Instructional Technology  
ED 301 Ed Psychology  
SPED 310 Teaching Students with  
Learning Disabilities  
ED 330 Instructional Strategies for

Middle & High School

ED 412 Teaching Secondary Grammar  
and Composition

ED 413 Teaching Secondary Literature  
and Poetry

EN 101 Composition I

EN 102 Composition II

EN 201 English Literature

EN 202 American Literature

EN 205 Creative Writing

EN 330 Drama as Literature

EN 403 Advanced Grammar

EN 405 Milton

ED 400 Effective Classroom  
Management (3)

A study of the types of learning disabilities that teachers may encounter in general education classrooms. Topics will include styles, common learning disabilities, methods of assessment, differentiating instruction, and grading. Particular attention will be given to developing a biblical perspective of the need for special education in Christian schools. *Prerequisite:* Junior status (offered every two years).

ED 401 Tests & Measurements (3)

A study of the principles and utilization of various assessment strategies in analyzing educational efforts. An emphasis will be given to the analyzing of results from standardized achievement tests to aid instruction (offered every two years).

#### ED 405 Classroom Management (2)

A study of the principles and procedures involved in developing an effective education environment *Prerequisite:* Junior status or a minimum of two years of full-time classroom experience or its equivalent that the student will demonstrate through a letter from an administrator or supervisor (offered every two years).

#### ED 410 Student Teaching/Capstone Project (9)

This 15-week course integrates classroom observation and teaching under the supervision of both the cooperating teacher and college supervisor. Student teachers will spend nine weeks in a full-time teaching role, assuming all responsibilities of a classroom teacher. Student teachers will take full responsibility for instruction and classroom management while receiving guidance from the cooperating teacher and the college supervisor. Student teachers who are already employed as teachers may not fulfill their student teaching requirements in their own classrooms; instead, they must complete the experience in a different classroom with approval from both the department chair and the college supervisor (offered every fall and spring). *Prerequisites:* Placement criteria include senior status, a minimum overall 2.0 GPA, chair approval, and successful completion of ED 343 Teaching Readiness Assessment.

Additionally, students must have completed all required core and specialization courses with a grade of 80% or higher. During the student teaching semester, student teachers may take up to six additional credits.

#### ED 412 Teaching Secondary Grammar and Composition (3)

A course designed to acquaint the prospective teacher with the tools of pedagogy needed to teach grammar and composition in the secondary school. Emphasis is given to developing writing skills with correct syntax, grammar, punctuation and spelling. *Prerequisite:* Junior status (offered every two years).

#### ED 413 Teaching Secondary Literature and Poetry (3)

A course designed to acquaint the prospective teacher with the tools of pedagogy needed to teach literature and poetry in the secondary school. The interrelatedness and importance of developing all areas of the language arts will be emphasized. *Prerequisite:* Junior status (offered every two years).

#### ED 421 Teaching Secondary Mathematics (3)

A study of strategies, techniques, materials, and technology used in the teaching of mathematical concepts to secondary students. *Prerequisite:* Successful completion

of 15 credit hours in college mathematics courses (offered every two years).

#### ED 431 Teaching Secondary History (3)

A course designed to acquaint the prospective teacher with the tools of pedagogy needed to teach history in the secondary school. Emphasis is given to discovering the providence of God in historical events. *Prerequisite:* Junior status (offered every two years).

## Education (SPED)

#### SPED 210 Introduction to Exceptional Learners (3)

This course will introduce teacher candidates to special education related topics: history of special education, legal and ethical issues, documentation procedures, psychological evaluations, Individualized Education Programs (IEPs), models of service delivery and the origin and nature of the following exceptionalities: learning disabilities, intellectual and developmental disabilities, emotional or behavioral disorders, speech and language disorders, attention-deficit hyperactivity disorders, autism, physical disabilities and other health impairments, hearing impairments, visual impairments, and gifted and talented.

\*Required for concentration and/or minor in special education (offered every two years).

#### SPED 220 Characteristics and Methods: Mild Disabilities (3)

This course investigates the characteristics of mildly disabled students. Emphasis will be focused on instructional strategies for remedial interventions, accommodations, modifications, and assessment. (offered every two years).

#### SPED 230 Teaching Reading to Diverse Learners (3)

This course provides a thorough understanding of the complex nature of language acquisition and the reading process. Teacher candidates will develop a thorough understanding of literacy development (phonemic and phonological awareness, concept of print, phonics, fluency, vocabulary development, and comprehension), writing skills and spelling, teaching strategies, and appropriate assessment techniques for diagnosing reading difficulties and monitoring reading progress. (offered every two years).

#### SPED 300 Behavior Management (3)

This course will provide teacher candidates with a biblical worldview of behavior management. Basic behavioral principles and theoretical models for the treatment of student behavior will be introduced along with effective instructional approaches and behavioral management techniques. (offered every two years).

SPED 310 Teaching Students with Learning Disabilities (3)

A study of the types of learning disabilities that teachers may encounter in general education classrooms. Topics will include styles, common learning disabilities, methods of assessment, differentiating instruction, and grading. Particular attention will be given to developing a biblical perspective of the need for special education in Christian schools. **Prerequisite:** Junior status (offered every two years).

SPED 320 Characteristics and Methods: Intellectual and Developmental Disabilities (3)

This course examines the characteristics of children and adolescents with intellectual disabilities along with instructional methods for a variety of settings: schools, churches, and community settings. Transition planning for adulthood is also addressed. (offered every two years).

SPED 330 Inclusion Planning for Diverse Learners (3)

Teacher candidates will learn to apply intervention strategies for adapting curriculum materials and methods to fit individual needs in various school settings. Focus will be on differentiating instruction for students with mild and moderate disabilities whose needs can be effectively met in the general education classroom with

appropriate support (offered every two years).

SPED 400 Characteristics and Methods: Autism Spectrum Disorder (3)

This course provides an overview of autism and related disorders. The teacher candidate will gain an understanding in the characteristics, definitions, eligibility criteria, incidence rates, and etiology of autism. (offered every two years).

SPED 405 Characteristics and Methods: Gifted Learners (3)

This course will examine the characteristics of gifted students and prepare teacher candidates to understand the identification processes and unique needs of students with exceptional abilities to help them reach their full potential (offered every two years).

## General Education

EN 101 Composition I (3)

This course will review basic grammar skills and study the principles of effective composition, highlighting the descriptive paragraph, informative essay, process essay, and critique. **Prerequisite:** satisfactory grade on the English Placement Examination or successful completion of EN 111 (offered summer, fall, and spring).

### EN 102 Composition II (3)

As a continuation of EN 101, this course will complete the review of basic grammar skills and study the principles of effective composition, focusing on the narrative essay, argumentative essay, extemporaneous essay, and research paper. *Prerequisite:* EN 101 (offered summer, fall, and spring).

### EN 111 Introduction to College English (3)

This course will provide a basic understanding of English grammar, focusing on basic composition guidelines, spelling and formatting guidelines, sentence structure, parts of speech and their uses, punctuation, and guidelines for usage and style. This course may not be used to fulfill English requirements for graduation (offered every fall and spring).

### EN 201 English Literature (3)

This course examines the history and development of English literature, sharpening the students' critical analysis skills and deepening their appreciation of stellar literature. *Prerequisites:* EN 101 and 102 (offered every fall).

### EN 202 American Literature (3)

This course examines the history and development of American literature, sharpening the students' critical analysis

skills and deepening their appreciation of stellar literature. *Prerequisites:* EN 101 and 102 (offered every spring).

### EN 205 Creative Writing (3)

An introduction to the principles and techniques of creative writing. This course will include an examination of literary conventions as well as effective tools and techniques for both writing and editing providing the student with opportunities to merge creativity with standards of quality writing. The original composition of fiction and non-fiction will be emphasized. *Prerequisites:* EN 101 and 102 (offered every two years).

### EN 302 Children's Literature (3)

A study of the history, major categories, authors, and illustrators of children's literature. Special attention will be placed on analysis of literature quality and philosophy for effective use in the classroom *Prerequisites:* EN 101 and 102 (offered every two years).

### EN 303 Christian Literature (3)

This course is a study of selected works from the Christian literature tradition. Selected works include Christian autobiography, Christian admonition, Christian allegory, and Christian fiction *Prerequisites:* EN 101 and 102 (offered every four years).

EN 330 Drama as Literature (3)

Selected dramas are closely examined for the purpose of meaning and appreciation to enable students to teach the content of these dramas to their own students. In this course we will study each drama as literature, focusing on their themes and content.

EN 403 Advanced Grammar (3)

This course is an intensive study of traditional English grammar, emphasizing sentence analysis and diagramming as well as correct usage. Students will analyze reference works for their philosophical perspectives and will craft clear, effective, and elegant compositions. **Prerequisite:** Junior or senior status (offered every two years).

EN 405 Milton (3)

This course closely studies representative selections from Milton's poetry for understanding and appreciation. Special attention is given to Paradise Lost. **Prerequisite:** EN 101 and 102. Junior or senior status (offered every three years).

GE 202 Interpersonal Communications (3)

An in-depth study of relationships from a Christian perspective. The relationship with God, family, and co-workers will be examined with emphasis on

communication, conflict management, and self-assessment (offered every two years).

HI 101 U.S. History I (3)

An examination of America's early social, political, religious, and economic beginnings from her discovery through the start of the 19th century. This course presents the factors that have encouraged capitalism, free enterprise, nationalism, and the Christian faith (offered every year).

HI 102 U.S. History II (3)

A conclusion to the survey of the growth and development of America. A study beginning with the Industrial Age which examines America's shift toward industrialism and urbanization and her growing status as a world power (offered every year).

HI 201 History of Western Civ. I (3)

A study of the origins and growth of ideas and institutions principally associated with Western civilization from the emergence of the first literate, urban societies in the ancient Near East to the European Renaissance (offered every year).

HI 202 History of Western Civ. II (3)

A study of the major trends in Western and world politics, society, and culture from the 16<sup>th</sup> century to the present (offered every year).

HI 303 World Geography (3)

A study of man in relation to his social, political, industrial, religious, and economic structures in the various regions of the world (offered every two years).

HI 313 Civil War and Reconstruction (2)

An examination of the origins, events, and outcomes of the American Civil War as well as the processes of industrialization, urbanization, and immigration that reconstructed American economic, political, religious, and cultural institutions in the late 19<sup>th</sup> and early 20<sup>th</sup> centuries (offered every two years).

HI 432 American Government (3)

A historical study of the origins, framing, and ratification of the U.S. Constitution with an emphasis on the structure of American government and the development of the distinctly American theory and practice of constitutionalism (offered every two years).

MA 101 College Math (3)

A mathematics-based course with an emphasis on problem solving. Real numbers, ratios, formulas, statistics, and applying techniques of algebra will be studied (offered every year).

MA 102 College Algebra (3)

Topics covered in this course include: polynomials, rational expressions, functions, and theory of equations. **Prerequisite:** MA 101 (offered every two years).

MA 203 Introduction to Statistics (3)

Fundamental concepts and methods of statistics with emphasis on interpretation of statistical arguments (offered every two years).

MA 204 College Trigonometry (3)

A study of trigonometric functions and their applications. Topics include circular functions, trigonometric functions, trigonometric identities, trigonometric equations, vectors, the complex plane, polar coordinates, conic sections and applications of these concepts (offered every four years).

MA 301 Calculus I (3)

This course focuses on differential and integral calculus, the study of change (offered every four years).

MA 302 Calculus II (3)

This course is a continuation of Calculus I, covering integration and infinite series. **Prerequisite:** MA 301 (offered every four years).

### MA 401 College Geometry (3)

This course provides a formal axiomatic development of neutral and Euclidean geometry with an emphasis on valid arguments. Prerequisite: MA 302 (offered every two years).

### SC 101 Life Science (3)

This course covers the characteristics of life, chemical basis of life, structure and function of cells, cell reproduction, Mendelian genetics, DNA and biotechnology, scientific creation, microscopic organisms, the animal kingdom, plant organization, growth, physiology and reproduction, animal organization, and bodily systems (offered every two years).

### SC 102 Physical Science (3)

A survey of the fundamental facts and principles of the physical sciences taught from a biblical perspective, including measurement, chemical elements, solar system, the moon, the universe, minerals and rocks, structural geology, surface processes, the atmosphere, and atmospheric effects (offered every two years).

### SP 101 Fundamentals of Speech (3)

A course which emphasizes the principles of public speaking and interpretation, considering different types of speeches with

special emphasis on platform techniques (offered every year).

## Missions

### MI 100 Introduction to World Missions (3)

This course is designed for Pastors, current or future missionaries, and dedicated laypersons seeking foundational knowledge in the area of ministry referred to as “missions.” It is a broad survey of the Scripture, theology, philosophy, strategy, and practice of missions from the local church to the world. A few basic conflicts in contemporary missions will be introduced (offered every two years).

### MI 110 Engaging Cultural Diversity (3)

This foundational cross-cultural course will instruct Christian educators, pastors, outreach ministry leaders, missionaries, and laymen to effectively navigate the waves of ever-increasing cultural change and ethnic diversity. It is designed to equip students to become vibrant witnesses among the different ethnic groups represented by their friends, neighbors, co-workers, and co-ministers. It will expose the student to a basic understanding of cultural constructs and introduce the cultural tendencies and orientations present in the most dominant cultural systems in the world today. It will survey topics such as cultural

self-awareness, values assessments, stereotyping, cultural classifications, cross-cultural communication, and practical ministry application of cross-cultural concepts in a local ministry setting (offered every two years).

#### MI 200 Intercultural Communication (3)

Students will examine the principles and processes of communicating effectively with people from a second cultural context, whether in multicultural U.S.A. or in other countries. The course will investigate functional perception and how cultural worldview, beliefs, and values affect it through the personal perception of each individual. Students will explore how the shaping of the message, the style of communication, and the use of communication networks help to penetrate different cultures with the gospel. Dangers of ethnocentrism and its effect on the cross-cultural communication process will be discussed. The principles examined are valuable for intercultural relations in any field of work setting (offered every two years).

#### MI 210 Understanding World Religions (3)

Students will examine the belief systems of major religions with a view to understanding why the tenets of each system make sense and drive behavior for the adherents. They

will also examine how each religion affects the host culture and how the culture affects the religion. The inadequacies of each belief system will be considered in light of a Christian worldview (offered every two years).

#### MI 300 Applied Cultural Anthropology (3)

The nature of man and how his culture affects him are explored with a view to how this, in turn, affects ministry in intercultural contexts. Worldview assumptions and resulting values, beliefs, behavior, and attitudes are studied as to how they affect the person in his perception and understanding of the physical and spiritual world around him and, ultimately, in his understanding of the gospel. Social organization is examined as to how it affects ministry strategy, and the nature of culture change is investigated with a view to evangelism (offered every two years).

#### MI 400 Cross-Cultural Church Planting Missions Practicum (3)

This course will involve travel to and practical experience on a mission field and will require assigned reading and performance of various pre-and post-evaluations to sharpen their practical awareness of church planting across cultural boundaries, regardless of the type of mission trip they will engage in. The trip must be

approved by the VBC Missions Coordinator at least 2 months prior to the travel date and must involve no less than seven days immersed in the other culture. This course may not be taken during the same semester that a student is taking CM 189, 289, 389, or 489 (offered as needed).

## Music

MU 000 Music Theory Placement Exam

MU 151 Music Theory (3)

A practical approach to the study of basic music fundamentals, including scales, major and minor tonalities, rhythm and meter, intervals, triads and harmonic analysis. Students will learn basic principles of voice leading through part-writing exercises. An introduction to aural skills will be included to help students begin to develop sensitivity to various harmonic structures. A minimum grade of a “C” is required. Prerequisite: Music Theory Evaluation MU000 (offered every two years).

MU 201 Applied Music Theory (2)

MU 231 Applied Music Primary Instrument (1)

A course providing private voice or instrument lessons. A minimum grade of a “B” is required. Requires approval by the Music Department Chair (offered as needed).

MU 232 Applied Music Primary 2 (1)

A course providing private voice or instrument lessons. A minimum grade of a “B” is required. Requires approval by the Music Department Chair (offered as needed).

MU 233 Applied Music Secondary Instrument (1)

MU 234 Applied Music - Secondary Instrument (1)

MU 241 Choral/Band Conducting (2)

An examination and practical emphasis of the introductory techniques in conducting and rehearsing choral and instrumental performances. Prerequisite: At least a “C” in MU 151 Music Theory (offered every two years).

MU 301 Applied Music Primary 3 (1)

MU 302 Applied Music 4 (1)

A course providing private voice and music lessons including piano, brass, woodwinds, or strings.

MU 303 Applied Music - Secondary Instrument (1)

MU 310 Vocal Technique (2)

MU 320 Introduction to Choral Literature (2)

MU 401 Applied Music (1)

MU 402 Applied Music - Secondary Instrument (1)

## Pastoral Theology

PT 224 Sermon Preparation (3)

Sermon Preparation is designed to instruct students in the philosophy of expository preaching as well as the practical steps to prepare expository sermons (offered every year).

PT 324 Sermon Delivery (3)

Sermon Delivery is designed to instruct students about the moment of the preaching event. Students will learn about effective delivery, improving public speaking, and manuscript preparation. Students will also receive feedback from the sermons they preach in class. **Prerequisite:** PT 224 (offered every year).

PT 401 Survey of Church Ministries (2)

A survey from the pastor's perspective of various church ministries and how they

relate to one another. Ministries considered include evangelism, education, fellowship and worship (offered every two years).

PT 406 Pastoral Administration (2)

A survey of the principles of administration necessary for effective organization and administration of the local church. Topics considered include the pastor's spiritual life, the duties of the pastor and church officers, sermon preparation, business meetings, weddings and funerals, counseling, church ordinances, personal effectiveness, and visitation (offered every two years).

## Youth Ministries

YM 101 Youth Ministry Philosophy and Leadership (2)

An examination of the biblical philosophy of youth ministry. The course presents the work of the youth pastor and purpose of youth ministry in regard to developing both adult and teen leadership in the local church (offered every two years).

YM 110 Historical and Theological Foundations of Youth Ministry (2)

This course is a survey of the historical development of church and para-church youth ministries over the last two centuries along with a thorough examination of the theological underpinnings of ministry to adolescents.

#### YM 201 Youth Ministry Programs and Methods (2)

A survey of the available evangelistic programs and materials designed for young people in today's society. An emphasis will be placed on appropriate methods and strategies for teaching teenagers (offered every two years).

#### YM 210 Teaching Youth

A study of various methods for effectively teaching the Bible to teenagers. Emphasis will be given to the specific needs of teenagers and to the development of a curriculum that addresses those needs.

#### YM 301 Contemporary Issues in Youth Ministry

A survey of the major issues facing teenagers and youth ministries today with an emphasis on the appropriate Biblical response to these issues.

#### YM 310 Discipleship and Mentoring in Youth Ministry (2)

A study of discipleship and mentoring as it pertains to youth ministry. Special emphasis will be given to the development and implementation of effective discipleship and mentoring programs for youth. (offered every two years).

#### YM 401 Counseling Youth

A study of the basic principles of biblical counseling with special emphasis on their application in a ministry to adolescents (offered every two years).

#### YM 410 Youth Ministry Internship (2)

An internship designed to give students practical youth ministry experience in a local church. Students will be mentored by youth ministry veterans, providing thorough practical training and preparation for full-time ministry to youth. (offered every year as needed).

# Graduate Course Descriptions

## Bible

### BI 501 Old Testament Introduction I (3)

Old Testament Introduction is an overview of critical issues regarding Old Testament study. Though some time will be spent discussing lower criticism (the text and transmission of the Old Testament) and higher criticism (methods of interpretation), discussion about the Old Testament books will mostly pertain to canonicity (offered every two years).

### BI 502 Old Testament Introduction II (3)

Old Testament Introduction is an overview of critical issues regarding Old Testament study. Time will be spent discussing higher criticism (methods of interpretation), and discussion about the Old Testament books pertaining to literary genre and cultural settings. Similarly, the theology of the books will be discussed with emphasis placed on developing a theology of the OT books as a whole, without reverting to the improper use of the allegorical method (offered every two years).

### BI 512 First Corinthians (3)

A study of 1 Corinthians, concentrating on both its exposition and application to local church problems. Topics for discussion include Christian unity and liberty, church testimony and discipline, marriage and singleness, spiritual gifts, and resurrection (offered every two years).

### BI 513 Advanced Hermeneutics (3)

A study of biblical interpretation in all of its basic aspects such as theological, historical, cultural, grammatical, and literary. This includes particular topics such as typology, symbolism, prophecy, figures of speech, and parables (offered every two years).

### BI 611 New Testament Introduction I (3)

This course is the first of two eight-week studies in the basic concepts and issues relevant to New Testament studies. This class will focus on the background and themes of Matthew-Acts. Special attention will be given to canonicity, textual preservation, interpretation, and doctrine as well as relevant issues (offered every two years).

BL 612 New Testament Introduction II (3)

This course is the second of two eight week studies in the basic concepts and issues relevant to New Testament studies. This class will focus on the background and themes of the New Testament Epistles and Revelation. Special attention will be given to canonicity, textual preservation, interpretation, and doctrine as well as relevant issues. (Synoptic problems, alleged discrepancies) (offered every two years).

## Biblical Languages

BL 500 Greek I (3)

An introduction of the basic elements of the Greek language used in the inspiration of the NT text. There is special emphasis on learning vocabulary, grammar, and syntax (offered every two years).

BL 501 Greek II (3)

A further study of Greek grammar and vocabulary which implements translation principles. *Prerequisite:* BL 500 (offered every two years).

BL 510 Hebrew I (3)

This course covers the basic elements of the Hebrew language used in the inspiration of the OT text. A special emphasis is placed upon learning its vocabulary and

morphology. Simple study methods utilizing some Hebrew language tools for Bible Study are also practiced (offered every two years).

BL 511 Hebrew II (3)

This course presents a further study of Hebrew tools and syntactical principles that will aid in sound biblical exegetical interpretation and sermon preparation.

*Prerequisite:* BL 510 (offered every two years).

BL 601 Intermediate Greek I (3)

This course covers advanced elements of NT Greek grammar as it relates especially to the various cases – nominative, genitive, dative, accusative and vocative – and how those cases and their varied uses affect the translation, interpretation, and application of God's Word. *Prerequisite:* BL 501 or a passing score on the Greek placement exam (offered every two years).

BL 602 Intermediate Greek II (3)

This course covers advanced elements of NT Greek grammar as it relates especially to the various verbal moods and tenses – indicative, subjunctive, imperative and optative moods and present, aorist, and perfect tenses – and how aspects of each and their varied uses affect the translation, interpretation, and application of God's Word. *Prerequisite:* BL 601 (offered every two years).

### BL 621 Exegesis of Matthew (3)

This is an exegetical study of Matthew's Gospel based on the Greek text. Relying on exegetical skills acquired in Greek I & II and Intermediate Greek I & II, some main passages of Matthew's Gospel are translated and evaluated grammatically, syntactically and philologically. This focus on exegesis is to provide greater accuracy in assessing the theology of Jesus' life and teaching as recorded by Matthew. **Prerequisite:** BL 602 (offered every two years).

### BL 622 Exegesis of Ephesians (3)

This is an exegetical study of the Epistle to the Ephesians based on the Greek text. Relying on exegetical skills acquired in Greek I & II and Intermediate Greek I & II, some main passages of the Epistle to the Ephesians are translated and evaluated grammatically, syntactically and philologically. This focus on exegesis is to provide greater accuracy in assessing the theology of Paul especially in terms of Soteriology and Ecclesiology. **Prerequisite:** BL 602 (offered every two years).

## Biblical Counseling

### CM 505 Principles of Biblical Counseling (3)

The system of biblical truth is introduced which brings people and their problems

together with God and His Word. This course is especially helpful for pastors and is based upon the conviction that the Bible is sufficient for counseling and should be our authority. Counseling is in-depth discipleship and is to be a vital part of the discipling ministry of the local church. Christians as well as church leaders should be trained to counsel effectively. The biblical doctrine of counseling is considered along with its philosophy, principles, and practice in the local church. Particular emphasis is placed upon the techniques of applying biblical principles in real life situations and the development of counselors in the church (offered every two years).

### CM 513 Counseling Problems & Procedures (3)

This is an advanced course in biblical counseling. The course includes advanced instruction in counseling areas that require specific training.

### CM 516 Premarital, Marital, and Family Counseling (3)

This course will deal with counseling in three specific areas – premarital counseling, marriage counseling, and family counseling – with consideration given to the proper principles, procedures, techniques, and goals of effective counseling for the pastor and/or Christian leader in the church setting (offered every two years).

# Church Ministries

CM 502 Biblical Leadership in the 21st Century (3)

This course will aid in the development of a biblical philosophy of leadership and effective procedures for organization and administration of Christian ministries. Particular attention will be given to leadership style, team development, planning, goal achievement and evaluation (offered every two years).

CM 504 Discipleship, Mentoring, and Equipping in the Local Church (3)

This course deals with the biblical philosophy of discipleship and focuses on how to effectively develop all Christians to spiritual maturity (Ephesians 4:11-12, Philippians 4:8-9) and some Christians to leadership (2 Timothy 2:2). Attention is given to various levels of discipleship. A ministry-matching approach is introduced which allows a pastor to match the ministry needs of the local church with the gifts and calling of its members. In addition to discipling the saints, the pastor also has the responsibility to develop ministry leaders and specifically to equip future pastors (offered every two years).

CM 506 Christian Ethics in a Post-Modern Society (3)

This course will analyze such issues as abortion, euthanasia, homo-sexuality, capital punishment, biomedical issues, civil disobedience, marriage and divorce. An evaluation of these issues from a biblical perspective will help the student to develop guidelines and convictions as he lives in our contemporary society (offered every two years).

CM 510 Ministry to the Family (3)

This course is a survey of current issues and trends involving Christian marriage. Topics of study include dating, courtship, engagement, marriage, intimacy, spiritual growth, communication, finances, children, parenting, the extended family, stages of life, and the empty nest. The difficulties of divorce, remarriage, the blended family, single living, and single parenting are addressed in relation to the responsibilities of the church and its opportunities for ministry. The goal is to enable the student to develop an overall church-based plan of ministry to the family, based on biblical precepts and practical application (offered every two years).

CM 518 Spiritual Formation (3)

Spiritual Formation is a consideration of the biblical principles for cultivating a balanced, victorious spiritual life. This embraces the

mental, emotional, physical, and practical aspects and includes personality development for the purpose of growth in Christ in holiness and compassion. Practical disciplines such as Bible study, prayer, fasting, meditation, and journaling will be examined (offered every two years).

#### CM 521 Church History (3)

This course is a study of the first fifteen centuries of Christian testimony, both sacramental and free church. It includes surveying the rise of Roman Catholicism and its dominance, the continual clash of orthodoxy with heresy, and the reasons for and results of the Protestant Reformation. Lessons from Christian history will be weighed against a biblical philosophy of history and a biblical ecclesiology (offered every two years).

#### CM 535 Independent Theological Research (3)

Each student in the MBS program must write a sixty-page thesis that is theological in nature. The project must involve data collection, systemization, analysis, and the presentation of conclusions. **Prerequisites:** Successful completion of 48 program credits and CM 540 Research and Writing and in the last semester of the program (offered every semester).

#### CM 540 Research and Writing (3)

This course equips students to do graduate-level research and writing for the work of the ministry (offered every year).

## Education

#### ED 501 Curriculum Development (3)

This course studies basic principles and practices for developing a K-12 curriculum, focusing on a comparison of a God-centered curriculum and a child-centered curriculum, curriculum priorities, and scope and sequence (offered every two years).

#### ED 525 Current Issues in Education (3)

This course will examine several current issues in education through the lens of biblical worldview. The learner will conduct independent study and form conclusions based on research and Scripture.

#### ED 530 Advanced Classroom Management (3)

This course will expand upon classroom management techniques. Topics to be covered include classroom rules and procedures, record keeping, behavior management, instructional planning, and communication skills (offered every two years).

ED 535 Independent Research in Education (3)

Each student must write a forty-page thesis. The thesis requires the student to complete a comprehensive, independent project to answer a seminal question or address a seminal argument within the Christian education field. Extensive reading and research are required. Since ED 535 is a capstone course, students must submit a final product that reflects the knowledge and skills acquired throughout their program and earn a minimum grade of 80% to be considered passing. *Prerequisites:* ED 540 and in the last semester of the program (offered every semester).

ED 540 Research and Writing (3)

This course requires the education student to complete a comprehensive, independent project, involving extensive reading and research (offered every semester).

ED 605 Assessment in Education (3)

This course is designed to increase the instructor's and administrator's knowledge and understanding of assessment and its roles in improving student achievement. Students will examine the knowledge and skill base that supports the effective use of assessment within classrooms and schools. The nature and purpose of assessment, its use for improving instruction, and the design of high-quality, teacher-developed

classroom assessments will be emphasized (offered every two years).

ED 615 Instructional Strategies (3)

Concepts, strategies, methods, and techniques of teaching gifted, average, and special-needs students are explored. Opportunities are provided for development of strategies to successfully reach a wide range of students in a single classroom (offered every two years).

ED 620 Christian School Administration (3)

This course is a study of educational administration. Students will form a vision for Christian educational leadership and develop administrative skills necessary to function effectively as a school administrator. Topics included will be statutory and procedural issues, both teacher and student recruitment, professional development, and evaluation (offered every two years).

ED 630 Classroom Instruction Internship (3)

This 8-week course includes a required internship in which students complete a minimum of 15 hours of on-site field experience under the supervision of an experienced classroom teacher. The course offers opportunities for hands-on learning, professional growth, and the development of

mentoring relationships with both field-based educators and the course instructor. In addition to practical projects aligned with their area of specialization in curriculum and instruction, students will complete a comprehensive scholarly research paper focused on a topic within their specialization, incorporating current evidence-based practices in the field.

#### ED 640 Administration Internship (3)

This 8-week course includes a required internship in which students complete a minimum of 15 hours of on-site field experience under the supervision of an experienced school administrator. The course offers opportunities for hands-on learning, professional growth, and the development of mentoring relationships with both field-based educators and the course instructor. In addition to practical projects aligned with their area of specialization in administration, students will complete a comprehensive scholarly research paper focused on a topic within their specialization, incorporating current evidence-based practices in the field.

#### ED 700 History and Social Foundations of Education (3)

This course will acquaint students with the history of Christian education and various expressions of a Christian philosophy of education. In particular, it is intended to help

the student form his own Christian philosophy of education drawing upon insights from history (offered every two years).

## Education (SPED)

#### SPED 510 Introduction to Special Education (3)

This course provides an introduction to the history, legal foundations, and current legal aspects related to the area of special education as well as an introduction to the 13 categories that make up the special education spectrum. The philosophy of Christian special education and student assessment and interventions will also be examined (offered every two years).

#### SPED 610 Teaching Methods with Learning Disabilities (3)

An introductory study of characteristics, causes, prevalence, and educational needs of learning-disabled students. Particular emphasis is given to various definitions of learning disabilities, delineation of specific learning disabilities, and to appropriate procedures for identification and classification of students (offered every two years).

### SPED 612 Behavior Management and Social Skills Training (3)

The foundation of this course is the introductory study to a biblical philosophy of discipline/disciple-ship. The following programs and techniques are examined in the light of this philosophy: (1) an overview of current basic behavioral principles and major theoretical models, (2) behavioral interventions and reduction techniques, (3) the development and implementation of systematic positive reinforcement systems, (4) an understanding of how to observe and record student behavior, and (5) how to develop and implement functional assessments and behavior intervention plans (offered every two years).

### SPED 615 Teaching Methods for Intellectual Disabilities (3)

An introductory study of the definition, classifications, characteristics, causes, and prevalence of individuals diagnosed with intellectual disabilities. Also included in this study are the historical developments of intellectual disabilities, educational programming issues such as identifying and developing appropriate curriculum materials, establishing appropriate student goals and objectives, and available support services as they enter their adult years (offered every two years).

### SPED 620 Assessment and Intervention (3)

A study of the various methods of assessment: screening, progress monitoring, and diagnostic data. Emphasis will be given to using assessments to select appropriate teaching interventions to remediate students' academic weaknesses (offered every two years).

### SPED 635 Special Education Internship

This 8-week course includes a required internship in which students complete a minimum of 15 hours of on-site field experience under the supervision of an experienced special educator. The course offers opportunities for hands-on learning, professional growth, and the development of mentoring relationships with both field-based educators and the course instructor. In addition to practical projects aligned with their area of specialization in special education, students will complete a research-based paper focused on a topic within their specialization, incorporating current evidence-based practices in the field. This course consists of four elements: (1) field experience, (2) professional portfolio containing key artifacts that demonstrate successful completion of program assessment outcomes, (3) reflective writing assignment that demonstrates the graduate students' ability to connect concepts learned in their courses to their current internship

experiences, and (4) professional seminar participation. *Prerequisites:* 24 hours of completed program course work.

## General Education

GE 502 Interpersonal Communications (3)

An advanced study of ministry staff communication, conflict management, and self-assessment from a biblical perspective. It will also include focus on one's personal interaction with God and family as it relates to ministry.

## Missions

MI 500 Theological Issues in Missions (3)

An analysis of the theological issues facing missionaries, together with an analysis of biblical solutions. Special consideration will be given to the uniqueness of Jesus Christ in a pluralistic world, the eternal destiny of the heathen, biblical absolutism, and cultural relativism (offered every two years).

MI 510 Cross-Cultural Communication and Anthropology (3)

A study of the principles and processes of communicating from one culture to another, focusing on the difference of perceptions, ways of thinking, value systems, and

nonverbal communication for the purpose of gospel clarification (offered every two years).

MI 520 Cross-Cultural Church Planting (3)

A survey and analysis of the strengths and weaknesses of church planting models and strategies around the world with emphasis on user-friendly multiplication strategies for the national church (offered every two years).

## Pastoral Theology

PT 507 Advanced Sermon Development (3)

This class will focus on the step-by-step process for sermon development. A preacher who commits to biblical preaching will not only experience personal growth but will also see evidences of growth in his congregation through effective application. Students will be instructed in making the Scripture clear, understandable, and relevant, challenging listeners to grow in Christ (offered every two years).

PT 510 Organization and Administration of Church Ministries (3)

This course is a thoughtful analysis of current and potential local church ministries. Ministries will be considered in relation to the biblical purpose of the church and the philosophy of ministry and unique

personality of the individual congregation and its leaders. Core ministries will be identified, and beneficial support programs will be surveyed. Special attention will be given to church administration to ensure that the necessary leadership, organizational structures, and procedures are in place to make the church's ministries viable (offered every two years).

## Theology

### TH 500 Theology I (3)

This course is an analytical study of the doctrines of God as revealed in Scripture through His person, attributes, names, works, decrees and government. The bibliology section begins with an analysis of the doctrine of Scripture as the foundation for all theological truth. A close examination of revelation, inspiration, illumination, inerrancy, canonicity, preservation, and authority is made (offered every two years).

### TH 504 Dispensationalism (3)

This course is a study of the historical development of dispensationalism, including variations within the system of theology from the first century to the present. The course outline includes key persons, literary contributions, and events relevant to the history of dispensationalism. Current challenges such as progressive dispensationalism and the future prospect

for normative dispensationalism will be analyzed (offered every two years).

### TH 510 Biblical Apologetics (3)

This course surveys the basics in biblical apologetics, including its biblical basis, the relationship between faith and reason, and various apologetic methods. A number of apologetic issues are considered, such as the existence of God, the inerrancy of the Bible, and the resurrection of Jesus Christ. The most influential world religions and philosophies are examined with the intent of generating effective apologetic responses for each (offered every two years).

### TH 511 Theology II (3)

This course is an analytical study of the doctrines of Christology, the divinity and humanity of Jesus, and Pneumatology, the work of the Holy Spirit (offered every two years).

### TH 515 Systematic Theology (3)

This introductory course acquaints students with important Bible doctrines and applies theological truths to Christian living, demonstrating the connection between one's theology and one's life. **Note:** This course cannot replace Theology I, II, III, or IV.

### TH 520 The Calvinism Question (3)

This course is an examination of the roots and distinctive doctrines of classic

Calvinism and Arminianism. The historic debates and their modern expressions will be investigated. Topics for discussion will include election, foreknowledge, depravity, extent of the Atonement, universal call, and eternal security. The biblical arguments used for both theological perspectives on each of these topics will be critiqued. Emphasis will also be given to the practical implications that one's view of these doctrinal positions has on one's effectiveness in prayer and on one's motivation for evangelism (offered every four years).

#### TH 521 Theology III (3)

This course is an analytical study of the doctrines of Soteriology, the saving grace of God, and Hamartiology, the effects of sin (offered every two years).

#### TH 531 Theology IV (3)

This course is an analytical study of the doctrines of Ecclesiology, the Church, and Eschatology, the study of the end times (offered every two years).

#### TH 641 Contemporary Theology (3)

This course centers on what theologies are popular and formative of Christian thinking in the present day. It looks at how they should be assessed by those Christians who want to be "in the world" without being "of the world". It covers giving an overview of the historical roots from which these current

theological movements have developed, and includes an evaluation of their biblical or nonbiblical, practical or harmful emphases.

## Doctor of Ministry

#### DM 700 Consistent Hermeneutics in Ministry (3)

This is a foundational course for the DMin degree program. Emphasis is given to develop advanced interpretation skills focused on using the normal rules of context and grammar within a Dispensational theological framework. Evaluation of other popular methodologies in hermeneutics among Evangelicals is also made (offered every two years).

#### DM 710 Biblical Ethics in Ministry (3)

This is a foundational course for the DMin degree program. Emphasis is given to developing advanced understanding and discernment skills for biblically based ethical decision-making needed in Christian ministry. Evaluation of other popular applications in ministry ethics among Evangelicals is also made (offered every two years).

#### DM 720 Family Relationships in Ministry (3)

This course will examine what it means to have a biblical family relationship. From that foundation, the importance of the pastor

applying and demonstrating it within his own home will be discussed. The student will then personally examine his own family relationship, with his wife, and children. He will look at areas that need to be developed or changed and take specific steps in facilitating the change (offered every two years).

#### DM 730 Critical Issues / Problem-Solving in Ministry (3)

This course seeks to equip ministry leaders serving in our contemporary world to identify and analyze critical challenges impacting the church at large and individual congregations specifically. Issues to be researched include such matters as theological dangers, leadership vision and mission drift, misplaced priorities, threatening cultural trends, moral and ethical failures, coworker and ministry conflicts, financial difficulties, legal and safety pitfalls, etc. Emphasis will be given to the articulation of the problem and the preparation of a biblical solution in a practical ministry application (offered every two years).

#### DM 740 Doctoral Ministry Proposal Design (3)

This course identifies and utilizes the various research methods and statistical techniques necessary for producing a doctoral dissertation. It also provides

guidance for choosing an appropriate and useful topic to present in the proposal (offered every two years). **Prerequisites:** 21 completed degree credits

#### DM 800 Research and Writing for Public Ministry (3)

This course provides a general introduction to the DMin program, equips students with research and writing methods and resources, and develops skills necessary for ministry publications (offered every two years).

#### DM 802 Biblical Foundations for Leadership (3)

This course studies the biblical foundations for leadership by exegeting and applying important Scripture passages on leadership and by observing leadership examples of women and men in the Bible (offered every year).

#### DM 810 Evangelistic Ministry in Contemporary Culture (3)

This is a ministry course for the DMin degree program. Emphasis is given to evaluate a wide range of popular tools of evangelism and community outreach categories. The course includes an evangelism project that incorporates a community helps emphasis (offered every two years).

DM 815 Historical and Theological Foundations for Expository Preaching (3)

This course investigates the theology of expository preaching by asking, from the biblical text and the historical practice of the church, what expository preaching is, how it is done, what it seeks to accomplish, and why it is important. This course seeks to answer these questions in a practical and not just a theoretical way (offered as needed).

DM 820 Discipleship Ministry through the Local Church (3)

This course is designed to equip students for leading discipleship ministries in a local church by exploring a variety of methods and approaches used in response to the Great Commission. Students are exposed to various materials and methods of discipleship as well as also introduced to developmental processes in discipleship ministries (offered every two years).

DM 830 Leadership Development for Ministry (3)

A study of scriptural leadership principles that enables students to evaluate various philosophies, styles, and expectations and to develop and apply a Biblical philosophy of effective leadership for varied ministry leadership roles (offered every two years).

DM 831 Leading Change in Ministry (3)

This course explores biblical and historical models that effectively equip church leaders to shepherd people through changes in vision, focus, methods, programs, and ministries to make the local church more effective in evangelization and discipleship. This course studies models to see if and how they can be used without compromising the purity of the gospel of Jesus Christ (offered as needed).

DM 832 Cross-Cultural Leadership (3)

This course evaluates how various models of leadership flourish in different cultures, emphasizing the need to accommodate leadership styles to culture when such accommodation is biblical. This course also emphasizes biblical principles for leadership that transcend cultural and historical settings (offered as needed).

DM 840 Doctoral Ministry Literature Review (3)

This is a capstone course for the DMin degree program. Emphasis is given to develop a comprehensive bibliography and review of literature to be used in formulating the chosen DMin ministry project and to write the accompanying dissertation.

*Prerequisite:* DM 740 (offered as needed).

### DM 850 Doctoral Ministry Project (3)

This is a capstone project for the DMin degree program. Emphasis is given to develop a viable ministry project and to write the accompanying dissertation. See DMin Dissertation Handbook for complete detail. Prerequisite: DM 840(offered as needed).

### DM 860 Preaching the Old Testament (3)

This course emphasizes the interpretation of Old Testament books and the application of their content to contemporary life situations. This course stresses biblical exegesis as the foundation for sermon preparation, explores important aspects of the homiletical process, and fosters skills for effective sermon delivery. (offered as needed)

### DM 865 Preaching the New Testament (3)

This course emphasizes the interpretation of New Testament books and the application of their content to contemporary life situations. This course stresses biblical exegesis as the foundation for sermon preparation, explores important aspects of the homiletical process, and fosters skills for effective sermon delivery (offered as needed).

## Doctor of Education

### CM 705 Principles of Effective Communication (3)

Concepts and specific techniques in school communication involving the development and maintenance of purposeful programs of communication and collaboration both among school personnel and the greater community (offered every two years).

### CM 820 Leadership Principles and Ethics (3)

Candidates are engaged in an analysis of appropriate practices and principles related to leadership by exploring ethical issues and developing a biblical foundation for leadership practices (offered every two years).

### DIS 840 Research Methods: Q, Q, MM, A (3)

This course is designed to provide doctoral students with an in-depth analysis of the methods and procedures of research. The course will introduce students to qualitative, quantitative, mixed methods, and applied research approaches. Specific topics will include conceptualizing research, constructing measurement instruments, collecting and analyzing qualitative and quantitative data, drawing inferences, and writing research proposals (offered as needed).

### DIS 860 Introduction to Applied Research (5)

This course is designed to teach students to conduct applied research. Students will learn specific data collection and analysis strategies needed to solve a problem or improve a practice at a specific site.

Candidates will write the front matter and all sections of Chapter 1: Introduction of the applied research dissertation template (offered as needed).

### DIS 900 Literature Review (5)

This course will provide doctoral students with the skills necessary to complete a literature review. Students will learn to critically analyze texts and synthesize the information to support their chosen research topic. Candidates will write all sections of Chapter 2: Literature Review of the applied research dissertation template (offered as needed).

### DIS 910 Applied Research Methods (5)

This course is designed to assist doctoral candidates in writing the proposal for their applied research dissertation. Candidates will write the front matter and all sections of Chapter 1: Introduction, Chapter 2: Literature Review, and Chapter 3: Methods of the applied research dissertation template (offered as needed).

### DIS 920 Proposal Defense (3)

Candidates will upload their proposal and slideshow presentation for review. All students must remain enrolled in this course for its full duration—no exceptions. Upon successfully defending their proposal, candidates may begin data collection and analysis. While candidates may start drafting Chapters 4 and 5 of their dissertation, these chapters cannot be submitted for approval until they are enrolled in course 930. May request course continuation for additional fee (offered as needed).

### DIS 930 Data Collection and Analysis (3)

In this final stage of the doctoral program, candidates refine and finalize their dissertation based on feedback from their committee, ensuring their research, analysis, and conclusions meet the highest academic and scholarly standards. They will complete any necessary revisions, format their dissertation according to institutional guidelines, and prepare it for final submission. Candidates will continue writing Chapters 4 and 5 of their dissertation and, once completed, submit their final dissertation and slideshow presentation for approval. With their chair's approval, candidates may advance to DIS 940 at any point during DIS 930. If additional time is needed beyond the eight-week course

duration, they may request an extension (offered as needed).

#### DIS 940 Dissertation Defense (0)

Upon completing all required revisions, candidates will submit their final dissertation for approval. A formal final defense will be conducted, during which candidates present their research findings and respond to committee questions. Following a successful final defense, the chair will submit the final grade, officially marking the completion of the dissertation process (offered as needed).

#### ED 700 Historical and Social Foundations of Education (3)

This course will acquaint students with the history of Christian education and various expressions of a Christian philosophy of education. In particular, it is intended to help the student form his own philosophy of education drawing upon insights from history (offered every year).

#### ED 710 Curriculum Philosophy and Analysis (3)

This course examines the various concepts, principles, methods, and theories of curriculum as enacted in formal and informal spaces of learning. Course topics, readings, and assignments will enable students to synthesize different conceptions and approaches to curriculum in various

contexts and schooling practices (offered every year).

#### ED 800 Issues and Trends in Exceptionality (3)

A research-oriented course that focuses on issues and trends that face the discipline of special education. The course utilizes research to analyze and examine through written discussions controversial issues in various areas of exceptionalities (offered every year).

#### ED 810 Issues and Trends in Teaching and Learning (3)

This course examines current and emerging issues and trends impacting education. Topics may include socially and culturally responsive teaching, teacher resiliency, trauma responsive classrooms, differentiation, student stress and mental health, grit, emerging technologies, flexible classrooms, and cultivating creativity. Topics will be dependent upon student interest and current national trends. Emphasis will be on developing, analyzing, and clarifying beliefs and practices as they relate to education and from a biblical perspective (offered every two years).

\*Some electives may be chosen from select graduate courses. Check with your advisor for a full list.

# Leadership

**Lester, Mike;** President

M.A., Maranatha Baptist University

MDiv, Southern California Seminary

DMin, Luther Rice Seminary

**Davis, Sherry;** Chief Financial Officer

MSM, Liberty University

**Forrester, Don;** Chancellor

MRE, Temple Baptist Seminary

DRE, Temple Baptist Seminary

Edd, Temple Baptist Seminary

**Johnson, Tyler;** Director of Student Services

MRE, West Coast Baptist College

MM, Boston University

**Rill, Ann;** Academic Dean

M.A., Pensacola Christian College

MLIS, Wayne State University

PhD Candidate, Liberty University

# Board of Directors 2026-2027

**Kurt Skelly; Officer (Chairman), Director**

**Jerry Dunwoody; Officer (Vice Chairman), Director**

**Kenny Baldwin; Director**

**Andrew Bunnell; Director**

**Jamison Coppola; Director**

**Cathy Dotson; Director**

**Greg Kingry; Director**

**Mike Lester; Director**

**Tim Rabon; Director**

**Tom Shepherd; Director**

**Ryan Thompson; Director**

**Josh Venable; Director**

# Department Chairs

**Christian, Fred; Undergraduate Ministry**

MMin, Temple Baptist Seminary

PhD, Louisiana Baptist University

**Edmonds, John; Master's and Doctoral Ministry**

M.A., Pensacola Theological Seminary

MDiv, Pensacola Theological Seminary

PhD, Columbia International University

**Edmonds, Penny; General Education**

M.S., Pensacola Christian College

M.A., West Florida University

EdD, Pensacola Christian College

**Joyner, Lisa; Master of Christian Education**

MEd, Regent University

EdD, Liberty University

**Riley, Dan; Education Specialist and Doctor of Education**

M.S., Bob Jones University

EdD, Liberty University

**Smith, Krista; Undergraduate Christian Education**

MCEd, Veritas Baptist College

EdD, Veritas Baptist College

# Faculty

## Full-Time Faculty

**Christian, Fred: Ministry**

MMin, Temple Baptist Seminary

PhD, Louisiana Baptist University

**Davis, Adam: Ministry**

MMin, Veritas Baptist College

MBS, Veritas Baptist College

MDiv, Veritas Baptist College

PhD Candidate, Columbia International University

**Edmonds, John: Ministry**

M.A., Pensacola Theological Seminary

MDiv, Pensacola Theological Seminary

PhD, Columbia International University

**Edmonds, Penny: General Education and Education**

M.S., Pensacola Christian College

M.A., West Florida University

EdD, Pensacola Christian College

**Joyner, Lisa: Education**

MEd, Regent University

EdD, Liberty University

**Riley, Dan; Education**

M.S., Bob Jones University

EdD, Liberty University

**Smith, Krista: Education**

MCEd, Veritas Baptist College

EdD, Veritas Baptist College

**Wagner, Brian: Ministry and General Education**

MDiv, Biblical Theological Seminary

ThM, Liberty Baptist Seminary

PhD, Carolina University

# Adjunct Faculty

**Allen, Shawn: General Education**

M.S., Old Dominion University

**Baggett, Kerry: Education**

M.A., Furman University

M.S., Northcentral University

**Beemer, Matthew: Education**

M.A., Pensacola Christian College

PhD, Louisiana State University

**Bennett, Ryan: Ministry**

BFA, Shawnee State University

**Bird, Kristin: Education**

M.A., University of Pittsburgh

PhD, Northcentral University

**Bookout, Sara: Education**

MCEd, Crown College

**Botha, Erica: Education**

MCEd, Veritas Baptist College

Edd, Veritas Baptist College

**Buhr, Kate: Education**

MEd, American College of Education

**Buhr, Scott: Education**

M.S., Bob Jones University

Edd, University of South Carolina

**Catlin, Michele: Education**

M.A., Liberty University

PhD, Capella University

**Claxton, Bunnie: Education**

MEd, Liberty University

Edd, Liberty University

**Claxton, Russell: Education**

MEd, University of West Georgia

EdS, The University of Georgia

Edd, The University of Georgia

**Cloud, Cameron: Ministry**

M.A., Carolina University

PhD, Carolina University

**Cobzaru, Mary: Education**

MEd, University of Maryland, Baltimore  
County

Edd, Liberty University

**Epperson, Jennifer: General Education**

M.S., Pensacola Christian College

**Forrester, Darla: Education**

MCEd, Veritas Baptist College

**Forrester, Don: Ministry**

MRE, Temple Baptist Seminary

DRE, Temple Baptist Seminary

Edd, Temple Baptist Seminary

**Goins, Matt: Ministry**

M.A., Liberty University

**Haney, Annalisa: General Education**

M.S., Pensacola Christian College

Edd, Veritas Baptist College

**Harry, Dennis: Ministry**

MDiv, Carolina University

DMin, Pensacola Theological Seminary

**Hawk, Rebekah: General Education**

M.S., Pensacola Christian College

**Howze, April: Education**

MEd, Bob Jones University

Edd, Veritas Baptist College

**Joyner, Brennen: Ministry**

M.A., Bob Jones University

MBS, Wake Forest University

**Lackey, David: Ministry**

MDiv, Temple Baptist Seminary

MRE, Temple Baptist Seminary

ThM, Temple Baptist Seminary

Edd, Temple Baptist Seminary

DMin, Baptist Bible Seminary

**Lester, Mike: Ministry**

M.A., Maranatha Baptist University

MDiv, Southern California Seminary

DMin, Luther Rice Seminary

**McCrum, David: Ministry**

MBS, Veritas Baptist College

Edd, Southwestern Baptist Theological Seminary

**McElroy, Leah: Education**

MEd, North Carolina State University

**McGill, Chris: Ministry**

MMin, Veritas Baptist College

MBS, Veritas Baptist College

**McKay, Erik: Ministry**

MCEd, West Coast Baptist College

MBS, Veritas Baptist College

DMin, Veritas Baptist College

**McKinney, Shawn: Education**

M.A., Maranatha Baptist University

Edd Candidate, Veritas Baptist College

**Miller, Craig: Ministry**

M.A., Northern Kentucky University

M.A., Crown College

**Ortiz, Josué: Ministry**

MDiv, Pensacola Theological Seminary

DMin, The Master's Seminary

**Parker, Brad: Education**

M.S., Bob Jones University

Edd, Bob Jones University

**Rice, Jonathan Neal: Ministry**

MMin, Veritas Baptist College

**Rill, Ann: Education**

M.A., Pensacola Christian College

MLIS, Wayne State University

PhD Candidate, Liberty University

**Rohm, Wendy: Education**

MEd, Bob Jones University

**Scalf, Patti: Education**

M.A., Tusculum University

EdD, Liberty University

**Schmidt, Cary: Ministry**

MMin, Veritas Baptist College

DMin, Liberty University

**Shepherd, Thomas: Ministry**

MBS, West Coast Baptist College

**Smith, Matt: Ministry**

Graduate Certificate, Shenandoah

Conservatory

MCM, Pensacola Theological Seminary

**Valentin, Jon: Ministry**

MBA, Pensacola Christian College

**White, Tim: Ministry**

M.A., Bob Jones University

MDiv, Bob Jones University

DMin, Reformed Theological Seminary

PhD, Baptist Theological Seminary

**Youmans, Peter: Ministry**

PhD, Carolina University